

PROCEEDINGS

of

7th Academic Council Meeting

25th June, 2020

Venue:

New Library Building, BASU, Patna



BIHAR ANIMAL SCIENCES UNIVERSITY
Patna – 800 014 (Bihar)

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Proceedings of the 7th Academic Council Meeting of Bihar Animal Sciences University, Patna held on 25th June, 2020 at 11.00 A.M. in the New Library Building, BASU, Patna.

Following Members of Academic Council attended the meeting:-

Members present in 7th Academic Council Meeting of BASU, Patna

Sr. No.	Name	Designation	Signature
1.	Dr. Rameshwar Singh	VC, BASU, Patna Chairman	Sd/—
2.	Dr. Ashok Kumar	ADG(ICAR), New Delhi Member	—
3.	Dr. S. K. Tomar,	Academic Co-ordinator, NDRI-Karnal, Haryana	online available
4.	Dr. A.K. Tiwari	Head, Standardization Division, IVRI, Izatnagar	online available
5.	Dr. Veer Singh	DRI-cum-Dean, PGS, BASU, Patna	Veer Singh 25/6/2020
6.	Dr. Ravindra Kumar	Director Research, BASU, Patna	Ravindra Kumar 25/6/2020
7.	Dr. R.K. Trivedi	Director Student Welfare, BASU, Patna	RK 25-6-20
8.	Dr. A. K. Thakur	Director of Extension Education, BASU, Patna	AKT 25/6/20.
9.	Dr. J. K. Prasad	Dean, BVC, Patna,	online available
10.	Dr. B. S. Beniwal	Dean, SGIDT, Patna	—
11.	Dr. V.P. Saini	Dean, COF, Kishanganj	online available
12.	Dr. Hans Raj	Advisor, ICT, BASU, Patna	Hans Raj 25/6/2020
13.	Dr. Chandramoni	Chairman & Head Deptt. of Animal Nutrition, BVC, Patna	Chandramoni 25/6
14.	Dr. K.G. Mandal	Chairman & Head Deptt. of A.G.B; BVC, Patna	K.G. Mandal 25/06/2020
15.	Dr. J. Badshah	Chairman & Head Deptt. of Dairy Engineering, SGIDT, Patna	J. Badshah 25/6/2020
16.	Dr. Ajeet Kumar	Professor, Deptt. of V.G.O; BVC, Patna	Ajeet Kumar 25/6/20
17.	Dr. Sanjeev Kumar	HoD, Dairy Technology, SGIDT, Patna	Sanjeev Kumar 25/6/20
18.	Dr. Rakesh Kumar	Associate Professor, Dairy Microbiology, SGIDT, Patna	Rakesh Kumar 25/06/2020
19.	Dr. Pankaj Kumar	V.A.I.E., BVC, Patna	Pankaj Kumar 25/6/20
20.	Dr. B.S. Beniwal	Registrar, BASU, Patna Member Secretary	B.S. Beniwal 25/6/20

At the outset, Dr. B.S. Beniwal, Registrar, BASU, Patna welcomed Dr. Rameshwar Singh, Hon'ble Vice-Chancellor & Chairman of the 7th Academic Council Meeting. He extended a warm welcome to all the members and invited experts Dr. Sudhir Kumar Tomar, Academic Coordinator, NDRI Karnal and Dr. A K Tiwari, Head, Standardisation Division, IVRI, Izatnagar, participating in the 7th Academic Council Meeting through video conferencing.

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Thereafter, Hon'ble Vice-Chancellor invited the Registrar & Member-Secretary of the Meeting to present the agenda items for discussion and deliberations.

Agenda No. 1: Proceedings of the 6th Academic Council Meeting held on 3rd January, 2020 and Action Taken Report for information.

Details : The proceedings of 6th Academic Council Meeting held on 14.10.2019 have already been approved in 4th meeting of the Board of Management held on 04.01.2020. The approved proceedings are placed below for information.

Agenda Item No.	Particulars	Action Taken Report
1.	Confirmation of proceedings of the 5 th Academic Council Meeting held on 14 th October, 2019 and Action Taken Report for information.	Confirmed and approved.
2.	Approval for modification in provisions related to recruitment against teaching posts in the University.	Approved and circulated vide O.O. No. 415/Reg./BASU, Patna dated 19-01-2020.
3.	Approval of criteria for disbursement of stipend to Under graduate students.	Approved and circulated vide O.O. No. 416/Reg./BASU, Patna dated 19-01-2020.
4.	Ratification of Academic Calendar for UG Programme [B.Tech. (D.T.) & B.F.Sc.] of 1 st year Batch 2019-20 of Academic Session 2019-20.	Ratified and Circulated vide Memo No. 1096 dated 06-11-2019.
5.	Approval for a new credit course entitled "Research and Publication Ethics (RPE)" to be made compulsory for all Ph.D. students for Pre-registration course work at BASU, Patna.	Approved and circulated vide O.O. No. 417/Reg./BASU, Patna dated 19-01-2020.
6.	Approval for admission in first year B.Tech. (D.T.) Programme at Sanjay Gandhi Institute of Dairy Technology, Patna based on merit list of JEE Mains.	Matter was discussed with Government of Bihar along with BCECE Board and it is still pending.
7.	Approval for condensed semester for the VIII th Semester of B.Tech. (D.T.), 2016 Batch to complete the degree on time.	Approved and circulated vide Memo No. 1429/Registrar/BASU, Patna dated 15-01-2020

Academic Council deliberated in detail, confirmed the proceedings of 6th Academic Council and approved the Action Taken Report.

Agenda No. 2: Moderation of question papers set by the external examiner.

