

Bihaar Veterinary College the constituent College of Bihar Animal Sciences University (NASU), Patna invites Expression of Interest for opening of Veterinary Medical Shop on the campus located Next to the Registration Office of Veterinary College Campus.

TENDER

DOCUMENT

FOR

VETERINARY MEDICAL SHOP

AT BIHAR VETERINARY COLLEGE, PATNA

**BIHAR ANIMAL SCIENCES UNIVERSITY,
BIHAR VETERINARY COLLEGE CAMPUS, PATNA**

1. The bidder must have minimum annual turnover of RS. 1 Crore for the last three years.
2. The bidder must have minimum annual turnover of RS. 1 Crore for the last three years.
3. The bidder must have minimum annual turnover of RS. 1 Crore for the last three years.
4. The bidder must have minimum annual turnover of RS. 1 Crore for the last three years.
5. The bidder must have minimum annual turnover of RS. 1 Crore for the last three years.



Tender Notice No. 07/CPC/BASU/2021-22

Date:05/08/2021

Bihar Veterinary College the constituent College of Bihar Animal Sciences University (BASU), Patna Invites Expression of Interest for opening of Veterinary Medical Shop on Rental Basis Located Next to the Registration Counter of Veterinary Clinical Complex.

Critical Date

Website/Newspaper Publication	13.08.2021	
Date of Commencement of Bid Submission	14.08.2021	
Pre Bid Meeting	27.08.2021 (1:00 PM)	
Last date of Bid Submission	08.09.2021 (2:00 PM)	
Bid opening date	09.09.2021 (3:00 PM)	

Bihar Veterinary College, Patna invites tender in two Bid systems from a Person/Firm/Company fulfilling the desired criteria mentioned under terms and condition.

TERMS AND CONDITION

1. Technical Bid and Financial bid should be submitted separately in two sealed envelopes. The envelope-1 should contain **technical bid** and super scribed as "**Technical Bid**" and the **envelope-2** contain **financial bid** and it should be super scribed as "**Financial Bid**". Both the envelopes 1 & 2 should be submitted in a bigger sealed envelope addressed to the Director Procurement, BASU, Patna failing which the quotation which the quotation will be out rightly rejected. The bigger envelope should be super scribed as "Expression of interest for running of Veterinary Medical Shop."
2. **Documentary evidence (licence) showing the experience of at least ten years of running the Vet. Medical shop should be produced.**
3. The Bidders shall have minimum **annual turnover of Rs. 1 Crore** per annum from such activity for the **last three financial years.**
4. **Joint venture shall not be entertained.**
5. **Conditional Offer shall not be considered and it shall be treated as Non-Responsive.**

Attended
9/8/21

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6. The successful bidder will have to deposit an amount equivalent to **rent of three months as security Money Deposit** in the form of Demand Draft, drawn in favour of **DEAN, BVC, BASU, Patna**. The security money deposit shall carry no interest. The security deposit will be refunded two months after the contract period. EMD of the successful bidder will be refunded once his security deposit is received.
 7. Bidders are also directed to deposit **EMD (Earnest Money deposit) of Rs. 25,000/-** (Rupees Twenty-Five thousand) only in the form of Demand Draft, **Drawn in favour of "DEAN, BVC, BASU, Patna"**.
 8. Original / Attested copy of the **Solvency Certificate** of the specified firm from Scheduled Bank / Nationalized Bank / Foreign Bank issued not **more than six months prior to the due date** should be produced.
 9. **Registration Certificate** in case of the Co-operative Consumer Society / Firm / Charitable Institution / Proprietary Concern/ Company.
 10. **Copy of licence from the competent authority** to sell Drugs / Medicines / Surgical items etc. / Narcotic Drugs and Psychotropic Substances (NDPS) Act 1985 should be produced **License should be minimum five-years-old**.
 11. **Non Conviction Certificate as well as Certificate from the concerned State Drug Controller/Drug Inspector** that there is no case pending against the firm or party under the Drugs Act & the rules made there.
 12. Statement of **annual turnover of at least Rs. 1 Crore in each year for last three financial years duly certified by the Chartered Accountant** should be submitted.
 13. The copies of **PAN card, Aadhar Card and photographs** of the individual, owners, Partners of the Partnership Firms and Director / Directors in case of Private Limited / Public Limited Companies or the authorized representatives of the registered Co-operative Society/ Trustee's in case of Trust as the case may be produced.
 14. The quotation will be opened on the due date and time as stated in the Notice, in the presence of Firm / Party or his representative. The tender will be opened on scheduled date and time even if they fail to be present.
 15. The EMD shall be refunded to the unsuccessful Party/Firm only after acceptance of offer issued to the successful bidder or within 30 days after bid validity period whichever is earlier.
 16. The Offer price should be typed / legibly hand, written, should be duly signed and bear Stamp / Seal of the firm / party. **The offer price must be written in figures as well as in words.**

