



# University Library

## Bihar Animal Sciences University, Patna

N.No. 152 /Lib/BASU, Patna.

Dated. 29 /11/2021

### Notice

**Subject: - Invitation of Quotation for rate contract for Binding of Books/ Journals of University Library, BASU, Patna.**

Sealed rate quotations are invited by the University Library, BASU, Patna to engage commercial binder(s) to carry out the binding work of books & Journals for the BASU Library, Patna a period of three years. The terms and conditions for binding the same are mentioned below.

1. The bidder should quote flat rates for all sizes of books and Journals.
2. The entire book must be in full rexine binding with gold tooling.
3. All the journals must be in half leather binding with gold tooling
4. The binding rates shall be valid for three years.
5. The binding rates once quoted by unit item in Indian currency inclusive of applicable taxes.
6. The sealed quotations marked as "**Quotations for binding Books/ Journals for University Library, BASU, Patna**" should be addressed to the "**The Officer-In-charge, University Library, Bihar Animal Sciences University, BVC Campus, Patna-14**" and it should be submitted on or before **15/12/2021 at 05.00 PM** .
7. The work will be given for a period of three years. If work is not up to the mark satisfactory or not in accordance with the specifications shall be rejected at any point of time.
8. The binder shall be responsible for loss or damage of books handed over to him for binding even if it is discovered after the expiry of the contract. The liability of the binder for such damage/ loss shall be equivalent to the full current cost of the books irrespective of the condition of the book at the time of delivery, and shall be adjusted from the bill of the binder.

9. The binder shall take delivery of the books at the premises of the library and return them after binding at their own expenses i.e transportation charges shall be borne by the binder.
10. The books and journals etc., received by the binder for binding shall not be taken out of city of Patna for any purpose whatsoever, nor lent out to anybody for any purpose.
11. A Certificate should be attached with quotation, stating that you own a bindery, giving detailed address the location of the bindery along with telephone number, Aadhar Card, GST No., PAN No. and bank details.
12. The committee reserves the right to terminate the proposed binding process at any time without assigning any reason.
13. At any point of time, if any of the documents furnished by the binder found to be false, it would be deemed to be a breach trust of terms and conditions and the contract may be cancelled accordingly
14. Incomplete/Quotation received later than 15/12/2021 at 05.00 PM on due date will be summarily rejected.
15. Incomplete quotation will be summarily rejected.
16. The rates must be quoted both in figures and words and over-writing should be avoided.
17. The decision of Book Binding Committee, University Library, BASU, Patna shall be final and binding in the event of any dispute arising out of the terms of the contract.

*Shrinha*  
*29/11/2021*

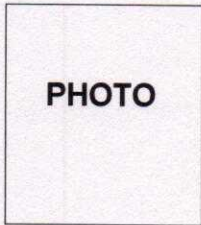
**Officer-In-charge**  
University Library  
Bihar Animal Sciences University  
Patna

Copy to: Nodal officer, Univ. Library, BASU, Patna. for kind information and needful.  
In-charge, (ICT) BASU, Patna to upload on BASU website and take necessary action.

C.C: Secretary to VC for kind information to Hon'ble Vice Chancellor, BASU, Patna.

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# SELF DECLARATION CERTIFICATE



I Smt/Sri/Kumari \_\_\_\_\_  
 Son/Daughter/Wife of Shri \_\_\_\_\_,  
 Address \_\_\_\_\_  
 PO \_\_\_\_\_ PS \_\_\_\_\_, District \_\_\_\_\_ Bihar,

PIN: \_\_\_\_\_ do hereby declare that, the information given above and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware of the fact that, if the information given by me is proved false/ not true, I will be liable for action as per the law.

Aadhar No.....  
 PAN No.....  
 GST No.....  
 Shop Registration No. with Date.....  
 Bank Details with IFSC code.....

**Signature** .....

**NAME**.....

**COMPANY / AGENCY SEAL**

Place:  
 Date:

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