



BIHAR ANIMAL SCIENCES UNIVERSITY

Bihar Veterinary College Campus, Patna-800014

Web.: www.basu.org.in

Walk in Interview for the engagement of Contractual Staff

Employment Notice No.: 01/2021

Applications are invited from recently retired persons from Universities / Research Institutions/ PSU/ Govt. Sectors, in good health for the post of:

NAME OF THE POST	PLACE OF POSTING		Total No. of Post and Reservation Category*
	Bihar Animal Sciences University, Patna (HQ)	College of Fisheries, Kishanganj	
ACCOUNTS ASSISTANT/ ACCOUNTING TECHNICIAN	1	1	02- UR-1, EBC-1
MULTI TASK OFFICE ASSISTANT	3	1	04- UR-1, EBC-1, UR(F)-1, SC-1

* Benefit of Reservation shall applicable only to original resident of Bihar

- Pay Scale of the post Accounts Assistant/ Accounting Technician:** 9300-34800+GP 4600/- in VI cpc or (Level 7 in VII cpc)
and Multi Task Office Assistant 9300-34800+GP 4600/- in VI cpc or (Level 7 in VII cpc)
- Service Condition and Payment** will be as per the provisions of Notification No. 3/M-63/2013 Gen Admin Deptt. 10000/Patna dated 10.7.2015 of Bihar Government (Copy of Circular attached)
(ii) Engagement will be purely on contract basis for a period of two years or 65 years of age, whichever is earlier.
- Essential Qualification/ Experience:**
 - Accounts Assistant/ Accounting Technician:** Bachelor in commerce from a recognized university and should have retired not below the post of Assistant in account section/ Accountant having experience in **Accounts / Budget / Purchase.**
Desirable: Knowledge of Tally Software and computer applications.
 - Multi Task Office Assistant:** Bachelor in any discipline from a recognized university and should have retired not below the post of UDC or equivalent.
Desirable: Knowledge of computer applications.
- Maximum Age Limit :** 64 Years
- Terms and Conditions:**
 - This engagement is purely temporary and on contractual basis.
 - The engagement will be terminated immediately in case of regular appointment or by serving one-month notice under conditions of unsatisfactory performance.
 - The selected candidates will have no claim for regular appointment,
 - No TA/DA will be paid for attending the interview or joining the post.
 - Mere fulfilling the essential qualification/experience does not guarantee for selection.
 - Person appointed may be posted in any unit under the jurisdiction of Bihar Animal Sciences University.
 - Please furnish recent information and attach copies of self-attested supportive documents desired in the application form.

Willing candidates will have to submit the Application Form along with copies of self-attested supportive documents by registered /speed post to **The Registrar, Bihar Animal Sciences University, Patna-800014 (Bihar), Email- registrarbasu@gmail.com** so as to reach latest by **27/01/2021 up to 17.00 hrs.** Candidates are suggested to check the University website (<https://www.basu.org.in/employment-notice-no-01-2021/>) for further information.

WALK IN INTERVIEW SCHEDULED AS :

Venue: Conference Hall No. II, Bihar Veterinary College, Bihar Animal Sciences University, Patna-800014 (Bihar)

Date & Time: 06/ 02/ 2021 from 10A.M. Onwards

Sd/-
Registrar,
BASU, Patna

S. S. Das
8.1.2021