17. The validity of the offer should be for a period of 90 days from the date of offer. In the event of non-acceptance of offer by the successful bidder within 90 days from the date of issuance of offer, the offer will be given to the 2nd highest bidder and the highest bidder will be blacklisted.
18. The responsibility to produce correct authentication for documents rests with the Firm/Party. **If any document is detected to be forged, bogus etc., the Firm/Party shall be rejected and Security Money Deposit shall be forfeited.** Any contract entered under such conditions shall also be liable to be cancelled any time during its tenure and Security Deposit shall be forfeited. Further action like blacklisting including penal action etc. shall be instituted against the Contractor/s and / or the partner/s.
19. Bihar Veterinary College will provide only an earmarked Shop in vicinity of Registration counter of Veterinary Clinical Complex (VCC), BVC. **The firm can visit the earmarked shop on between 11 AM to 12 Noon.**
20. **No permanent and temporary construction is allowed outside the shop.**
21. **Provision of racks, cupboards, refrigerator including fixture and furniture to be arranged by the party itself.**
22. Use of no other premises will be allowed.
23. **Subletting will not be allowed**, if found guilty the contract will be automatically terminated.
24. Successful firm/party/bidder will be given Veterinary Medical shop **for initial period of 05 years** and may be renewed further subject to satisfactory performance.
25. **Firm/party will pay Electric & Water expenses and other incidental costs at their own. Electricity bill should be submitted on monthly basis on commercial rate.**
26. **The firm/party will have to sign the rental agreement with BVC on non-judicial Stamp Paper of Rs. 1000/-.**
27. The Contract can be terminated by either party by giving a notice of at least one (01) month.
28. The rent will have to be paid every month in advance on or before 10th day of the succeeding calendar month.
29. Late payment of rent will be subject to **penalty of Rs. 500/- per day.** Due to non-payment of rent with late fine the agreement will be automatically cancelled and security deposit will be forfeited after 20 days of delay.
30. In case of any dispute, jurisdiction will be restricted to Patna only.

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31. The Dean, BVC, BASU, Patna reserves the right to reject any or all the Quotation without assigning any reason thereof.
 32. If any of the prescribed conditions are not fulfilled or is incomplete in any form the Bid is liable to be rejected.
 33. **There will be escalation of rent by 10% every subsequent years.**
 34. **No allied commercial activity** (like opening of pathological lab) will be allowed.
 35. Duly filled tender document must be submitted to the **"Office of the Director Procurement, Administrative Building, Bihar Animal Sciences University, Patna-800014, Bihar"**.

[Faint signature]

[Handwritten signature]

**APPLICATION FORM OF UNDERTAKING TO BE SIGNED &
SEALED BY THE BIDDER**

To,

The Dean,
Bihar Veterinary College,
Bihar Animal Sciences University,
Patna- 800014

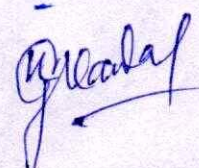
Sub:- **To run Veterinary Medical Shop at Veterinary Clinical Complex, BVC, BASU, Patna on Contract Rental Basis for 5 years.**

Sir,

I/We _____ (Full name in capital letters, starting with surname) the Proprietor / Firm / Registered Co. shop named herein below, do hereby agree and undertake to run **Veterinary Medical Shop at Veterinary Clinical Complex, Bihar Veterinary College, Patna BASU, Patna** on contract rental basis for 05 years on Terms and Conditions laid down in of the accompanying form of Contract (TERMS AND CONDITION ATTACHED).

