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TENDER
DOCUMENT
FOR
VETERINARY MEDICAL SHOP
AT BIHAR VETERINARY COLLEGE, PATNA

BIHAR ANIMAL SCIENCES UNIVERSITY
BVC CAMPUS, PATNA

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**Bihar Veterinary College, Bihar Animal Sciences University (BASU), Patna
Invites Expression of Interest of Veterinary Medical Shop On Rental Basis
Located Next to The Registration Counter at Veterinary Clinical Complex.**

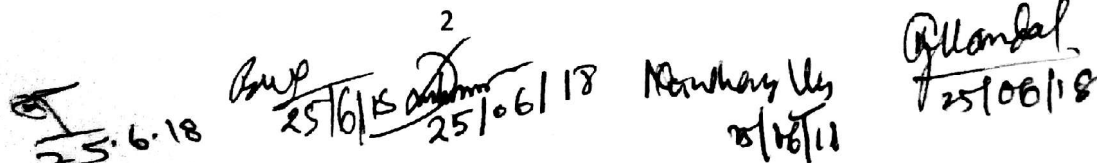
Critical date

Website/Newspaper Publication	01/07/18	
Pre bid meeting	11/07/18 (2 PM)	
Date of commencement of Bid submission	02/07/18 (10 AM)	
Last date of Bid submission	22/07/18 (2 PM)	
Bid opening date	22/07/18 (3 PM)	

Bihar Veterinary College Patna invites tender in two Bid system from a Person/Firm/Company fulfilling the desired criteria mentioned under terms and condition.

TERMS AND CONDITIONS

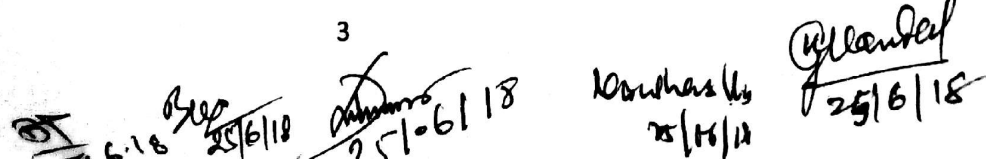
1. **Technical Bid and Financial bid should be submitted separately in two sealed envelopes. The envelope-1 should contain technical bid and super scribed as "Technical Bid" and the envelope-2 contain financial bid and it should be super scribed as "Financial Bid" Both the envelope 1&2 should be submitted in a bigger sealed envelope addressed to the Dean BVC, Patna, failing which the quotation will be out rightly rejected.**
2. **Documentary evidence showing the experience of five years of running the Vet. medical shop.**
3. **The Tenderer shall have minimum annual turnover of Rs. 40 lakhs per annum from such activity for the last three financial years.**
4. **Joint venture shall not be entertained.**
5. **Conditional Offer shall not be considered and it shall be treated as Non-Responsive.**
6. **The successful bidder will have to deposit an amount rent of three months as security Money Deposit, by Demand Draft, drawn in favour of DEAN, BVC, BASU, Patna. The**


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security money deposit shall carry no interest. The security deposit will be refunded two months after the contract period. EMD of the successful bidder will be refunded once his security deposit is received.

