

**BIHAR ANIMAL SCIENCES UNIVERSITY, PATNA – 800014**  
**Employment Notice No. 05/2018**

Applications from the eligible candidates\* are invited for the post of Director Student Welfare in grade Rs. 37400-67000+10000 on the prescribed form (along with detailed qualifications, experience and other relevant information) downloadable from the university website <http://www.basu.org.in> Last date for receipt of complete applications is **27.04.2018**. Persons who recently retired from Govt/PSU/autonomous bodies may also be considered for re-employment as per Notification No. 3/M-63/2013 Gen Admin Deptt10000/Patna dated 10.7.2015 issued by Bihar Government. This post will be filled up for a tenure of 5 years or till retirement, whichever is earlier. The candidate must fulfil the requisite qualifications by the last date of receipt of applications. Further information regarding fees to be paid, application format and other details are placed on the University website <https://www.basu.org.in>

\* Candidates who have applied earlier for the post of Director Student Welfare (vide Employment Notice No. 02/2018 dated 07/01/2018 ) need not applied further. Their same application shall be considered for the candidature of the post.

Sd/—  
Registrar  
BASU, Patna

## DETAILS OF POSTS WITH PAY SCALE AND REQUIRED QUALIFICATIONS

SN	Post's Name	Pay Scale	Qualification
1	Director Student Welfare	37400-67000+ 10000	<ol style="list-style-type: none"> <li>1. Doctorate in any branch of Veterinary or Animal Husbandry / Dairy Science/ Technology/Fisheries</li> <li>2. Master Degree in Veterinary/Animal Science/Fisheries/Dairy Science from recognised University.</li> <li>3. 10 years' experience of teaching and/or research of which five years should be in a position equivalent to Univ. Professor.</li> </ol> <p><b>Desirable:</b> Adequate experience of organising of sports, games, dramas, Hostel Management and Student's Welfare activities.</p>

### GENERAL INFORMATION

1. The prescribed qualifications and experience are minimum and the mere fact that a candidate possesses the same will not entitle his/her for being called for interview.
2. The University reserves the right to restrict the candidates to be called for interview to a reasonable number on the basis of qualifications and experience higher than the minimum prescribed, or by any other condition that may deem fit.
3. The statutory provision for relaxing of age, experience etc. prescribed in case of the candidates belonging to SC/ST/OBC/PWD categories will be made applicable to the mass per UGC/GOI norms in force at time of interview. Candidates are advised to check UGC and other relevant websites for updated information.
4. The panel of selected waitlisted candidates will be valid for one year from the date of approval of competent authority and University shall make appointments on consequential/ new vacancies.
5. Canvassing in any form on behalf of any candidate will disqualify such candidate.
6. Selection will be made on the basis of candidates' previous record, their performance in the test/ interview (wherever applicable).
7. The in-service candidates should apply through proper channel, failing which the application is liable to be rejected.
8. Experience and qualifications will be reckoned as on the last date of receipt of applications.
9. Applications incomplete in any respect will not be considered.
10. No interim queries regarding test/interview/selection will be entertained
11. University reserves the right not to fill up the post advertised, if the circumstances so warranted.
12. New pension scheme will be applicable with subsequent amendments.
13. In case of any disputes/suites or legal proceedings against the University, the Jurisdiction shall be restricted to the Courts in Patna, which is the Head quarter of the University.
14. The University will have the right to relax any of the qualifications, experience, age, etc., in exceptionally deserving cases of all posts on the recommendations of the screening and selection committee.
15. Errors and omissions are subject to corrections.
16. Applications received after the last date and without complete information or without requisite fee will be summarily rejected. The University will not be responsible for any postal delay.
17. The University shall verify the antecedents or documents submitted by a candidate at any time at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedents/background and has suppressed the said information, then his services shall be terminated.
18. The university reserves the right not to fill up any of the vacancies advertised if the circumstances so warrant.

19. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after the issue of appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the candidates.
20. Applicants who are in employment should router their applications through proper channel.
21. Candidates should send self-attested copies of certificates and mark-sheets from matriculation onwards in support of their qualifications. Originals should not be sent along with the application but these must be produced at the time of interview.
22. The candidates for selection to the posts will be selected by Selection Committee through personal interview.
23. The Selection Committee may decide its own method of evaluating the performance of the candidates in interview.
24. When the Selection Committee considers if fit to recommend a higher initial pay or advance increments to be offered to a selected candidate, it may do so giving reasons there-for.
25. Persons appointed may be transferred to any equivalent post within the jurisdiction of the University.
26. The Chairman Selection Committee shall have the power to lay-down the procedure in respect of any matter not mentioned above.
27. The persons serving in Central/State Govt./Autonomous bodies may be taken on deputation/contract for 01 to 03 years or up to the age of superannuation.
28. Fees to be paid by the applicants ( Draft in favour of “ **FINANACE COMPTROLLER, BIHAR ANIMAL SCIENCES UNIVERSITY, PATNA**” Payable at Patna:
  - i. Application fee for General & OBC Candidates : Rs.1000/- and SC / ST Candidates : Rs. 500/-
  - ii. Application fee\* once paid shall not be refunded under any circumstances.
29. Age limit as on 27.04.2018 for the of fresh applicants as per the **Notification of GAD, Bihar Memo No. 3/M. – 1-35 / 2001-2530 dated 29.06.2010.**
30. The application form duly filled along with original Demand Draft from any nationalized bank and self-attested copies of testimonials/certificates. The envelope should be superscripted “Application for the post of **“Director Student Welfare”** Addressed to **The Registrar, Bihar Animal Sciences University, PO: Bihar Veterinary College, Patna – 800014. Last date for receipt of applications is 27.04.2018 up to 17: 00 hrs only.**
32. Candidates called for interview shall do so at their own expenses. No TA/DA shall be paid.