1. I/We agree that in case I/We unable to run the Veterinary Medical Shop, I will not transfer the same to other Institution/firm/persons the same shall be surrendered to Bihar Veterinary College, BASU without compensation from BVC, BASU.
2. I/We have paid requisite amount of EMD and SECURITY Money as mentioned in the Tender Notice.
3. I/We accept the rent offered by us in the quotation.
4. I/We have carefully inspected the premises offered for running the Veterinary Medical Shop.
5. I/We agree to undertake to abide by all rules and regulations in respect to Sale Tax Act and Income Tax Act and Professional Tax as prescribed from time to time by the concerned authorities and shall be solely responsible for breach of trust thereof.
6. I/We agree to abide by all the instructions terms and conditions as given in Bid documents.
7. I/We also confirm that this tender has been thoroughly read while filling up the Bid and all information filled and documents provided by us true to the best of my/our knowledge and belief.

Full Signature of the Party
With Rubber Stamp/Seal



Documents required to be submitted

The following essential documents are required to be furnished along with the quotation. Missing any one of them will disqualify the technical bid.

Sr. No.	Particulars	Page No.	To be included in
1.	Demand Draft of the security Money Deposit		Technical Bid
2.	Demand Draft of EMD for Rs. 25000/-		
3.	Original / Attested copy of the Solvency Certificate		
4.	Registration Certificate in case of the Co-operative Consumer Society / Firm/ Charitable Institution / Proprietary Concern / Company.		
5.	Copy of licence from the competent authority to sell Drugs / Medicines / Surgical Items etc.		
6.	Certificate from the concerned State Drug Controller/Drug Inspector that there is no case pending against the firm or party under the Drugs Act & the rules made there.		
7.	Non Conviction Certificate not more than 6-months old issued by the concerned State Drug Controller/Drug Inspector		
8.	Documentary evidence showing the experience of ten years of running the Veterinary Medical Shop.		
9.	Statement of annual turnover of at least Rs. 1 Crore for last three financial years duly certified by the Chartered Accountant.		
10.	Self-attested Copy of PAN card.		
11.	Self-attested Copy of Adhar Card		
12.	Self-attested Photograph.		
13.	Financial Bid		Financial Bid

CRITERIA FOR REJECTION OF QUOTATION
(Important points to be brought to the notice of bidder)

Besides other errors, quotation may be rejected outright if the Bidder:-

- (A) Stipulates his own conditions.
- (B) Disclose the rates / share the rates with other bidders.
- (C) Does not disclose the full names and addresses of his firm.
- (D) Does not fill in and does not sign at the relevant place of the Document as per the directives given in the Terms and condition.
- (E) Does not pay the EMD / Security Money in the form of DD with Bid documents.
- (F) Does not submit the Quotation before the stipulated time and the specified date in the office of The Dean, BVC, BASU, Patna.
- (G) If any of the documents prescribed to be attached is missing.



FINANCIAL BID

(To be submitted in a separate envelope)

EVALUATION CRITERIA:

For evaluating offer, the **highest renter per month** shall be taken into consideration over the minimum rent of **Rs. 50,000/- per month** subject to fulfilment of other conditions of Quotation terms and condition and article of agreement.

Criteria	Minimum Rent	Offer by the Firm/Party (To be filled at time of submission of Application)
Monthly rent in rupees	Rs. 50,000/- with escalation of 10% per annum.	

Signature of the Firm/Party with
Stamp / Seal and Address



AGREEMENT BOND

AN ARTICLE OF AGREEMENT made this day of between Sri, The Dean, BVC, BASU, Patna of the First Part and herein after referred to as FIRST PARTY M/s. having its registered office at herein after referred to as RENTER of Vet. Medical Shop, VCC, BVC, BASU, Patna herein after referred as SECOND PARTY.

WHEREAS the DEAN, BVC IS ABSOLUTELY seized and possessed or otherwise well and sufficiently entitled to open a Veterinary Medical Shop at VCC, BVC, BASU, Patna earmarked Shop, herein after called the said premises.

AND WHEREAS the Dean, BVC, BASU in pursuance of power vested in him/her has invited Quotation for running Vet. Medical Shop at BVC, BASU, Patna and Whereas Contractor's Quotation was accepted by the Dean, BVC on the Terms and Conditions herein specified. The Dean, BVC agrees to hand over the said premises at VCC Campus, earmarked for Vet. Medical Shop to M/s to run the same on Contract Rental basis for a period of 05 years from _____ to _____ for the benefit of the animal patients arriving at Veterinary Clinical Complex, BVC, Patna for treatment vide his orders Dated _____ under No. _____.