7. Bidders are also directed to deposit **EMD (Earnest Money deposit) of Rs. 25,000/** (Rupees Twenty-Five thousand) by Demand Draft, drawn in favour of DEAN, BVC, BASU, Patna.
8. Original / Attested copy of the Solvency Certificate of the specified firm from Scheduled Bank / Nationalized Bank / Foreign Bank issued not more than six months prior to the due date should be produced.
9. Registration Certificate in case of the Co-operative Consumer Society / Firm / Charitable Institution / Proprietary' Concern / Company.
10. Copy of licence from the competent authority to sell Drugs / Medicines / Surgical Items etc. / Narcotic Drugs and Psychotropic Substances (NDPS) Act 1985 - **License should be minimum five-year-old.**
11. **Non Conviction Certificate as well as Certificate from the concerned State Drug Controller/Drug Inspector** that there is no case pending against the firm or party under the Drugs Act & the rules made there.
12. Statement of **annual turnover of at least Rs. 30 lakhs in each year for last three financial years duly certified by the Chartered Accountant should be submitted.**
13. The Copies of **PAN card, Aadhar Card and photographs** of the Individual, owners, Partners of the Partnership Firms and Director / directors in case of Private Limited / Public Limited Companies or the authorized representatives of the registered Co-operative Society / Trustee's in case of Trust as the case may be produced.
14. The quotation will be opened on the due date and time as stated in the Notice, in the presence of Firm/Party or his representative. The tender will be opened on scheduled date and time even if they fail to be present.
15. The EMD shall be refunded to the unsuccessful Party/Firm only after acceptance letter is issued to the successful bidder or within 30 days after bid validity period which ever is earlier.
16. The Offer price should be typed / legibly hand written, should be duly signed and bear Stamp / Seal of the firm/ party. **The offer price must be written in figures as well as in words.**

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 Handwritten signatures and dates including:

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17. The validity of the offer should be for at least 90 days from the date of the offer.
18. The responsibility to produce correct authentication for documents rests with the Firm/Party. **If any document is detected to be forged, bogus etc., the Firm/party shall be rejected and Security Money Deposit shall be forfeited.** Any contract entered under such conditions shall also be liable to be cancelled at any time during its tenure and Security Deposit shall be forfeited. Further action like blacklisting including penal action etc. shall be instituted against the Contractor/s and / or the partner/s.
19. Bihar Veterinary College will provide only an earmarked Shop in vicinity of Registration counter of TVCC, BVC. The firm can visit the earmarked shop on 12.07.2018 between 11 AM to 12 Noon Bald
20. **No permanent and temporary construction is allowed outside the shop.**
21. **Provision of racks, cupboards, refrigerator including fixture and furniture to be arranged by the party itself.**
22. Use of no other premises will be allowed.
23. **Subletting will not be allowed,** if found guilty the contract will be automatically terminated.
24. Successful firm/party/bidder will be given Veterinary Medical shop for initial period of 3 years and may be renewed further subject to satisfactory performance.
25. **Firm/party will pay Electric & Water expenses and other incidental costs at their own.**
26. **The firm/party will have to sign the rental agreement with BVC.**
27. The Contract can be terminated by either party by giving a notice of at least 03 months.
28. The rent will have to be paid every month in advance on or before 10th day of the month.
29. Late payment of rent will be subject to penalty of Rs 200/- per day and automatic cancellation and forfeiting of security after 20 days of delay.
30. In case of any dispute, jurisdiction will be restricted at Patna.
31. The Dean, BVC, BASU Patna reserves the right to reject any or all the Quotation without assigning any reason.
32. If any of the prescribed conditions are not fulfilled or is incomplete in any form the Bid is liable to be rejected.
33. **There will be escalation of rent by 5% every subsequent years.**
34. No allied commercial activity (like opening of pathological lab) will be allowed.

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APPLICATION FORM OF UNDERTAKING TO BE SIGNED & SEALED BY THE BIDDER

To,

The Dean,
Bihar Veterinary College,
Bihar Animal Sciences University,
Patna - 800 014

Sub: To run Veterinary. Medical Shop at VETERINARY CLINICAL COMPLEX, BVC, BASU Patna on Contract Rental Basis for 3 years.

Sir,

I/We _____ (Full name in capital letters, starting with surname) the Proprietor / Firm /Registered Co. shop named herein below, do hereby agree and undertake to run **Veterinary Medical Shop at Veterinary Clinical Complex, Bihar Veterinary College, Patna, BASU Patna.** on contract rental basis for 3 years on Terms and Conditions laid down in of the accompanying form of Contract (TERMS AND CONDITION ATTACHED).