Details : It has been observed that sometimes, the question papers set by External Examiners contain questions which are out of the syllabus. This creates difficulty in smooth conducting of the Examination process.

Looking into this issue, it is proposed to constitute a Committee for moderation of External Examination Question Papers of the each college. Following guidelines may be adopted for the moderation work:-

(i) The Moderation Committee may consist of the following members: -

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|---|------------------|
| (a) Dean of the concerned college | - Chairman |
| (b) HoD of the concerned department | - Member |
| (c) Course Instructor | - Member |
| (d) O/c Academic (UG) of the concerned college- | Member Secretary |

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- (ii) If the external question paper contains out-of-syllabus questions to the tune of 30%, the moderation committee may moderate the questions. If it is more than 30%, the examination may be cancelled and fresh question papers be obtained from the external examiner.
 - (iii) The meeting of the Moderation Committee may be convened after getting administrative approval of Registrar of the University. The Registrar may move the case once complaint has been received regarding out of syllabus questions by the Centre Superintendent or Dean of the College concerned.

The Academic Council deliberated upon the agenda and it was decided that the Dean of the concerned college may be authorized for moderation, if 30% or less questions are out of syllabus. For this there is no need to involve the registrar, however, if the out of syllabus questions exceed 30%, the Dean can cancel the exam under intimation to the Registrar. It was also decided to include the Controller of Examination, BASU or his representative and one faculty member other than course instructor in the committee.

(Action : Concerned Dean)

Agenda No. 3: Inviting external examiners to BASU, Patna for evaluation of answer booklets for timely publication of results.

Details : For timely publication of results of B.V.Sc. & A.H., B.Tech. (D.T.) and B.F.Sc. Courses, it is proposed to invite External Examiners at BASU, Patna for evaluation of Answer Booklets. T.A./D.A. and remuneration may be paid as per University rules.

This will ensure timely publication of results and the students may be given the opportunity to appear in compartmental examination in time.

If the external Examiner, due to some unavoidable reasons, fails to come to BASU, Patna for evaluation of answer booklets, the evaluation may also be conducted by the online mechanism.

Academic Council discussed the matter in detail and approved the same.

(Action : Controller of Examination, BASU, Patna)

Agenda No. 4 : Addition of topics on Wild life in the syllabus of different subjects of B.V.Sc. & A.H. course.

Details : Bihar Animal Sciences University, Patna is working closely with Environment & Forest Deptt., Govt. of Bihar and Patna Zoo for betterment of wildlife health management. Hence, substantial coverage of syllabus related to wild life in MSVE-2016 was recommended by Wild life Institute (WII), Dehradun to be added in theory and practical part of B.V.Sc. & A.H. course to provide adequate knowledge of wild life animal health to students. It is therefore, proposed to add these topics in different courses as given in the relevant annexures.

Academic Council discussed the matter in detail and approved the same.

(Action : Dean, BVC, Patna)

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Agenda No. 5: Allowing External Examiners for journey by air to entitled examiners as per Govt. of Bihar TA Rules.

Details : External Examiners are allowed to travel by train journey restricted to Second AC. Therefore, it is proposed that External Examiners, entitled for Air Journey as per Govt. of Bihar TA rules, be allowed for air journey for conducting examination or evaluation of answer booklets at BASU, Patna with prior approval of the Vice-Chancellor.

Academic Council discussed the matter in detail and approved the same.

(Action : Controller of Examination, BASU, Patna)

Agenda No. 6: Internship students may be attached to the veterinary hospitals where they are already attached under internship programme till the completion of the internship duration.

Details : Recently ICAR has issued recommendation with respect to Internship during COVID-19 for B.V.Sc.&A.H. Students as *"In order to complete the mandatory requirement of internship for B.V.Sc. & A.H. students, possibilities may be explored to attach the interns in the dispensaries/veterinary hospitals/ clinics near to their locations in compliance to the VCI regulations"*.

Therefore the proposal is placed before Academic Council to adopt the same.

Academic Council discussed in detail and approved the agenda under the given situation of Covid 19 pandemic.

(Action : Dean BVC, Patna)

Agenda No. 7: Intake capacity of M.V.Sc. Programme in different disciplines at BVC, BASU, Patna.

Details : The agenda was discussed at P.G. Board of Studies and ratified the same. After thorough discussion, the changes have been made for the existing seats for the admission in M.V.Sc Programme. The proposed seats in different discipline are given below:

S. No.	Discipline	Existing Intake Capacity Year 2019-20	Proposed Intake Capacity Year 2020-21
1.	Livestock Production Management	3	3
2.	Veterinary Surgery and Radiology	4	4
3.	Veterinary Pharmacology & Toxicology	3	5
4.	Veterinary Pathology	2	4
5.	Veterinary Microbiology	2	4
6.	Veterinary Medicine	2	2
7.	Animal Husbandry Extension Education	1	2
8.	Veterinary Anatomy	2	3
9.	Animal Genetics & Breeding	2	2
10.	Livestock Products Technology	1	3
11.	Veterinary Public Health & Epidemiology	2	3
12.	Veterinary Physiology	1	1
13.	Veterinary Parasitology	1	3
14.	Veterinary Biochemistry	1	3
15.	Animal Nutrition	4	5
16.	Veterinary Gynaecology and Obstetrics	2	3
Total		33	50

Academic Council discussed the matter in detail and approved the proposed number of seats.

(Action : DRI-cum-Dean, PGS, BASU, Patna)

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Agenda No. 8: Intake capacity of Ph.D. Programme in different disciplines at BVC, BASU, Patna.