AND WHEREAS the parties hereto are desirous of recording the terms and conditions on which the permission as aforesaid has been granted by the Dean, BVC to the firm/party.

NOW THIS AGREEMENT WITNESSED AND it is hereby agreed by and between the parties here to as follows:-

1. Dean, BVC hereby grants permission to run the Vet. Medical Shop vide sanction No. Dated/...../20..... for 05 years from To on Contract Rental basis in performance and the discretion of the Dean, BVC, Patna.
2. The firm/Party hereby agreed to pay an amount of Rs. (Rupeesonly) per month as Rent (Decided in Quotation) for first year & 10% Escalation every year which will be deposited in the Cash Section, Office of the Dean, BVC, Patna before the 10th of every month, along with compensation, if any, which the BVC is entitled to recover the same with penal interest at the @ Rs. 500/- per day.
3. The firm hereby agreed to pay Security Deposit of (equal to three months rent), by Demand Draft to be drawn in favour of The Dean, BVC, Patna.



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AGREEMENT

4. Accepted all the terms and condition for opening Vet. Medical Shop at Veterinary Clinical Complex, Bihar Veterinary College, Patna as mentioned in Tender Document No. _____ dated _____.

Signed and Sealed (Stamped) by the Dean, BVC, BASU, Patna in the presence of

- 1.
- 2.

Signed and Sealed (Stamped) by the Firm/Party, Patna in the presence of

- 1.
- 2.

AND WHEREAS the parties hereto are desirous of recording the terms and conditions on which the permission is granted and has been granted by the Dean, BVC to the firm/Party for the opening of the Veterinary Medical Shop at the Veterinary Clinical Complex, Bihar Veterinary College, Patna, Bihar, India, and the terms and conditions of the said permission are as follows:-

1. The firm/Party shall be permitted to open a Veterinary Medical Shop at the Veterinary Clinical Complex, Bihar Veterinary College, Patna, Bihar, India, for a period of 05 (Five) years from the date of the sanction of the permission by the Dean, BVC, Bihar Veterinary College, Patna, Bihar, India, and the terms and conditions of the said permission shall be as follows:-

2. The firm/Party shall be permitted to open a Veterinary Medical Shop at the Veterinary Clinical Complex, Bihar Veterinary College, Patna, Bihar, India, for a period of 05 (Five) years from the date of the sanction of the permission by the Dean, BVC, Bihar Veterinary College, Patna, Bihar, India, and the terms and conditions of the said permission shall be as follows:-

3. The firm/Party shall be permitted to open a Veterinary Medical Shop at the Veterinary Clinical Complex, Bihar Veterinary College, Patna, Bihar, India, for a period of 05 (Five) years from the date of the sanction of the permission by the Dean, BVC, Bihar Veterinary College, Patna, Bihar, India, and the terms and conditions of the said permission shall be as follows:-

4. The firm/Party shall be permitted to open a Veterinary Medical Shop at the Veterinary Clinical Complex, Bihar Veterinary College, Patna, Bihar, India, for a period of 05 (Five) years from the date of the sanction of the permission by the Dean, BVC, Bihar Veterinary College, Patna, Bihar, India, and the terms and conditions of the said permission shall be as follows:-

[Faint signature]

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Check List

Sl. No.	Particulars	Yes	No
1.	Demand Draft of the security Money Deposit.		
2.	Demand Draft of EMD for Rs. 25,000/-		
3.	Original/ Attested copy of the Solvency Certificate.		
4.	Registration Certificate in case of the Co-operative Consumer Society/ Firm/ Charitable Institution/ Proprietary' Concern/ Company.		
5.	Copy of licence from the competent authority to sell Drugs/ Medicines/ Surgical Items etc.		
6.	Certificate from the concerned State Drug Controller/ Drug Inspector that there is no case pending against the firm or party under the Drugs Act & the rules made there.		
7.	Non Conviction Certificate not more than six (06) months old issued by the concerned state drug controller/ Drug Inspector.		
8.	Documentary evidence showing the experience of ten years of running the Veterinary Medical shop.		
9.	Statement of annual turnover of at least Rs. 1 Crore for last three financial years duly certified by the Chartered Accountant.		
10.	Self-attested Copy of PAN card.		
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12.	Self-attested photograph.		

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