



बिहार पशु विज्ञान विश्वविद्यालय, पटना
BIHAR ANIMAL SCIENCES UNIVERSITY, PATNA- 800014
(Established in 2016 under Bihar Animal Science University Act-2016)

का०आ०सं० 396 प्रशा०/कु०स०/ बि.प.वि.वि०, पटना

दिनांक 13/03/2022

F. No.-Admin. 23/06/2022/Reg./BASU, Patna

कार्यालय-आदेश

द्वादश अकादमिक परिषद की बैठक में Resolution No. 18/AC-12/22 द्वारा प्रदत्त अनुशंसा के क्रम में विश्वविद्यालय प्रबंधन बोर्ड की द्वादश बैठक की कार्यावली सं०-12.11 पर प्रदत्त अनुमोदन के आलोक में बिहार पशु विज्ञान विश्वविद्यालय परिनियम 2020 के अध्याय-05 में यथाविहित वृत्ति उन्नयन योजना 2006 के निमित्त अनुलग्नक-1 के रूप में संलग्न Academic Performance Indicator (API) Score based on Performance Based Appraisal System (PBAS) लागू की जाती है। हालांकि न्यूनतम उत्तिर्णांक (minimum qualifying marks) परिनियम में यथानिर्धारित शर्तों / प्रावधानों के अनुरूप ही होगी।

अनु० यथो०।

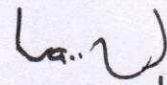
माननीय कुलपति के आदेश से

ह/-
कुलसचिव,
बिहार पशु विज्ञान विश्वविद्यालय, पटना

ज्ञापांक 1935 प्रशा०/कु०स०/ बि.प.वि.वि०, पटना

दिनांक 13/03/2022

प्रतिलिपि: अधिष्ठातागण / निदेशकगण / वित्त नियंत्रक / सहायक कुलसचिव (नियुक्ति / शिक्षा / परीक्षा) / विधि शाखा, बिहार पशु विज्ञान विश्वविद्यालय, पटना को सूचनार्थ एवं आवश्यक कार्यार्थ प्रेषित।


कुलसचिव,
बिहार पशु विज्ञान विश्वविद्यालय, पटना

प्रतिलिपि : कुलपति के सचिव, माननीय कुलपति, बिहार पशु विज्ञान विश्वविद्यालय, पटना को सूचनार्थ प्रेषित।

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Score card for promotion under Career Advancement Scheme-2006, Bihar Animal Sciences University, Patna w.e.f. 01-01-2009

Score card for assessment of Assistant Professor cum Junior Scientist in the pay band of 15600-39100 to move from AGP Rs 6000-7000 and Rs. 7000 to 8000/-

- Note: TRE - Teaching as major activity
 RTE- Research as major activity
 RE- Research and extension as major activity (mainly for scientist posted at research station)
 ER- Extension as major activity (mainly for KVK scientist/SMS)

A. TEACHING ACTIVITIES

	Parameters	TRE	RTE	RE	ER
		25	15	10	10
A1	Teaching of UG and PG courses: 1.0 mark for each credit hour taught in a semester. 2.0 mark for each credit hour taught in a professional year under annual system. Example: [A course with credit hour 1+1 taught in a semester will score 2.0 marks (Course 1+1=2 credit × 1.0= 2 marks)/A course with credit hour 1+1 taught in a year will score 4.0 marks (Course 1+1=2 credit × 2.0= 4 marks)]. Excluding RAWE/ELP course.				
A2	1.0 mark each for development/introduction of new course and its content approved by academic council or other statutory body.				
A3	RAWE Courses/ Experiential Learning etc.: 2.0 marks for each coordinating RAWE Courses/Experiential Learning activity/ Internship programme/ other academic activities of each batch/handling 100 clinical cases (max. 4 marks).				
A4	Student Guidance/ Advisory: 3.0 marks to the Major Advisor for each PhD degree awarded. 1.5 marks to the co-advisor/member from Major / minor subject including Nominee Dean PGS for each PhD degree awarded. 2.0 marks to the Major Advisor for each Master's degree awarded. 1.0 mark to the co-advisor/member from Major/Minor Subject including Nominee Dean, PGS for each Master's degree awarded.				