Details : The agenda was discussed at P.G. Board of Studies and ratified the same. After thorough discussion, the changes have been made for the existing seats for the admission in Ph.D. Programme. The proposed seats in different discipline are as follows:

S. No.	Discipline	Existing Intake Capacity Year 2019-20	Proposed Intake Capacity Year 2020-21
1.	Livestock Production Management	1	2
2.	Veterinary Surgery and Radiology	1	2
3.	Veterinary Pharmacology & Toxicology	0	2
4.	Veterinary Pathology	1	2
5.	Veterinary Microbiology	1	2
6.	Veterinary Medicine	1	2
7.	Animal Husbandry Extension Education	0	1
8.	Veterinary Anatomy	0	1
9.	Animal Genetics & Breeding	0	1
10.	Livestock Products Technology	0	1
11.	Veterinary Public Health & Epidemiology	1	2
12.	Veterinary Physiology	0	1
13.	Veterinary Parasitology	0	1
14.	Veterinary Biochemistry	0	1
15.	Animal Nutrition	1	2
16.	Veterinary Gynaecology and Obstetrics	0	2
Total		08	25

Academic Council discussed the matter in detail and approved the proposed number of seats.

(Action : DRI-cum-Dean, PGS, BASU, Patna)

Agenda No. 9: Approval for starting the PG Programme in different disciplines at SGIDT, Patna, from the Academic Session 2020-21 onwards.

Details : The recruitment of faculty in SGIDT, Patna is under process. Therefore, the PG Board of Studies has recommended commencement of Master's Degree Programmes in different disciplines at SGIDT. The proposal is as below:

S. No.	Discipline	Existing Intake Capacity Year 2018-19	Proposed Intake Capacity Year 2020-21
1.	Dairy Engineering	0	2
2.	Dairy Microbiology	0	2
3.	Dairy Chemistry	0	2
4.	Dairy Technology	3	3
5.	Dairy Business Management	0	2
Total		3	11

Academic Council deliberated in detail with comment that agenda is approved in principle subject to recruitment of new faculty.

(Action : DRI-cum-Dean, PGS, BASU, Patna)

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Agenda No. 10: Minimum Credit Requirements in P.G. & Ph.D. Programme:

Details : As recommended by the PG Board of Studies in the meeting held on 08.05.2020, following criteria may be prescribed for Credit requirement in P.G. & Ph.D. Programmes. Further, it is to note that this may be revised as and when ICAR revises its guidelines. The proposed agenda is placed for approval of Academic Council.

Subject Course Work	P.G. Programme		Ph.D. Programme	
	Existing	Proposed	Existing	Proposed
Major	20	28	15	17
Minor	09	08	08	08
Supportive	05	03	05	03
Non-Credit PGs Courses*	Compulsory	Compulsory	Exempted if studied in P.G.	Exempted if studied in P.G.
Seminar	01	01	02	02
(A) Total	35	40	30	30
(B) Comprehensive Examination*	Non-Credit	Non-Credit	Non-Credit	Non-Credit
(C) Research work	20	20	45	45
Total (A + C)	55	60	75	75

* Non -Credit compulsory courses

Non -Credit compulsory courses:

Six courses (PGS 501 to PGS 506) of general nature are compulsory for P.G. Ph.D. Programme. The Ph.D. students may be exempted from these courses if already cleared during P.G. degree. In these courses grades will be given as Satisfactory / Unsatisfactory. For Veterinary students only four i.e. 1, 2, 3 & 4 course number are compulsory. These courses are as follows:

1.	PGS 501	0+1	Library and information Service
2.	PGS 502	0+1	Technical writing and communication skills
3.	PGS 503	1+0	Intellectual property and its management in Agriculture.
4.	PGS-504	1+0	Basic Concepts in Laboratory Techniques
5.	PGS505	1+0	Agricultural research, research ethics and Rural development programme
6.	PGS 506	1+0	Disaster Management

Academic Council deliberated in detail upon the issue and approved the agenda with comment that as and when Broad Subject Matter Area Committees (BSMA) of ICAR recommends the revised course work.

(Action : DRI-cum-Dean, PGS, BASU, Patna)

Agenda No. 11: Induction of Teachers into PG Faculty.

Details : As recommended by the PG Board of Studies in the meeting held on 08.05.2020, following criteria may be prescribed for induction of teachers into the Post Graduate Faculty.

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Criteria:

- a. A teacher who desires to be recognized as post graduate teacher for P.G. Teaching and research will apply at appropriate time to the DRI-cum-Dean of Post Graduate Studies.
- b. All teachers holding Ph.D. degree shall be recognized as post graduate teachers.
- c. The Assistant Professors holding Master's degree and having not less than two years of experience of teaching /research will be recognized for post graduate teaching, only and who has published three research papers in recognized research journals ($NAAS \geq 4.0$) will be recognized for guiding P.G. research.
- d. Recognition for Ph.D. guide may only be given to a teacher holding Doctorate Degree and who has successfully guided at least two candidates for Master's degree in the concerned faculty or should be a Professor/Associate Professor with a minimum 10 research publications and that should be in journals with NAAS rating more than 5.0.
- e. The DRI-cum-Dean of Post graduate studies shall grant recognition on the recommendation of the Chairman/ HOD and Dean of the concerned faculty in all cases where the academic attainment is in consonance with the prescribed standards.
- f. In the cases of persons in respect of whom qualification and experience is not of prescribed, standards as laid down in regulations, such cases need to be treated as special cases and finally permission will be taken from Hon'ble Vice Chancellor. Nothing in these regulations shall affect the recognition of post graduate teachers already granted before the commencement of these regulations under the regulations then existing.