1. I/We agree that in case I/We unable to run the Veterinary Medical Shop, I will not transfer the same to other Institution/firm/persons the same shall be surrendered to the BVC, BASU without compensation from BVC, BASU.
2. I/We have paid requisite amount of EMD and SECURITY Money as mentioned in the Tender Notice.
3. I/we accept the rent offered by us in the quotation.
4. I/We have carefully inspected the premises offered for running the Veterinary Medical Shop.
5. I/We agree to undertake to abide by all rules and regulations in respect to Sale Tax Act and Income Tax Act and Professional Tax as prescribed from time to time by the concerned authorities and shall be solely responsible for breach thereof.
6. I/We agree to abide by all the instructions terms and conditions as given in Bid documents.
7. I/We also confirm that this tender has been thoroughly read while filling up the Bid and all information filled and documents provided by us are true to the best of my/our knowledge and belief.

Full Signature of the Party
With Rubber Stamp/Seal

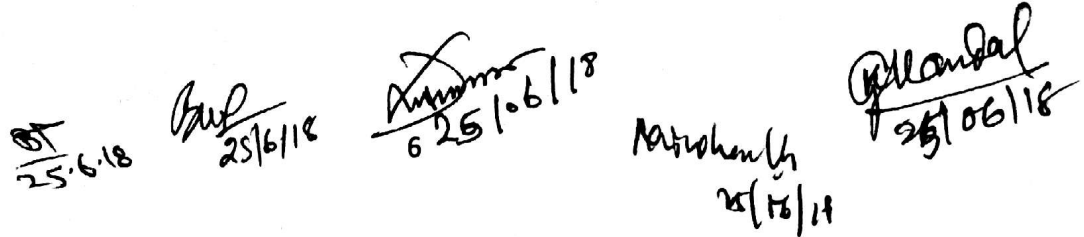
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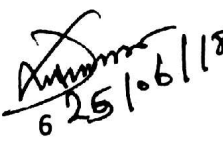
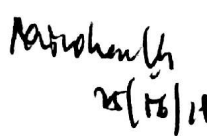
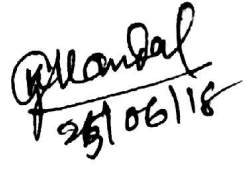
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Documents required to be submitted

The following essential documents are required to be furnished along with the quotation. Missing any one of them will disqualify the technical bid.

Sr. No.	Particulars	To be included in
1.	Demand Draft of the security Money Deposit.	Technical Bid
2.	Demand Draft of EMD for Rs.25000/-.	
3.	Original / Attested copy of the Solvency Certificate.	
4.	Registration Certificate in case of the Co-operative Consumer Society / Firm / Charitable Institution / Proprietary' Concern / Company.	
5.	Copy of licence from the competent authority to sell Drugs / Medicines / Surgical Items etc	
6.	Certificate from the concerned State Drug Controller/Drug Inspector that there is no case pending against the firm or party under the Drugs Act & the rules made there.	
7.	Non Conviction Certificate not more than 6-month old issued by the concerned state drug controller/Drug Inspector.	
8.	Documentary evidence showing the experience of ten years of running the Vet. medical shop.	
9.	Statement of annual turnover of at least Rs. 50 lakhs for last three financial years duly certified by the Chartered Accountant.	
10.	Self-attested Copy of PAN card.	
11.	Self-attested Copy of Adhar card	
12.	Self-attested photograph.	
13	Financial Bid	Financial Bid

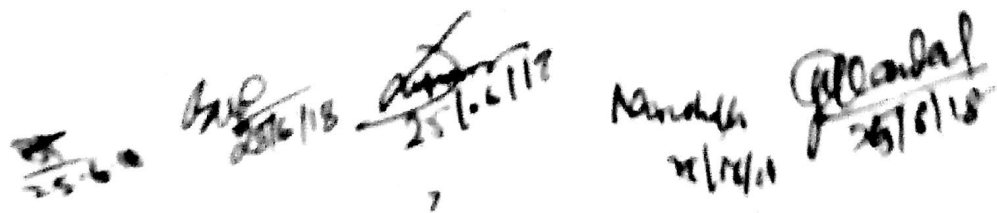


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CRITERIA FOR REJECTION OF QUOTATION IMPORTANT POINTS TO BE BROUGHT TO THE NOTICE OF BIDDER

