

GENERAL INSTRUCTIONS

1. The prescribed qualifications and experience are minimum and the mere fact that a candidate possesses the same will not entitle his/her for being called for interview.
2. The University reserves the right to restrict the candidates to be called for interview to a reasonable number on the basis of qualifications and experience higher than the minimum prescribed, or by any other condition that may deem fit.
3. The statutory provision for relaxing of age, experience etc. prescribed in case of the candidates belonging to SC/ST/EBC/BC/PWD categories will be made applicable to the mass as per GoB norms in force at time of interview. Candidates are advised to check GoB websites for updated information.
4. The panel of selected waitlisted candidates will be valid for one year from the date of approval of competent authority and University shall make appointments on consequential/ new vacancies.
5. Canvassing in any form on behalf of any candidate will disqualify such candidate.
6. Selection will be made on the basis of candidates' previous record, their performance in the test/ interview (wherever applicable).
7. The in-service candidates should apply through proper channel, failing which the application is liable to be rejected.
8. Separate application should be submitted for each post with prescribed fee.
9. Experience and qualifications will be reckoned as on the last date of receipt of applications.
10. Applications incomplete in any respect will not be considered.
11. No interim queries regarding test/interview/selection will be entertained
12. University reserves the right not to fill up any of the vacancies advertised, if the circumstances so warranted.
13. New pension scheme will be applicable with subsequent amendments.
14. In case of any disputes/suites or legal proceedings against the University, the Jurisdiction shall be restricted to the Courts in Patna, which is the Head quarter of the University.
15. The University will have the right to relax any of the qualifications, experience, age, etc., in exceptionally deserving cases of all posts on the recommendations of the screening and selection committee.
16. Errors and omissions are subject to corrections.
17. Applications received after the last date and without complete information or without requisite fee will be summarily rejected. The University will not be responsible for any postal delay.
18. The University shall verify the antecedents or documents submitted by a candidate at any time at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedents/background and has suppressed the said information, then his services shall be terminated.
19. The university reserves the right not to fill up any of the vacancies advertised if the circumstances so warrant.
20. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after the issue of appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the candidates.
21. Applicants who are in employment should router their applications through proper channel.

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22. Candidates should send self-attested copies of certificates and mark-sheets from matriculation onwards in support of their qualifications. Originals should not be sent along with the application but these must be produced at the time of interview.
23. The candidates for selection to the posts will be selected by Selection Committee through personal interview. University may conduct competitive written test for the selection of the above posts, if required.
24. The Selection Committee may decide its own method of evaluating the performance of the candidates in interview.
25. When the Selection Committee considers it fit to recommend a higher initial pay or advance increments to be offered to a selected candidate, it may do so giving reasons there-for.
26. Persons appointed may be transferred to any equivalent post within the jurisdiction of the University.
27. The Chairman Selection Committee shall have the power to lay-down the procedure in respect of any matter not mentioned above.
28. The persons serving in Central / State Govt. /Autonomous bodies may be taken on deputation/contract for 01 to 03 years or up to the age of superannuation.
29. Fees to be paid by the applicants (Draft in favour of "**FINANCE COMPTROLLER, BIHAR ANIMAL SCIENCES UNIVERSITY, PATNA**") Payable at Patna:
 - i. Application fee for the Post No. I to III for General, EBC & BC Candidates: Rs.1000/- and SC / ST Candidates: Rs. 250/-
 - ii. Application fee once paid shall not be refunded under any circumstances.
30.
 - a) Applicants having essential and desirable qualifications, who have retired as professor at the age of 65 will be considered for appointment on Contract basis. Salary and terms of appointment will be made as per provisions N.No. 3/M-63/2013 Gen. Admn. Deptt. 10000/ Patna dated 10.07.2015 issued by Bihar Government.
 - b) Appointment may be made tenure basis for a period of 5 Yrs. or till attaining the age of 65 Yrs. whichever is earlier.
 - c) Payment shall be made on the basis of Last Salary drawn minus pension only for Professors who retired before 65 Years of age.
31. The print out of completed online application and duly filled offline application, as the case may be, along with original Demand Draft from any nationalized bank and self-attested copies of testimonials/certificates. The envelope should be superscripted "Application for the post of....." Addressed to **The Registrar, Bihar Animal Sciences University, PO: Bihar Veterinary College, Patna – 800014. Last date for receipt of applications is 10/10/2019 up to 3: 30 PM only.**
32. No TA/DA shall be paid to the Candidates called for interview.

Place: Patna

Date: 25/09/2019


Registrar,
BASU, Patna