Academic Council discussed the matter and passed the comment that:

- i. In the above criteria (c) Minimum two year's experience as an Assistant Professor as well as two research publications in Peer Reviewed Journal must be incumbent for becoming PG Faculty.
- ii. In the above criteria (d) the requirement of minimum 10 research publications and that should be in journals with NAAS rating more than 5.0 should be deleted.

(Action : DRI-cum-Dean, PGS, BASU, Patna)

Agenda No. 12: Approval of Comprehensive rules for Allotment of Advisor.

Details : Keeping in view the importance and different issues arising from time to time, it is required to revise the rules for allotment of advisor as recommended by the PG Board of Studies.

Rules for Allotment of Advisor: -

- i. Each student shall be allotted the Major Advisor for the thesis research work as per their rank/merit from the accredited P.G/Ph. D. Faculty.
- ii. Every academic year the Chairman/Head of Department (HOD) will maintain seniority lists of eligible faculty members as on 30th June of every year for guiding Master's and Doctoral students. The seniority list will be provided by the Chairman/HOD to the University (DRI-cum-Dean PGS) by 15th July of every

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year for allotting the P.G. students. On the basis of the faculty list supplied by the Chairman/HODs, the Committee constituted for the purpose will make the lists of eligible guides, equal to the total number of Master's and Doctoral students separately (first for Doctoral allotment and after that Master's allotment) admitted in an academic year and allotted the student and their place of work as per choice and rank of the student.

- iii. In case any faculty member has already in hand two or more Doctoral and Master's students together at any time on 30th June of every year, his/her name will not be included in the list for allotting the student. One student shall be allotted in an academic year to a guide and maximum number including previous years students under guidance, shall not exceed two in all for Doctoral and Master's together at any time.
- iv. However, only in a particular disciplines where there is shortage of faculty, they can be considered and also they can be given more than one student to a particular faculty member in the same academic year which shall be recommended by the Committee giving justification & submit the same to the DRI-cum-Dean PGS for approval. The Committee for allotment of P.G. students will be approved by the DRI-cum-Dean PGS.
- v. For Guiding Ph.D. Students, faculty members eligible for guiding doctoral students shall be considered first for guiding doctoral students as per the choice and rank of the PhD students. The students will have the choice in the allotment of advisor amongst available eligible faculty members. The Committee will recommend the advisors for the doctoral students on the basis of seniority from the eligible faculty members as per the rank and preference of choice of the students.
- vi. For eligibility to guide doctoral scholar, the faculty member holding a Ph.D. degree should satisfy the following condition(s):-
 - a. Should have guided at least two Master's students
 - OR
 - b. Should be a Professor/Associate Professor with a minimum 10 research publications and that should be in journals with NAAS rating of more than 5.0.
- vii. For Guiding Master's Students:
After completing the Ph.D. allotment, the Master's students will have the choice in the allotment of advisor amongst equal number of available eligible faculty members (in cyclic order). The Committee will recommend the Advisors for the Master's students as per the rank and preference of choice of the students. The Committee shall give preference to the faculty members, who have not been allotted any student, while nominating the advisor to students for Master's degree program.
For eligibility to guide Master's Scholar :
 - a. At least two years of UG Teaching
 - b. Published 3 Research paper in Journals with NAAS rating of more than 4.0
- viii. The names of members of the faculty from major discipline will be arranged in the order of their respective seniority in the faculty.
- ix. Faculty members who are due for retirement within next 2 and 3 years from the date of admission cannot be considered for allotting Master's and Doctoral students, respectively.

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- x. Likewise, in case, any Advisor retires or quits the institute for any reason, or any other reason, the Guide at later stage, the second senior most member of major discipline in the concerned student's advisory committee will act as Advisor in place of the outgoing.

The student of Master's/Doctoral degree programmes who drops the study either on Temporary Dropping or any other reason, will not be counted while reckoning the number of students already in position with a faculty member at the time of allotment of guide (i.e. first day of academic year).

Academic Council approved the agenda with the comment that concerned Head of Department will be the chairman of the committee and he will prepare the list of eligible guides.

(Action : DRI-cum-Dean, PGS, BASU, Patna)

Agenda No. 13: Completion of Ph.D. degree programme for faculty of BASU, Patna under Institutes signed MoU with Bihar Animal Sciences University, Patna.

Details : If any faculty of BASU, Patna have completed course work with compulsory comprehensive examination before joining this institute, he/she should be permitted to complete the research credit at working place (Institutes under MoU with BASU) under Co-advisor (Professor rank from any related subject) from BASU as mentioned in MoU signed between institutes for completion of degree if the concerned university permits.

Academic Council discussed the matter and approved the same.

(Action : DRI-cum-Dean, PGS, BASU, Patna)

Agenda No. 14: Revision of B. F. Sc. academic calendar.

Details : Due to Covid-19 crises, College was unable to follow the already approved academic calendar for 2018 and 2019 batches. Therefore, the revised academic calendar for 2019-20 is proposed for approval.

Second/Winter Semester 2019-20 (4th Semester/2018 batch)

Sl. No.	Particulars	Date
1	Admission & Payment of Fee	17.02.2020
2	Registration	17.02.2020
3	Commencement of Instructions	18.02.2020
4	Last date of Registration	
	a) With permission of the Dean	25.02.2020
	b) With the permission of the Vice-Chancellor	03.03.2020
5	Mid-term examination	03.08.2020- 13.08.2020
6	Practical examination and viva-voice (internal)	17.08.2020- 27.08.2020
7	Last Date for submission of internal marks	28.08.2020
8	Semester final examination (external)	31.08.2021- 11.09.2020
9	Semester Break	-----
10	Admission in Next Semester	14.09.2020

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Monsoon Semester 2019-20 (2019 batch)