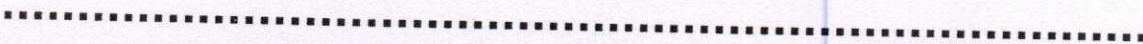
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A5	Other teaching activity:				
A5.1	1.0 marks for each teaching aid developed (Practical manual/ Laboratory manual/ Teaching manual/ e-courses/ RAWE manual software/Audio-visual aids).				
A5.2	1.0 marks for Study tour, industrial visit, field visit, Ambulatory clinics arranged.				
A5.3	1.0 marks each for acting as external examiner for UG/PG/PhD examination (includes Question paper setting/ conducting examination/ Thesis evaluation/ conducting Viva Voce etc.). 0.5 mark each for acting as invigilator/ flying squad for UG/PG/PhD examination, acting as member nominated for external practical examinations etc.				
A5.4	0.5 marks associated in coaching for JRF/SRF (NET-ICAR/UGC/CSIR or equivalent). 0.5 marks for Advisers of each UG students (Max. 2 marks).				
A5.5	1.0 marks for Major Advisor for per qualified student with fellowship in SRF/GATE and selection in ARS. 1.0 mark to the major advisor for each student getting admission for higher education in universities outside India. 1.0 mark to the major advisor for each student qualifying in NET examination conducted by ICAR/UGC/CSIR or equivalent.				

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B. RESEARCH ACTIVITIES

	Parameters	TRE	RTE	RE	ER
		15	25	30	5
B1	<p>Projects handled:</p> <p>University Funded/RKVY/AICRP projects: For in-house/AICRP/RKVY funded projects 2.0 marks for PI and 1.0 mark for CO-PI/Associated scientist for every completed year for each project.</p> <p>Externally Funded projects (except RKVY/AICRP): For externally funded projects of ICAR/DBT/DST/ICMR/NHM/NHB/DRDO/PFDC/SEBRI /BARC/State government/ CGIAR organization sponsored project, 4.0 marks for PI and 2.5 mark for Co-PI/Associated Scientist for every completed year for each project more than 10 lakhs. For externally funded projects 3.0 marks for PI and 1.5 mark for Co-PI/Associated Scientist for every completed year for each project with funding of less than 10 lakh rupees.</p>				
B2	<p>Consultancy project/ sponsored technology/ Research, field drug, clinical or other related evaluation trial: 2.0 marks for every Consultancy Projects/ technology & Research, field, drug, clinical or other related trials to the university/college nominated scientists.</p>				
B3	<p>Technology Development & Product manufacturing: 4.0 marks for PI, 3.0 marks for Co-PI and associated scientist for each Innovative technologies developed, participatory technology developed, prototype, genetic stock, variety, breed, product, vaccine, diagnostic kit, process, concept, methodology, software development/ Data base management/ Expert system developed/Decision support system/models/ models developed & any other relevant output. For PI and Co-PI, for each patent granted 5.0 marks. For facilitating each GI granted 03 marks each for associated scientist. Member for monitoring team-1.0 mark for each monitoring Compilation/preparation of annual report-1.0 marks for each year. 1.0 mark each for per year Seed Production (0.5 M), Clinical duty attended (25 duty-days), Chicks born (no. 1000), Claves/Kids born (no. 10), Bioagent (no. 1000), Germ-plasm production (15000), fish fry distribution (no. 10,000) Bio Fertilizer (100QT), Dairy Product (10000 liter</p>				

Yes

Rd

Sum

<p>milk or 100 kg processed products), Soil-water Testing (no. 100), Biological Sample Analysis (no. 25)/ Histological/ pathological examination of sample (no. 25) / organ or tissue or bone preservation (no. 25)/ Chemical or biochemical Sample Analysis (no. 50)/ Pesticide/ Herbicide Residue analysis (no. 25)/Bio Diversity mapping/ Post Mortem Examination (no. 10)/ Blood-Faecal-Urine-Milk-Feed-Food sample analysis (no. 30)/ surgical operations: Large animals (no. 10)/ Small animals (no. 20)/ plant health clinic management/fish spawn/fingerling production (50 liters)/ mushroom spawn production (100 kg), bee keeping (100 boxes)/ vermicomposting (50 QT)etc. or any other product/item useful for the farming community</p> <p><i>Note: Figures in the parenthesis indicate minimum quantity of production/no. of activities for consideration for assigning marks to the activity.</i></p>				
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C. EXTENSION ACTIVITIES