Besides other errors, quotation may be rejected out rightly if the Bidder: -

- (A) Stipulates his own conditions.
- (B) Disclose the rates / share the rates with other bidders
- (C) Does not disclose the full names and addresses of his firm.
- (D) Does not fill in and does not sign at the relevant place of the Document as per the directives given in the Term and conditions
- (E) Does not pay the EMD/ Security Money in the form of DD with Bid documents.
- (F) Does not submit the Quotation before the stipulated time and the specified date in the office of The Dean, BVC, BASU, Patna
- (G) If any of the documents prescribed to be attached is missing.

Handwritten signatures and dates: 25/6/18, 25/6/18, 25/6/18, 25/6/18, 25/6/18, 25/6/18

FINANCIAL BID

EVALUATION CRITERIA:

For evaluating offer, the highest **RENTER per month** shall be taken into consideration over the minimum rent of Rs.25000/- per month subject to fulfillment of other condition of Quotation, term and conditions and article of agreement.

Criteria	Minimum Rent	Offer by the Firm/Party (To be filled at the time of application)
Monthly rent in Rs	25000/- with escalation of 5% per annum.	

Signature of the Firm/Party with
Stamp / Seal and Address

25.6.18 *25/6/18* *25/06/18* *25/06/18* *25/6/18*

AGREEMENT BOND

AN ARTICLE OF AGREEMENT made this day of between Sri....., The Dean, BVC, BASU, of the First Part and M/s. having its registered office at herein after referred to as RENTER of Vet Medical Shop, VCC, BVC, BASU, Patna.

WHEREAS the DEAN, BVC IS ABSOLUTELY seized and possessed or otherwise well and sufficiently entitled to open a Vet. Medical Shop at VCC, BVC, BASU, Patna earmarked Shop, herein after called the said premises.

AND WHEREAS the Dean, BVC, BASU in pursuance of power vested in him/her has invited Quotation for running Vet. Medical Shop at BVC, BASU, Patna. and Whereas Contractor's Quotation was accepted by the Dean, BVC on the Terms and Conditions herein specified. The Dean, BVC agrees to hand over the said premises at VCC Campus, earmarked for Vet. Medical shop to M/s..... to run the same on Contract Rental basis for a period of 3 years from _____ to _____ for the benefit of the animal patients of B.V.C vide his orders Dated _____ under No. _____.

AND WHEREAS the parties hereto are desirous of recording the terms and conditions on which the permission as aforesaid has been granted by the Dean, BVC to the firm/party.

NOW THIS AGREEMENT WITNESSED AND it is hereby agreed by and between the parties here to as follows:-

1. Dean BVC hereby grants permission to conduct the Vet. Medical Shop vide sanction No. dated/...../20..... for 3 years. from to on Contract rental basis in VCC, BVC premises. This contract may be renewed for one more year subject to satisfactory performance and the discretion of The Dean, BVC, Patna.
2. The firm/party hereby agreed to pay an amount of Rs. (Rupees only) per month as Rent (Decided in Quotation) for first year & 5% Escalation every year thereafter which will be deposited at Cash Section, Office of the Dean, BVC, Patna before the 10th of every month, along with compensation failing which the BVC is entitled to recover the same with penal interest at the @ Rs. 200/- per day.
3. The firm hereby agreed to pay Security Deposit of (equal to three months rent), by Demand Draft to be drawn in favour of The Dean, BVC, Patna.
4. Accepted all the term and conditions for opening Vet. Medical shop.

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BVC
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Mr. Shashi
25/6/18
@ Shankar
25/6/18

Signed Sealed by the Dean BVC, BASU, Patna in the presence of

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Signed Sealed by the Firm/Party, Patna in the presence of

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[Handwritten signature]
25/6/18

[Handwritten signature]
25/06/18