Sl. No.	Particulars	Date
1	Admission & Payment of Fee	06.11.2019 - 09.11.2019
2	Orientation and Registration	11.11.2019
3	Commencement of Instructions	13.11.2019
4	Last date of Registration	
	a) With permission of the Dean	18.11.2019
	b) With the permission of the Vice-Chancellor	25.11.2019
5	Mid-term examination	24.01.2020- 05.02.2020
6	Practical examination and viva-voice (internal)	03.08.2020- 14.08.2020
7	Last Date for submission of internal marks	17.08.2020
8	Semester final examination (external)	17.08.2020- 31.08.2020
9	Semester Break	-----
10	Admission in Next Semester	01.09.2020

Second/Winter Semester 2019-20 (2019 batch)

Sl. No.	Particulars	Date
1	Admission & Payment of Fee	01.09.2020
2	Registration	02.09.2020
3	Commencement of Instructions	03.09.2020
4	Last date of Registration	
	c) With permission of the Dean	09.09.2020
	d) With the permission of the Vice-Chancellor	18.09.2020
5	Mid-term examination	02.11.2020- 13.11.2020
6	Practical examination and viva-voice (internal)	15.01.2021- 25.01.2021
7	Last Date for submission of internal marks	28.01.2021
8	Semester final examination (external)	28.01.2021- 15.02.2021
9	Semester Break	-----
10	Admission in Next Semester	16.02.2021

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Registration & commencement of theory Classes for 2nd/Winter Semester 2019-20 in online mode

Sl. No.	Particulars	Date
1	Admission & Payment of Fee	15.06.2020
2	Registration	16.06.2020
3	Commencement of Instructions	17.06.2020
4	Last date of Registration	
	a) With permission of the Dean	23.06.2020
	b) With the permission of the Vice-Chancellor	30.06.2020
5	Mid-term examination	07.09.2020-19.09.2020
6	Practical examination and viva-voice (internal)	24.11.2020-07.12.2020
7	Last Date for submission of internal marks	08.12.2020
8	Semester final examination (external)	09.12.2020-26.12.2020
9	Semester Break	-----
10	Admission in Next Semester	28.12.2020

Academic Council discussed the issue and approved that second semester of B. F. Sc. & B.Tech. (D.T.) will commence from 1st July, 2020 and decision regarding final examinations for 1st semester will be taken as per government guidelines.

(Action : Registrar, BASU, Patna)

Agenda No. 15: Intake capacity of B. F. Sc. Degree Programme (Self finance seats).

Details : It is proposed to increase in intake capacity in B.F.Sc. Programme by adding 10 more self-financed (payment) seats. These proposed seats will be open for all Indian candidates and admission will be done on the basis of 12th percentage. For self-finance seat Rs 25000 per semester will be charged in addition to regular university fee. The reservation policy of Bihar govt. will also be applicable for self-finance seat.

Academic Council approved the provision of self financing seats in B.F.Sc. programme w.e.f. 2021-22 academic session. For self-finance seat, Rs. 35,000.00 (Rs. Thirty Five Thousands) only may be charged in addition to regular fees as applicable to other students. Academic Council further resolved that this will be implemented after approval of Board of Management.

(Action : Registrar, BASU, Patna)

Agenda No. 16: Rectification of the course DTT-424 for credit hrs and its evaluation

Details :

Existing Regulation	Proposed amendment in Regulation
Course No. DTT-424 Student Ready Experiential Learning Module, Credit Hrs 10 (5+5) It will run concurrently in the final semester along with the regular	Course No. DTT-424 Student Ready Experiential Learning Module, Credit Hrs 10 (0+10) In this course, the students will work on project for business proposal on manufacturing of milk products and the project will be graded by course instructor in 100 marks (Internal). The course will be purely internal. Students should prepare a business/entrepreneurship plan for production of

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courses. This shall include development of Detailed Project Report on setting up of enterprise in the selected areas of product manufacture and Evaluation of the Module.	dairy products in the area of specialized processing from procurement of raw material to processing including packaging and storage, conduct manufacturing, organize resources and utilities, sell: the product, maintain accounts and documents, wind up production and submit the report of performance. All the students will be provided with a faculty as course instructor/advisor, who will guide the students in "Student Ready & EL Module".
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Academic Council discussed and approved the same as it complies with ICAR Dean's Committee recommendation.

(Action : Registrar, BASU, Patna)

Agenda No. 17: Assigning name of Department to Student Ready Programme (RDWEP-I) and evaluation mode

Details :

Existing Regulation	Proposed amendment in Regulation
RDWEP-I Student READY Rural Dairy Work Experience Program-I(Summer Break) 5 (0+5) The areas of internship maybe: First year: On Milk Production & Procurement to be taken up in State Dairy Federations / Dairy Development Departments / Private Dairies/Animal Husbandry Department /Cattle farm/ Progressive dairy farmers.	The Student READY Dairy Work Experience Programme-I (RDWEP-I) held in Summer Break after II nd semester will be managed by Dairy Extension Department and its course No. for under graduate is proposed as DBM-122 {Cr. Hr.: (0+5) NC}. The areas of internship may be: First year: On Milk Production & Procurement to be taken up in State Dairy Federations / Dairy Development Departments / Private Dairies/ Animal Husbandry Department / Cattle farm/ Progressive dairy farmers.

Academic Council discussed and approved the same as it complies with ICAR Dean's Committee recommendation.

