

**Proceeding of the Pre Bid meeting for  
“Hiring agency for providing Security guard”**

The pre bid meeting for “Hiring agency for providing Security guard” was held on 25/08/2018 at 2pm in the conference hall of BVC. A brief summary of queries raised by prospective bidders and response submitted by BASU is as follows:

S. No	Query	Response of BASU																				
1	Whether EMD exemption is permitted to firms registered with MSME/NSIC;	EMD exemption is permitted to firms registered with MSME/NSIC																				
2.	Whether there is any relaxation in prior turnover and prior experience criteria for micro and small enterprises?	In case non micro and small enterprises will not meet out prior turnover and experience criteria, the same may be relaxed for micro and small enterprises.																				
3.	Request for no rent for compulsory office in the premises of BASU;	Accepted																				
4.	Whether GST or ST will be applicable in this contract;	GST will be applicable																				
5.	The wage structure suggested by BASU is whether on hand wage or minimum wage;	The wage structure suggested by BASU is minimum wage for 26 days.																				
6.	As per annexure II of the bidding document, the rate is to be quoted for 26 or 30 days a month.	The rate is to be quoted for 26 days a month. Accordingly, the bidder may revise annexure II of the bidding document. The suggested wage for guards is as shown below: <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Category</th> <th>Name of category</th> <th>Wage</th> <th>Approx. number</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>Unarmed security guard</td> <td>12,000/-</td> <td>70</td> </tr> <tr> <td>B</td> <td>Armed security guard</td> <td>14,000/-</td> <td>06</td> </tr> <tr> <td>C</td> <td>Guard supervisor</td> <td>14,000/-</td> <td>06</td> </tr> <tr> <td>D</td> <td>Unit in charge</td> <td>18,000/-</td> <td>01</td> </tr> </tbody> </table>	Category	Name of category	Wage	Approx. number	A	Unarmed security guard	12,000/-	70	B	Armed security guard	14,000/-	06	C	Guard supervisor	14,000/-	06	D	Unit in charge	18,000/-	01
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7.	Whether there is any minimum service charge prescribed by BASU, Patna?	BASU will abide by 16 of the “ <b>Checklist of essential document, certificate and affidavit required to be enclosed with technical bid whose none enclosure may lead to disqualification of the firm</b> ” of the bidding document.																				
8.	Regarding PASARA Act-2005, the firm should possess licence on the date of bid submission and hence firm which has applied for licence should not be permitted to bid.	The bidding firm must possess PASARA licence on the date of submission of bid.																				
9.	After the Corrigendum publication, the minimum no. of 15 days should be given for final tender submission.	The last date for submission of Bid will be 11 <sup>th</sup> of Sept. 2018 without any change in time and venue.																				

The updated bidding document incorporating changes as responded above is being uploaded on the website of BASU.

*S. K. Singh*  
25/08/18  
Finance Comptroller  
(Chairman)

*S. K. Singh*  
25/08/2018  
Secretary to VC

*S. K. Singh*  
25/08/18  
Asst. Comptroller (O)

*S. K. Singh*  
25/08/18  
Dy. Registrar

*Rakesh Kumar*  
25/08/18  
Dr Rakesh Kumar

Submitted for approval to VC  
*S. K. Singh*  
25/08/18

*Approval*  
*K. Singh*  
27/8/18