Parameters		TRE	RTE	RE	ER
		8.0	8.0	8.0	25
C1	<p>1.5 marks for conducting each Front-Line Demonstration (FLD)/ On Farm Testing (OFT)/ Technology assessment and refinement/ Demonstration/ participatory technology development.</p> <p>1.0 mark for participation in each Front-Line Demonstration (FLD)/ On Farm Testing (OFT)/ Technology assessment and refinement/ Demonstration/ participatory technology development.</p>				
C2	<p>2.0 marks each to the associated scientist for mobilization and organization of farmers into Farmers Interest Groups (FIGs)/ Commodity Interest Groups (CIGs)/ Farmers producers organization (FPOs)/SHGs.</p> <p>2.0 marks for Organization of Mango Show/Horticulture show/vegetable/ Dog or Cat shows, organizing secretary or Coordinator and 0.5 marks as other member of the various committee.</p> <p>2.0 mark for each leading mobilization and organization of farmers into Farmers Interest Groups (FIGs)/ Commodity Interest Groups (CIGs)/ Farmers producers organization (FPOs)/SHGs.</p>				
C3	<p>1.0 mark each for organizing Animal welfare camps/ Pashu Mela/ Kisan Mela/ Farmer's Fair/ Exhibition /Field day/ Campaign/ Radio talk/ Television talk/ Kisan Chaupal.</p>				

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C4	0.5 mark each for participation in Animal welfare camps/ Pashu Mela/ Kisan mela/ Gosthis/ Kisan help line/ Farmers advisory services etc.				
C5	0.5 mark for every Diagnostic/ investigative visit to farmers field/ family unit/ disease outbreak/disaster investigation.				
C6	2.0 mark for development and implementation of each innovative and unique extension education and technology transfer models including ICT based innovative approaches (do not include the implementation of models/approaches developed by other universities and scientists).				

D. TRAINING/ CAPACITY BUILDING ACTIVITIES

	Parameters	TRE	RTE	RE	ER
		7	7	7	15
D1	2.0 marks per activity for course director/ organizing secretary/ convener for organizing seminar (national or international)/ symposia/ workshop/ conference/ summer/winter school/ refresher course/ short course/ training programme etc. 1.0 mark per activity for joint organizing secretary/co-convener/Co- organizing secretary/ Co-coordinator/ Associated faculties for organizing seminar/ symposia/ workshop/ conference/ summer/ winter school/ refresher course/ short course/ training programme etc. 1.0 marksfor organizing secretary of webinars. 0.5 marks for joint organizing secretary/co-convener/Co-organizing secretary/ Co-coordinator/ Associated faculties for organizing Webinars.				
D2	0.5 marks for other HRD programmes organized/ coordinated / assisted as per institutional mandate.				
D3	1.0 marks for each lecture delivered and published in manual of training programme/ refresher course/ winter/ summer school/ technical workshop / campaign / national or international seminar, symposium, workshop or webinar. 0.75 mark for each lecture delivered in training programme/ refresher course/ winter / summer school/ technical workshop/ campaign/ national or international seminar, symposium/ workshop or webinar.				
D4	0.5 mark for participation in summer/ winter school/ refresher courses/ training courses/ workshops/ conferences/ seminar/ symposia of duration less than 05 days.				





0.75 mark for participation in summer/ winter school/ refresher courses/ training courses/ workshops/ conferences/ seminar/ symposia of duration 5-10 days.				
1.0 mark for participation in summer/ winter school/ refresher courses/ training courses/ workshops/ conferences/ seminar/ symposia of duration more than 10 days.				

E. MONITORING/EVALUATION/REPORTING AND INSTITUTIONAL BUILDING ACTIVITIES

	Parameters	TRE	RTE	RE	ER
		5	5	5	5
E1	<p>1.0 mark of each completed year for the In-charge of institution building activities (Only clearly defined major contributions as a Member Secretary/ in-charge / Nodal Officer/member scientist of RAC/ Research council/ QRT / PME Cell /CPC / IPR Cell / Technical Cell / Academic Cell (UG/PG)/ I/c of Central Facilities like ARIS Cell / video conferencing, HRD Cell / Warden, Counselling & placement cell, Incharge NCC/ RVC Unit, /NSS/ diagnostic unit/ VCC unit/ Animal farm or unit/ Poultry farm/ Fish Farm/ Conservancy/ Fodder unit/ building/ estate/ Library/ Purchase/ Central store/ additional charge of /Assistant Registrar/ Incharge Library/ Incharge Guest house.</p> <p>1.0 marks of each completed year for Hostel superintendent or in-charge of students or farmers hostel/ Co-ordinator Resident Instruction/ Co-ordinator PG/ Coordinator-HRD/ transportation unit/ security/ campus beautification/ cultural/ Litrerary programmes and tours/ sports and games and others units approved by the university.</p> <p>0.5 marks for members of the institutional building activity assignment teams.</p>				
E2	<p>1.0 marks each for editors & 0.5 marks for other contributors of University/Institute level Reports prepared on annual basis such as university/ institute annual reports, development grant reports, research report, extension report etc.</p> <p>0.5 mark for Preparation of Methodology module/ unit level reports, zonal report, evaluation reports, impact assessment reports.</p>				
E3	<p>2.0 marks each for conceptualization, planning, preparation and implementation of schemes/ detailed project reports (DPRs) for establishing Colleges/Farms/ dairy/ sheep/ goat/ poultry/ pig/ fish unit etc.</p>				