(Action : Registrar, BASU, Patna)


Agenda No. 18: Assigning name of Department to Student Ready Programme (RDWEP-II) and its evaluation mode

Details :

Existing Regulation	Proposed amendment in Regulation
RDWEP-II Student READY Rural Dairy Work Experience Program-I (Summer Break) 5 (0+5) The areas of internship maybe: Second Year: On Preliminary Dairy Operations to be taken up in Experimental Dairy / Referral lab/ Dairy Plants.	The Student READY Rural Dairy work Experience Programme-II (RDWEP-II) held in Summer Break after IV th semester will be managed by Dairy Technology Department. Its Course No. and credit hour is proposed as DTT-122 {Cr. Hr.: (0+5) NC}. The areas of internship may be: Second Year: On Preliminary Dairy Operations to be taken up in Experimental Dairy / Referral lab/ Dairy Plants.

Academic Council discussed and approved the same as it complies with ICAR Dean's Committee recommendation.

(Action : Registrar, BASU, Patna)


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Agenda No. 19: Guidelines for organization and participation of Orientation Programme.

- Details :** Every new faculty member will be required to undergo at least one week Orientation programme / first level programme which will be focused on some broad area of knowledge spanning a few allied disciplines.
- I. Objective:**
The main purpose of orientation programme is to make a teacher aware about the administrative set-up, sensitize him / her to classroom realities and understand the bond between different stakeholders for realizing the professional aspirations and developing as agents of socio-economic change and national development.
- II. Eligibility and Target Group:**
The orientation course may be conducted for newly appointed teachers or all those teachers who require Orientation Programme for getting promotion in higher grade under Career Advancement Scheme of Bihar Animal Sciences University. All newly appointed teachers within two years of continuous service and all those teachers who require orientation for getting a higher grade will be allowed to attend Orientation Programme.
Part time / ad hoc / temporary / contract teachers who have been teaching for at least three academic sessions in an institution may be permitted to participate in the Orientation Programme to enhance their skills.
- III. Duration:**
The Orientation Programme will be of one week duration, with minimum of 6 working days (excluding Sunday and public holidays).
- IV. Course Coordinator:**
In case of Orientation Programme, DRI-cum-DEAN, PGS will appoint one of the faculty members as Coordinator of the programme. He / she will not be entitled for any honorarium.
- V. Evaluation of Participants:**
When possible, experts, preferably external, may be asked to assess the participants on the basis of multiple-choice objective tests, and give grades to participants, taking also into account other evaluations already done.
The grading should be in the form of Satisfactory/Unsatisfactory

Academic Council discussed and decided that agenda item No. 19 (V) should be deleted. Academic Council further resolved that grading should be in the form of Satisfactory/Unsatisfactory

(Action : DRI-cum-Dean, PGS, BASU, Patna)

Agenda No. 20: Guidelines for organization of Summer School / Winter School / Short Courses.

- Details :** The infrastructure and expertise available at Bihar Animal Sciences University can be shared for purposes of trainings and human resource development. There is an increasing demand for such trainings from various clients in India and abroad. Training Programmes would also help to generate resources for the University.

- I. Objectives:**
- To provide an opportunity to teachers, research workers and specialists.
 - To update their knowledge and skills in order to keep abreast with the latest developments in the specialized / emerging areas of Animal / Fisheries / Dairy Science.

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- II. In the area of specialized new techniques, research methodology and teaching methods and materials ICAR supports the grants for organization of Summer / Winter School / Short Courses in different disciplines of agriculture and allied science in Agriculture Universities (AUs) / Animal Sciences University and ICAR institutes.
 - III. For the conduct of Summer / Winter School and Short Courses, availability of expertise, good laboratory / experimental facilities, adequate number of senior faculty members and research facilities in the concerned field is necessary.
 - IV. ICAR invites proposals on sharply focused topic of inter- disciplinary within the broad disciplinary framework.
 - V. Applicants need to send their proposals online to ICAR under 'Capacity Building Program'
 - VI. The detail guidelines are available on the link 'Guidelines for CAFT, Summer / Winter School / Short Courses etc.
 - VII. Based on the infrastructure and expertise available at various departments of the College the teaching faculty may submit the detailed proposal of training programme after notification call of proposal from ICAR.
 - VIII. The submitted proposal will be assessed by a "Coordination committee" under the Chairmanship of DRI-cum- DEAN, PGS.
 - IX. The coordination committee will analyse the proposal and have to suggest the technical inputs if needed to improve the quality.
 - X. The recommended proposals will be submitted to Hon'ble Vice Chancellor, BASU, Patna for approval.

Academic Council discussed the agenda and dropped the same.

Agenda No. 21: Guidelines for Participation in National and International Conference / Symposium / Workshop / Seminar / Congress / Convention in India

- Details :**
- A. The shortlisting of faculty for participation in the conference etc. will be done as per the following guidelines:
 - a. Keynote speaker / Invited lecture / lead lecture / Panelist / Chairman / Co-Chairman / Rapporteur etc.
 - b. Oral presentation
 - c. Poster presentation
 - d. Office bearers of the Society concerned.
 - i. Participation in the conference etc. without any of the activities listed above may be considered / allowed by special permission only.
 - ii. The faculty members for participation in the conference etc. will require obtaining approval from the Vice Chancellor through DRI-cum-DEAN, PGS.
 - iii. Faculty members, if invited for any activity listed above, will be considered for a maximum of two chances only in a financial year and exceeding to that the controlling officer will allow them by granting duty leave without any financial liability whatsoever on the part of the University. The DRI-cum-DEAN, PGS shall be informed accordingly by the Controlling Officer.
 - B. Funds will be provided for only two conferences in a financial year depending upon the availability of funds.
 - C. The funds will be provided in a financial year for participation in the conferences etc. in the manner as mentioned below:
 - i. For 1st time participation, all the financial liability will be borne by the University from Bihar State / ICAR Development Assistance Fund.

