



GENERAL INSTRUCTIONS & CONDITIONS FOR FILLING UP THE APPLICATION FOR THE POSTS OF FARM MANAGER OPERATION

- 1 The candidates are required to apply only through ONLINE mode. Application filled-up through any other mode will not be entertained. Before filling-up the Online Application Form, the candidates are advised to read General Instructions, Essential Qualification and other important conditions carefully.
- 2 The University reserves the right to:
 - a) Withdraw the advertisement partly or wholly at any time without assigning reason to this effect.
 - b) Fill or not to fill-up some or all the posts advertised for any reason whatsoever.
 - c) Increase / decrease the number of posts at the time of selection and make appointments accordingly.
 - d) Alter / insert any corrections / additions in the advertisement / website in the event of any error / or otherwise before the last date prescribed for the receipt of the application
- 3 Candidates are advised to check / visit website of the University regularly for updates of the recruitment process.
- 4 If there is any corrigendum / addendum, it shall only be published on the website of the University.
- 5 The prescribed qualifications and experience are minimum and the mere fact that a candidate possesses the same will not be entitled, for being called him / her for interview.
- 6 The University reserves the right to restrict the candidates to be called for interview up to ten candidates against per post on the basis of qualifications and experience higher than the minimum prescribed, or by any other condition that may deemed fit.
- 7 Canvassing in any form on behalf of any candidate will disqualify such candidate.
- 8 Candidate having B.V.Sc. & A.H. degree should be registered with State Veterinary Council.
- 9 The in-service candidates should apply through proper channel, failing which their application is liable to be rejected.
- 10 Advance copy of application form may be considered subject to production of NOC / Vigilance Clearance Certificate from Employer at the time of interview.
- 11 Experience and qualifications will be reckoned as on the last date of receipt of applications.
- 12 Applications incomplete in any respect will not be considered.
- 13 All the printout of PDF form of application must be self-attested by the candidate with date. Originals must not be enclosed with the application form. The candidate will have to produce the original copies of all the certificates and documents attached at the time of interview for verification.
- 14 No interim queries regarding test/interview/selection will be entertained.
- 15 University reserves the right not to fill up the post advertised, if the circumstances so warranted.
- 16 New pension scheme will be applicable with subsequent amendments to fresh regular recruited person.
- 17 Information uploaded on the University website shall not be provided to the candidate under the RTI Act-2005. The uploaded information on the University website shall remain for a specific period only. Therefore, the candidates are advised to download the information and preserve them for future reference. In mid-way of recruitment process neither any application under RTI information Act-2005 shall be entertained nor information shall be provided. Factual information under RTI Act shall be provided only after declaration of final results. Reply to inferential (Speculative) questions shall not be provided.
- 18 In case of any disputes/suites or legal proceedings against the University, the Jurisdiction shall be restricted to the Courts in Patna, which is the Head quarter of the University.
- 19 The statutory provision for relaxing of age in case of the candidates belonging all reserved categories of state of Bihar will be made applicable as per GAD, Bihar norms in vogue at time of interview. SC/ST candidates shall have to produce caste certificate whereas EBC/BC candidates shall have to produce non creamy layer certificates issued by C.O. in favour of their claim of reservation. EWS candidates have to produce desirable certificates (Candidates are advised to check GAD, Bihar website for update information). Submission of residential certificate for the applicants of reservation categories is mandatory.
- 20 Errors and omissions are subject to corrections.
- 21 Applications received after the last date and without complete information or without requisite fee will be summarily rejected. The University will not be responsible for any postal delay.
- 22 The University shall verify the antecedents or documents submitted by a candidate at any time of selection procedure, at the time appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedents / background and has suppressed the said information, then his services shall be terminated.
- 23 In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after the issue of appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the candidates.
- 24 In-Service Applicants may be given the advantage of their basic pay protection in the mentioned Level / Pay Band and Grade Pay of the post.
- 25 Persons appointed may be transferred to any equivalent post within the jurisdiction of the University.
- 26 The Chairman of Selection Committee shall have the power to lay-down the procedure in respect of any matter not mentioned above. The Selection Committee may decide its own method of evaluating the performance of the candidate in interview.
- 27 The persons serving in Central/State Govt. /Universities or Research Stations may be taken on deputation for 01 to 03 years or up to the age of superannuation.
- 28 Online Application fee for UR / EBC/ BC Candidates: - Rs.1000/-, will be payable online by Internet Banking /Debit Card / Credit Card only.
- 29 Application fee once paid shall not be refunded under any circumstances.

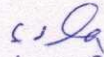
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Maximum age of applicant of as per Resolution No. 294 dated 07.01.2016 issued by GAD, Patna is as follows

- a) Unreserved Category (Male)- 37 Yrs.
 - b) Backward Class and Extremely Backward Class (Male & Female)- 40 Ys.
 - c) Unreserved Category (Female)- 40 Yrs.
 - d) Scheduled Castes and Scheduled Tribes (Male & Female)- 42 Yrs.
- 31 Age relaxation in maximum age for the post of Farm Manager Operation is as follows: -
- i) As per Resolution No. 3 /M-63/2005-2374 dated 16-07-2007 issued by the then personnel & Administrative reforms Department (at present GAD), Patna five years extra age relaxation shall be admissible to the employees of Govt. of Bihar applying for Higher Pay Scale (i.e. Grade Pay , Level etc) in services / cadres.
 - ii) As per Section 4.14 of Bihar Gazette (Extra) 21st March-2017, (Bihar Agricultural University, Sabour Notification dated 27th Feb. 2017)
 - a) The maximum age limit for entry into the service up to Asstt. Prof. rank in the University shall be as prescribed by the State Govt. from time to time.
 - b) There will be no age restriction for employees of the University seeking higher posts under direct recruitment procedures.
- 32 Reservation shall only be applicable to the original resident of Bihar State SC, SC(F), ST, ST (F), EBC, EBC (F), BC, BC (F), EWS, EWS (F) and WBC. Horizontal Reservations to Divyang / Grandchild of freedom fighter, shall be applicable as per Guidelines Govt. of Bihar.
- 33 As per Circular No. 11 /आन्वी-11/2015 सांख्य 2342 dated 15.02.2016 in case of unavailability of female candidate (UR-F, SC-F, EBC-F, BC-F, EWS-F) post may be filled with male candidate of same category in the same transaction.
- 34 As per (Bihar Extra ordinary Gazette, Bihar Act-2,2019) The Bihar Reservation in vacancies in posts and in Services and in Admission in the Educational Institutes (For Economically Weaker Sections) Act,2019 Clause-11, if candidate from EWS are not available to the extent of reservation percentage prescribed under Act the vacancies of this category shall be filled up by the candidates of Open Merit Category in the same transaction.
- 35 submission of self-attested printed online application along with relevant / desired documents (PDF) including print out of the online fees receipt by registered / speed post within the envelope superscripted "Application for the post of....." addressed to The Registrar, Bihar Animal Sciences University, PO: Bihar Veterinary College, Patna – 800014 .
- i) Last date of submission of the online application form and fees : 03/07/2020 at 04:00 PM.
 - ii) The last date of submission of self-attested printed online application along with relevant / desired documents (PDF) along with print out of the online fees receipt by registered / speed post. : 18/07/2020 at 04:00 PM.
 - iii) Application Fee will be payable through online by Internet Banking / Debit Card / Credit Card only.
- 36 Selected candidates will be placed on probation for a period of two years counting from date of joining. His / Her services will be governed by University rules.

Place: Patna
Date: 01/06/2020


Registrar,
BASU, Patna


1-6-20