DETAILS OF POSTS WITH PAY SCALE AND REQUIRED QUALIFICATIONS

SN	Post's Name	Pay Scale	Qualification
1	University Librarian-cum- Information Officer	37400- 67000+ 8700	 M. Phil/ Master's Degree in Library Science/ Information Science/ Documentation with at least 55% of the marks or its equivalent grade of B in UGC seven-point scale and consistent good academic record. Minimum five years' experience as Deputy Librarian/ Assistant Librarian (Selection Grade) or 10 years' experience as College Librarian / Research Institute Librarian in the PB 15600-39100+ AGP Rs. 7600 in Govt. Recognized University or Research Organization. Evidence of innovation library service in organization by published work. Desirable Ph.D. in Library Science/Information Science/Documentation/Archives and manuscript keeping

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GENERAL INFORMATION

- 1. The prescribed qualifications and experience are minimum and the mere fact that a candidate possesses the same will not entitle his/her for being called for interview.
- 2. The University reserves the right to restrict the candidates to be called for interview to a reasonable number on the basis of qualifications and experience higher than the minimum prescribed, or by any other condition that may deem fit.
- **3.** The statutory provision for relaxing of age, experience etc. prescribed in case of the candidates belonging to SC/ST/OBC/PWD categories will be made applicable to the mass per UGC/GOI norms in force at time of interview. Candidates are advised to check UGC and other relevant websites for updated information.
- **4.** The panel of selected waitlisted candidates will be valid for one year from the date of approval of competent authority and University shall make appointments on consequential/ new vacancies.
- 5. Canvassing in any form on behalf of any candidate will disqualify such candidate.
- **6.** Selection will be made on the basis of candidates' previous record, their performance in the test/interview (wherever applicable).
- 7. Experience and qualifications will be reckoned as on the last date of receipt of applications.
- 8. Applications incomplete in any respect will not be considered.
- 9. No interim queries regarding test/interview/selection will be entertained
- 10. University reserves the right not to fill up the post advertised, if the circumstances so warranted.
- 11. In case of any disputes/suites or legal proceedings against the University, the Jurisdiction shall be restricted to the Courts in Patna, which is the Head quarter of the University.
- 12. The University will have the right to relax any of the qualifications, experience, age, etc., in exceptionally deserving cases of all posts on the recommendations of the screening and selection committee.
- 13. Errors and omissions are subject to corrections.
- **14.** Applications received after the last date and without complete information or without requisite fee will be summarily rejected. The University will not be responsible for any postal delay.
- 15. The University shall verify the antecedents or documents submitted by a candidate at any time at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedents/background and has suppressed the said information, then his services shall be terminated.
- 16. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after the issue of appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the candidates.
- 17. Candidates should send self-attested copies of certificates and mark-sheets from matriculation onwards in support of their qualifications. Originals should not be sent along with the application but these must be produced at the time of interview.
- 18. The candidates for selection to the posts will be selected by Selection Committee through personal interview.
- 19. The Selection Committee may decide its own method of evaluating the performance of the candidates in interview.
- 20. When the Selection Committee considers if fit to recommend a higher initial pay or advance increments to be offered to a selected candidate, it may do so giving reasons there-for.
- 21. Persons appointed may be transferred to any equivalent post within the jurisdiction of the University.
- 22. The Chairman Selection Committee shall have the power to lay-down the procedure in respect of any matter not mentioned above.
- 23. The application form duly filled and self-attested copies of testimonials/certificates. The envelope should be superscripted "Application for the post of "University Librarian-cum-Information Officer" Addressed to The Registrar, Bihar Animal Sciences University, PO: Bihar Veterinary College, Patna 800014. Last date for receipt of applications is <u>08/02/2019</u> up to <u>16: 30 hrs</u> only.
- 24. <u>DATE OF WALK-IN -INTERVIEW is scheduled on- 12.02.2019 at 10.00AM in Administrative Building, Bihar Animal Sciences University, Bihar Veterinary College Campus, Patna 800014</u>

Place: Patna

Date: 16/01/2019

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Registrar, BASU,