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- ii. For 2nd time, the registration fee will not be reimbursed, however, TA / DA will be provided by the University from Bihar State/ICAR Development Assistance Fund.
- iii. For 3rd time, no financial liability of participation will be met by the University from Bihar State / ICAR Development Assistance Fund.
- iv. The participation can be allowed for any number of chances in case the budget is available in the scheme funded by any outside agency to the concerned department. However, no fund will be provided from Bihar State/ ICAR Development Assistance Fund.
- D. Faculty Members who have availed two such chances earlier will not be considered for participation in one more national / International conference.
- E. When the conference / symposium / seminar / congress / convention etc. is organized at the Headquarter, the participants may be allowed to attend by approval of Vice Chancellor as per availability of university funds.
- F. However, in case, the teacher has funds in the scheme funded by outside agency, he may be considered.
- G. As far as possible, faculty members will be allowed to attend, preferably one conference in a financial year related to his / her work / specialization.
- H. Faculty members, who have never attended any conference etc., will get priority over those who have availed one chance.
- I. This practice will not be applicable for the faculty members who have to receive award / recognition of the professional society / Congress / Convention etc. of the subject.
- J. It should be endeavor that the teachers are sent to the conferences in a rotational manner. Some teachers are not sent at all, whereas some are sent to a large number of conferences, though there is need to encourage participation of teachers in the conference etc. yet it should be within proper limits of one in a year.
- K. The recommendation of the Controlling Officer is obligatory for faculty members. The faculty members will first submit the proposal to the Head of the Department, 'through proper channel', for recommendation of the Controlling Officer before submitting the proposal to the DRI-cum-DEAN, PGS.
- L. The RAs / SRFs / JRFs etc. will be allowed to attend one conference etc. in a financial year provided the funds are available in the schemes in which they are working.
- M. The lowest / early bird registration fee meant for members of the society for attending a conference etc. may be considered for approval.
- N. In some conference etc. there is a cutoff date for the deposit of registration fee with early bird incentives, the proposals will be processed accordingly. If sufficient number of participants has already been approved in such cases, then the cases received afterwards, will not be entertained.
- O. The cases pertaining to a particular conference etc. as far as possible are submitted in one lot, the cases received from different controlling officers will be processed only once and that too, two weeks in advance of the date of the conference etc. The cases for the same conference received afterwards will not be entertained except in exceptional circumstances. DEAN of Concerned faculty must certify that not more than three persons

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irrespective of the position of fund will be forwarded to DRI-cum-DEAN, PGS for a particular conference.

- P. However, if the number of participants in a particular conference is more than three, it will be optimized on the recommendation of the DEAN of the college concerned with DRI-cum-DEAN, PGS as Chairman, before submission of the case to the Vice Chancellor for approval.
- Q. The prior permission of the competent authority is required to attend conference etc. in the field of specialization even by availing leave of the kind due without any financial liability on the university.
- R. Once the permission for participation is granted by the Vice Chancellor, the present practice of re-submitting such cases for minor changes in terms of change of date/or venue of the conference, name of scheme for financial support etc. to the Vice Chancellor unnecessarily adds to the paper work. Therefore, the Controlling Officers are authorized to take appropriate action for such minor changes for already approved cases and information to the DRI-cum-DEAN PGS.

Note: These guidelines will not apply in the cases for participation in the AICRP and other project related Workshop etc.

Academic Council discussed the agenda and dropped the same.

Agenda No. 22: Guidelines for Participation in National and International Training / Winter School / Summer School etc. in India.

Details :

- A. Faculty Members, in general, be allowed to attend one training in a financial year.
- B. The recommendation of the Controlling Officer is obligatory for faculty members.
- C. The RAs / SRFs / JRFs etc. will be allowed to attend one training etc. in two financial years provided the funds are available in the schemes in which they are working.
- D. The cases pertaining to a particular training etc. as far as possible, be submitted in one lot, the cases received from different controlling officers will be processed only once and that two weeks in advance of the date of the training etc. The cases for the same training etc. received afterwards will not be entertained except in exceptional circumstances.
- E. The prior permission of the competent authority is required to attend training etc. in the field of specialization even by availing leave of the kind due without any financial liability on the university.
- F. Once the permission for participation is granted by the Vice Chancellor, the present practice of re-submitting such cases for minor changes in terms of change of date/or venue of the training etc. to the Vice Chancellor, unnecessarily adds to the paper work. Therefore, the DRI-cum-DEAN, PGS is authorized to take appropriate action for such minor changes for already approved cases.
- G. DRI-cum-DEAN, PGS shall be the competent authority to approve cases for participations in training etc. on the recommendation of Controlling Officer. The DRI-cum-DEAN, PGS shall send information to the Vice Chancellor about the participation in training etc. approved by him.

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Note:

- i. These guidelines will not apply in the cases for participation in the AICRP and other project related training etc.
- ii. The faculty member on study leave may go on training etc. at his own level provided there is no financial liability on the part of University and essential requirements for completion of degree are not affected.
- iii. The persons against whom any criminal court case/vigilance enquiry etc. is pending may not be considered for training etc. in abroad.
- iv. The study leave period shall remain same and will not be extended on account of period spent for such training etc.
- v. The teacher under bond may be considered for training etc. as per University Rules.
- vi. Documents to be attached for attending the National / International Conference / Symposium / Workshop / Seminar / Congress / Convention / Training etc.
 - a. Duly filled in prescribed Proforma.
 - b. Brochure of the conference etc.
 - c. Abstract of lead paper.
 - d. Acceptance letter from the organizers.
 - e. No objection certificate from the Co-authors irrespective of the order of the authorship.

Academic Council discussed the agenda and dropped the same.