Place: Patna

Date: 04/04/2018

Registrar, BASU,  
Patna



# BIHAR ANIMAL SCIENCES UNIVERSITY

PO: BV College, Patna - 800014

Please paste self attested photograph here while sending this application form by post

## Application Form for Academic Positions

1. Advertisement No. : .....
2. Post applied for: .....
3. BD/DD No. : ..... Amt.: ..... Date: ...../...../2018
4. Name : .....
5. Father's/Husband's Name: .....
6. Date of Birth: ...../...../..... Birth Place: .....
7. Marital Status: Married/Unmarried
8. Whether you belong to (please select) SC ..... ST ..... OBC ..... Gen ..... PH .....  
(Attach Certificate, if belong to SC, ST, OBC or PH)
9. Nationality : .....
10. Permanent Address: .....  
.....  
.....  
Pin code: .....
11. Mailing Address: .....  
.....  
.....  
Pin code: .....  
Work Phone: .....  
Residence Phone: .....  
Email: .....

### 12. \*\*Educational Qualifications (In chronological order from Secondary School onwards)

Examination Passed	Subject (s) Specialization	Division or Equivalent	Percentage of Marks	Year	University/Institution

\*\* Please attach self attested copies of Certificates.

13. Title of Ph.D. Thesis .....

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14. Whether Qualified for NET/GATE: .....

GATE percentile: .....

15. Employment Records:  
(In chronological order starting from the present job):

Name & Address of the employer	Designation of Post held	Period		Nature of duties	Scale of Pay
		From	To		

16. Research Project (s)

Title of Research Project	Period		Status of the Project (Sanctioned money, position etc.)	Sponsoring Agency
	From	To		

17. Experience

- (a) Teaching Under-graduate classes: ..... Years
- (b) Teaching Post-graduate classes: ..... Years
- (c) Research: ..... Years
- (d) Others: ..... Years

18. Publications (Give only the number of publications and list of publications may be attached)

	Published	Accepted for Publication
Books		
Research Papers		
Articles		

19. Mention briefly your Extra Curricular activities under the following heads, including the positions held, if any.

- (a) University Administration: .....
- (b) Extra Curricular Activities of Students: .....
- (C) Residential life of students: .....

20. Do you have knowledge of working on PC & Familiarity with Software packages (Please specify).  
.....  
.....

21. Are you willing to accept the minimum initial pay in the grade? If not, state reasons for claiming higher starting pay.  
.....

22. Indicate the time required to join, if selected: .....

23. Any other information you may wish to add  
.....  
.....

24. References (Please specify the names of two referees who should be responsible persons and well acquainted with you for the last five years. If employed, one of the referees should be present or most recent employer).

- (a) Name: .....
- Designation: .....
- Address: .....
- (With Pin code) .....
- .....

E Mail: .....

Phone: .....

- (b) Name: .....
- Designation: .....
- Address: .....
- (With Pin code) .....
- .....

E Mail: .....

Phone: .....

25. Please attach extra sheet (with hard copy of application only) indicating your suitability for this post.

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**DECLARATION**

I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed/distorted. If I am found to have concealed/distorted any material information my appointment shall be liable to be summarily terminated without notice/compensation.

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*Signature of the Applicant*



# BIHAR ANIMAL SCIENCES UNIVERSITY

PO: BV College, Patna - 800014

**DETAIL OF QUALIFICATIONS & EXPERIENCE OF THE CANDIDATE APPLIED FOR THE BELOW MENTIONED POST IN RESPONSE TO ADVERTISEMENT NO. .... DATED ...../...../2018**

**POST APPLIED FOR:** \_\_\_\_\_

SN	Name & Address	Qualification				
		Course	Stream/ Subject	Div/%	Year	University
		PG/Master's Degree (Subject)				
		Graduation (Subject)				
		Diploma (Subject)				
		Other				
<b>Work Experience:</b>						
	1.	_____				
	2.	_____				
	3.	_____				
	4.	_____				
	5.	_____				

Publications in Journals	
Published (in numbers)	Accepted (in numbers)
Book: .....	Book: .....
Research Paper: .....	Research Paper: .....
Article: .....	Article: .....