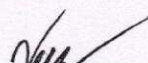
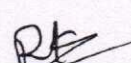

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E4	1.0 mark for Member Secretary/ Nominated or invited member of the university statutory meetings/ Chairman/ Co-chairman or convener/ co- convener or in-charge/ co-in-charge/ member of various national and state level committees. 0.5 marks per year for university level committee, member of the programme organization committees.				
E5	0.5 mark for performance of other National/ State / University level duties.				

F. PUBLICATION

Parameters		TRE	RTE	RE	ER
		20	20	20	20
F1	Research publications 4.0 marks to the first and correspondence author; 3.0 marks to rest of the authors for publication of full-length research/review paper/short note in NAAS rated journal (NAAS≥6.00). 2.0 marks to the first and correspondence author; 1.5 marks to rest of the authors for publication of full-length research/review paper/short note in NAAS rated journal (NAAS < 6.00).				
F2	Books, compendium, other publications: 1.0 marks for each editor and co-editors of the proceedings/ abstract book/ Compendiums/ Souvenirs of the seminar/ conference.				
F3	2.0 marks each to the authors/co-authors/ editor/ co-editors of the Book/ authored Monographs/ Technology inventory/ Compendiums/ Souvenirs/ books with ISBN/ISSN numbers. 1.0 mark for author and co-authors of the chapter in books with ISBN/ISSN numbers. 1.5 mark for authors and co-authors of the book with Non-ISBN/ISSN numbers. 0.75 marks each for authors and co-authors of the chapter in books with Non-ISBN/ISSN numbers/ Extension leaflet/ folder/technical bulletin/Newsletter/ Extension bulletin/ Training manual/ Technical/ Popular article/ Articles/ abstract in compendiums/ Souvenirs/ Newspapers/ e-publication & concept series published.				

G. PEER RECOGNITION

	Parameters	TRE	RTE	RE	ER
		4.0	4.0	4.0	4.0
G1	4.0 marks for each International and National Awards/ National Academy Fellow.				
G2	2.0 mark each for Post-doctoral fellowship/teaching assignment abroad 1.0 marks for JRF/ SRF/ NTS fellowship/ Univ. Best Thesis Award.				
G3	2.0 marks for each best teacher/ researcher/ extension worker award by the University. 1.0 marks for the appreciation award by the University.				
G4	1.0 mark for each Institutional or recognized national professional society awards or fellowships.				
G5	1.0 marks for each Chief Editors/ Assoc. Chief Editors/ Editor/ Associate Editor of peer reviewed / NAAS rated journal/ Newsletter.				
G6	0.5 mark each for Referee/ reviewers of peer reviewed/ NAAS recognized journal.				
G7	1.0 mark for each award of best paper/ oral/ poster presentation/ conference prize/ medals.				
G8	0.5 mark for each presentation in conferences/ seminar/ symposia/ workshop.				
G9	1.0 mark for performing special assignments (International organization/ overseas/ national assignment/ consultancies not covered anywhere else in the application).				
G10	0.5 mark each for Best thesis award to the student by SAUs and ICAR.				
G11	1.0 mark per session to chairman & 0.5 marks for co- chairman/ rapporteur of the technical session in seminar/ symposium/ workshop/ conference or equivalent programme.				
G12	1.0 mark each for the Members of the executive bodies/committees of central/ state/ other Educational Institutes/ professional societies/ Special International/ Central/ State Assignment not covered anywhere.				