Agenda No. 23: Guidelines for organization of Refreshers Training Programme for State Veterinary Officers / Dairy Officers in the field of Veterinary and Animal Sciences.

Details :

I. Objective:

The main purpose of Training Programme is to sensitize State Veterinary Officers / Dairy Officers with Advancement in Veterinary and Animal Sciences on following subjects:

A. Animal Production group:

- i. Advances in Dairy cattle production & management
- ii. Recent advances in poultry production & management
- iii. Advances in sheep & goat production
- iv. Recent advances in value addition of dairy products
- v. Advances in value addition of meat and meat by-products
- vi. Extension approaches for Entrepreneur Development in livestock sector

B. Para-clinical group:

- i. Recent advances in Disease diagnostic techniques
- ii. Recent trends of pathological diagnostic techniques
- iii. Recent trends in diagnosis and control of parasitic diseases
- iv. Recent trends in diagnosis of infectious diseases

C. Clinical group:

- i. Refresher course on advances in Veterinary Medicine
- ii. Refresher course on advances in Veterinary Gynaecology
- iii. Refresher course on advances in Veterinary Surgery & Radiology


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II. Eligibility and Target Group:

State Veterinary Officers officially deputed by the Department of Animal Husbandry Government of Bihar and Co-operative Dairy of Bihar state

III. Duration:

One week duration, with minimum of 6 working days (excluding Sunday and public holidays).

IV. Course Coordinator:

Course Coordinator will be appointed by the DRI-cum-DEAN, PGS. He / she will not be entitled for any honorarium.

V. Certificate of participation:

The certificate will be issued to the successful participant.

VI. Budget:

Budget will be provided by State / Central Government [Assistance to States for Control of Animal Diseases (ASCAD)] and Cooperative Dairies of Bihar.

Academic Council discussed the agenda and dropped the same.

Agenda No. 24: Conferment and withdrawal of Honorary Degrees and Academic Distinctions.

Details:

In according with provisions under the Act, the University may confer Honorary Degree and other Academic distinction like Doctor of Philosophy, Doctor of Science upon a persons on the conditions as prescribed below:-

- a. The Honorary degree of Doctor of Philosophy of Doctor of Science shall be conferred upon a person on the ground that he is, by reason of eminent position and attainments of by virtue of his contribution to learning of eminent services to the cause of Agricultural Educations, Research and Development, a fit a proper person to receive such a degree.
- b. The Board of Management shall, subject to prior approval by the Chancellor, have powers to confer the Honorary Degree is to be conferred, shall be made by the Vice-Chancellor.
- c. The Honorary degree shall be conferred at convocation, or at a special convocation, and may be taken in person or in absentia.
- d. The presentation of persons at the convocation, on whom the Honorary Degree is to be conferred, shall be made by the Vice-Chancellor.
- e. The aforesaid honorary degrees and other Academic Distinctions conferred upon a person may be withdraw with the approval of the Chancellor on the advice of the Board of management for reason to be recorded in writing.

Academic Council discussed the agenda and dropped the same.

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Agenda No. 25: Approval of Bihar Animal Sciences University, Patna prospectus - 2020.

Details: Prospectus of Bihar Animal Sciences University, Patna is being prepared and placed for approval of Academic Council.

Academic Council discussed and approved the Prospectus in principle.

(Action : Registrar, BASU, Patna)

Agenda No. 26: Approval of Academic Calendar for Academic Year 2020-2021 of Bihar Animal Sciences University, Patna.

Details: Academic Calendar for Academic Year 2020-2021 of Bihar Animal Sciences University, Patna is being prepared and placed for approval of Academic Council.

Academic Council deliberated in detail and approved the agenda with comment that whatever development takes place amid COVID-19 crisis and Government Guidelines comes, it will be revised accordingly.

(Action : Registrar, BASU, Patna)

Agenda No. 27: Proceeding of 1st meeting of Resident Instruction Committee held on 19th June, 2020

Details: Proceeding of 1st meeting of Resident Instruction Committee is kept before Academic Council for approval.

Academic Council deliberated and approved the same.

(Action : DRI-cum-Dean, PGS, BASU, Patna)

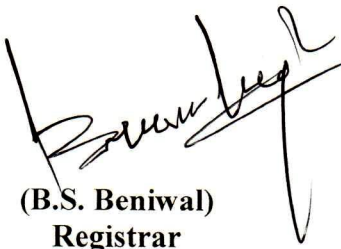
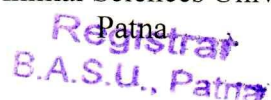
Agenda No. 28: Agenda for Certificate Course in Artificial Insemination Technician Training


Details: As per instruction of Govt. of Bihar, a certificate course of three months in Artificial Insemination Technician Training may be conducted at Bihar Animal Sciences University, Patna following standard guidelines. After completion of the course, certificate will be issued to the successful participants by the competent authority. This is placed for approval of Academic Council.

Academic Council deliberated and approved the same.

(Action : DRI-cum-Dean, PGS, BASU, Patna)

Meeting ended with vote of thanks to the chair.

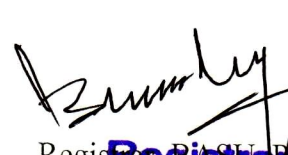

(B.S. Beniwal)
Registrar
Bihar Animal Sciences University,
Patna


Approved

(Rameshwar Singh)
Vice-Chancellor,
Bihar Animal Sciences University,
Patna

Memo No. 187 /Registrar/BASU, Patna

Dated 29/06 /2020

Copy forwarded to all members of the Academic Council for kind information and In-charge, ICT Cell for uploading it on website of BASU, Patna.


Registrar
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CC: - Secretary to VC for kind information to the Hon'ble Vice Chancellor, BASU, Patna.