**DOB:** MM/DD/YYYY **Age as on last date:** .....Years .....Month(s) .....Day(s)

**Present Scale of Pay/Salary:** ..... **Total Experience:** .....

**Whether willing to accept minimum initial pay in the scale? :** Yes/No

**Time required to Join:** .....

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### CATEGORY-III: RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

#### III A & B. PUBLICATIONS

##### III A (i). Papers published in the Journals

SN	Title of Paper	Name of the Journal, volume, page no., year	ISSN/ ISBN No.	Whether peer - reviewed? Impact Factor, if Any	List of authors; No. of coauthor (s)	Whether you are the main Author (first/corresponding)

##### III A (ii). Full papers presented in Conference/Seminar/Symposium published as proceedings in a Journal

SN	Title of Paper i) Conference and ii) Paper	Name of the Journal, volume, page no., year	ISSN/ ISBN No.	Whether peer -reviewed? Impact Factor, if Any	List of authors; No. of coauthor (s)	Whether you are the main Author (first/corresponding)

##### IIIB(i). Text/Reference Books authored or edited/Journal edited/Proceedings of Conference/Symposium/Seminar etc. edited

SN	Title with page nos. and year	Type of Book/ Journal Proceeding & Author/ Editor	Publishers & ISSN/ISBN No	Whether peer-reviewed	Coauthors/ Coeditors, If any	Whether you are the main Author

##### III B (ii). Articles/Chapters published in Books/Full papers published in conference proceedings other than Journals

SN	Title with page nos. and year. In case of proceedings, name of conference/Seminar/ symposium etc. may also be given	Book Title, editor & publishers	ISSN/ISBN No	Whether peer-reviewed	List of authors; No. of coauthor	Whether you are the main Author

#### III C. RESEARCH PROJECTS

##### III C (i) & (ii). On-going projects/Consultancy projects

SN	Project or consultancy	Title	Funding Agency	Period (tenure) with dates	Grant/Amount Mobilized (Rs. Lakh)

### III C (iii). Completed projects/Consultancy projects

SN	Project or consultancy	Title	Funding Agency	Period (tenure) with dates	Grant/Amount Mobilized (Rs. Lakh)

### III C (iv). Project outcome/output/patents of completed projects/Consultancy projects

SN	Project or consultancy	Title	Funding Agency	Period (tenure) with dates	Whether lead to patent/process/technology transfer/Policy Document

### III D (i) to (iii). RESEARCH GUIDANCE

Particulars	Number Enrolled	Thesis submitted	Degree Awarded	Supervisor/co-Supervisor
M.Phil or equivalent				
Ph.D or equivalent				
PG Courses				

### III E. POST DOCTORAL DEGREE OBTAINED

Particulars	Title	Year	University	Supervisor
D.Sc./D.Litt.				

### III F. TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP ATTENDED

#### III F.(i) Refresher course/Orientation Programme/Training Course, Teaching-Learning-valuation Technology Programmes, Faculty Development Programmes Attended (not less than one week duration)

SN	Programme	Duration	Organized by

#### III F. (ii). Conferences,/Seminar/Workshops/Symposia attended

SN	Title of the Paper Presented	Title of Conference/ Seminar etc. with dates	Organized By	Whether international/national/state/regional/college or university level

**III F (iii). Invited Lectures delivered and Chairmanships at International/National/Regional/ Local conference/seminar etc.**

SN	Title of Lecture/Academic Session	Title of Conference/ Seminar etc. with dates	Organized By	Whether international/national/regional/local

**III G. TRAINING COURSES/CONFERENCE/SEMINAR/WORKSHOP ORGANISED**

**III G(i) Organization of Refresher Courses, Orientation Programme Methodology Workshops, Training Courses, Summer/Winter School/Teaching-Learning- Evaluation Technology Programmes, Soft Skills Development Programmes, Faculty Development Programmes**

SN	Programme	Role in Organizing Committee	Duration with dates	Sponsoring Agency

**III G(ii) Organization of Seminar/Symposia/Conference/Workshop**

SN	Programme	Role in Organizing Committee	Duration with dates	Sponsoring Society/ Association/Agency	Whether international/national/state/regional/college or university level

**III H. CITATION OF PUBLICATIONS**

SN	Detail of cited publication (full title, authors' name, journal, volume, page no., year)	No. of citations (excluding self citation and citation by coauthors)	Date of Citation record collection	Whether you are main/corresponding author?

**III I. PEER REVIEWING OF PAPERS/PROJECT PROPOSALS/EVALUATION OF PROJECT COMPLETION REPORT/M.PHIL/PH.D. THESIS**

SN	Activity	Detail of activity	ISSN/ISBN Number, in case of journal	Impact factor, if any, in case of journal

**III J. AWARDS/HONOURS/RECOGNITIONS**

SN	Name of the Award	Awarding Agency	Whether international/ national/ regional/state level