H. ANNUAL ASSESSMENT REPORTS

H1	4.0 marks for Outstanding/Very good, 3.0 marks for Good, 2.0 marks for Average.	TRE	RTE	RE	ER
		16	16	16	16

I. QUALIFYING MARKS

II.	Total Marks	TRE	RTE	RE	ER
		100	100	100	100
	Qualifying marks	75	75	75	75

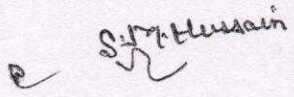
S. M. Hussain

Score card for assessment of Teachers/ Scientists/ Extension specialists or equivalent for promotion to the higher grade pay

Parameters	Rs. 15600-39100+AGP Rs. 6000 to AGP Rs. 7000				Rs. 15600-39100+AGP Rs. 7000 to AGP 8000			
	4/5 Years				5 Years			
	TRE	RTE	RE	ER	TRE	RTE	RE	ER
(I)					(I)			
Teaching	25	15	10	10	25	15	10	10
Research	15	25	30	5	15	25	30	5
Extension	8	8	8	25	8	8	8	25
Training	7	7	7	15	7	7	7	15
Institutional building	5	5	5	5	5	5	5	5
Subtotal (I)	60	60	60	60	60	60	60	60
(II)					(II)			
Research & other Publications	20	20	20	20	20	20	20	20
Subtotal (II)	20	20	20	20	20	20	20	20
(III)					(III)			
Peer recognition	4	4	4	4	4	4	4	4
Assessment report	16	16	16	16	16	16	16	16
Subtotal (III)	20	20	20	20	20	20	20	20
Interview	-	-	-	-	-	-	-	-
Total (I+II+III)	100	100	100	100	100	100	100	100
Qualifying marks	75	75	75	75	75	75	75	75

TRE-Teaching as major activity; RTE-Research as major activity; RE- Research and extension as major activity; ER-Extension as major activity

Teachers/scientist (s) or equivalent have never been given opportunity of teaching, the marks of teaching shall be added in the research or extension activities as the case may be.



 S. M. Hussain

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Score card for assessment of Assistant Professor in the pay band of 15600-39100+ AGP 8000 to Associate Professor cum Senior Scientist with pay band of Rs 37400-67000+ AGP of Rs. 9000/- and from Associate Professor cum Senior Scientist with pay band of Rs. 37400-67000+AGP of Rs 9000/- to University Professor cum Chief Scientist with pay band of Rs. 37400-67000+AGP of Rs 10000/-.

Note: TRE - Teaching as major activity.

RTE- Research as major activity.

RE- Research and extension as major activity (mainly for scientist posted at research station).

ER- Extension as major activity (mainly for KVK scientist/SMS).

A. TEACHING ACTIVITIES (during the period under assessment)

	Parameters	TRE	RTE	RE	ER
		20	10	5	5
A1	Teaching of UG and PG courses: 1.0 mark for each credit hour taught in a semester. 2.0 mark for each credit hour taught in a professional year under annual system. Example: [A course with credit hour 1+1 taught in a semester will score 2.0 marks (Course 1+1=2 credit × 1.0= 2 marks)/A course with credit hour 1+1 taught in a year will score 4.0 marks (Course 1+1=2 credit × 2.0= 4 marks)]. Excluding RAW/ELP course.				
A2	1.0 mark each for development/introduction of new course and its content approved by academic council.				
A3	RAW Courses/ Experiential Learning etc.: 2.0 marks for each coordinating RAW Courses/Experiential Learning activity/ Internship programme/ other academic activities of each batch/handling 100 clinical cases (max. 4 marks).				
A4	Student Guidance/ Advisory: 3.0 marks to the Major Advisor for each PhD degree awarded. 1.5 marks to the co-advisor/ advisory committee member from Major/Minor Subject including Nominee Dean, PGS for each PhD degree awarded. 2.0 marks to the Major Advisor for each Master's degree awarded. 1.0 mark to the co-advisor/member from Major/Minor Subject including Nominee Dean, PGS for each Master's degree awarded.				

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A5	Other teaching activity:				
A5.1	01 marks for each teaching aid developed (Practical manual/ Laboratory manual/ Teaching manual/ RAWE manual software/ Audio-visual aids/ e-courses).				
A5.2	01 marks for Study tour, industrial visit, field visit, Ambulatory clinics arranged.				
A5.3	0.5 marks each for acting as external examiner for UG/PG/PhD examination (includes Question paper setting/ conducting examination/ Thesis evaluation/ conducting Viva Voce etc.)				
A5.4	0.5 Marks each year for associated in coaching for JRF/SRF (NET- ICAR/UGC/CSIR or equivalent.				
A5.5	2.0 marks for Major Advisor SRF/GATE and selection in ARS. 1.0 mark to the major advisor for each student getting admission for higher education in universities outside India. 1.0 mark to the major advisor for each student qualifying in NET examination conducted by ICAR/UGC/CSIR or equivalent.				

B. RESEARCH ACTIVITIES (during the period under assessment)

	Parameters	TRE	RTE	RE	ER
		10	20	20	5
B1	<p>Projects handled:</p> <p>University Funded/RKVY/AICRP projects: For in-house/AICRP/RKVY funded projects 2.0 marks for PI and 1.0 mark for Co-PI /Associated scientist for every completed year for each project.</p> <p>Externally Funded projects (except RKVY/AICRP): For externally funded projects 4.0 marks for PI and 2.5 mark for Co-PI/ Associated Scientist for every completed year for each project with funding of more than 50 lakhs rupees. For externally funded projects 3.0 marks for PI and 1.5 mark for Co-PI/ Associated Scientist for every completed year for each project with funding of less than 50 lakh rupees.</p>				
B2	<p>Consultancy project/ sponsored technology/Research, field drug, clinical or other related evaluation trial:</p> <p>2.0 marks for every Consultancy Projects/ technology & Research, field, drug, clinical or other related trials</p>				

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	to the university/ college nominated scientists.				
B3	<p>Technology Development & Product manufacturing:</p> <p>4.0 marks for PI, 3.0 marks for Co-PI and associated scientist for each Innovative technologies developed, participatory technology developed, prototype, genetic stock, variety, breed, product, vaccine, diagnostic kit, process, concept, methodology, software development/ Data base management/ Expert system developed/Decision support system/models/ models developed & any other relevant output.</p> <p>For PI and Co-PI, for each patent/design granted 5.0 marks.</p> <p>For each GI granted 3.0 marks each for associated scientist.</p> <p>Compilation/ preparation of annual report- 1.0 marks for each year.</p> <p>1.0 mark each per year Fish Seed Production (1 M), Fish fry distribution (20,000), Clinical duty attended (25 duty-days), Chicks born (no. 1000), Calves/Kids born (no. 10), Bioagent (no. 1000), Germ-plasm production (15000), Bio Fertilizer (100QT), Dairy Product (10000 liter milk or 100 kg processed products), Soil water Testing (no. 100), Biological Sample Analysis (no. 25)/ Histological/ pathological examination of sample/ organ or tissue (no. 25) or bone preservation (no. 25)/ Chemical or biochemical Sample Analysis (no. 50)/ Pesticide/ Herbicide Residue analysis (no. 25)/ Bio Diversity mapping/ Post Mortem Examination (no. 10)/ Blood-Faecal-Urine-Milk-Feed-Food sample analysis (no. 30)/ surgical operations: Large animals (no. 10)/ Small animals (no. 20)/ plant health clinic management/ fish spawn/ fingerling production (50 liters)/ mushroom spawn production (100 kg), bee keeping (100 boxes)/ vermicomposting (50 QT)/ Drug pharmacy etc. or any other product/item useful for the farming community.</p> <p><i>Note: Figures in the parenthesis indicate minimum quantity of production/no. of activities for consideration for assigning marks to the activity.</i></p>				

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C. EXTENSION ACTIVITIES (during the period under assessment)

	Parameters	TRE	RTE	RE	ER
		5	5	10	25
C1	1.5 marks for conducting each Front-Line Demonstration (FLD)/ On Farm Testing (OFT)/ Technology assessment and refinement/ Demonstration/ participatory technology development 01 mark for participation in each Front Line Demonstration (FLD)/ On Farm Testing (OFT)/ Technology assessment and refinement/ Demonstration/ participatory technology development.				
C2	2.0 marks each to the associated scientist for mobilization and organization of farmers into Farmers Interest Groups (FIGs)/ Commodity Interest Groups (CIGs)/ Farmers producers organization (FPOs)/ SHGs. 2.0 marks for Organization of Mango Show/ Horticulture show/ vegetable/ Dog or Cat show - organizer or Coordinator and 1.0 marks as member of the various committee. 2.0 mark for each leading mobilization and organization of farmers into Farmers Interest Groups (FIGs)/ Commodity Interest Groups (CIGs)/ Farmers producers organization (FPOs)/SHGs.				
C3	1.0 mark each for organizing Animal welfare camps/ Pashu mela/ Kisan mela/ Farmer's Fair/ Exhibition/ Field day/ Campaign/ Radio talk/ Television talk/ Kisan Chaupal.				
C4	0.5 mark each for participation in Animal welfare camps/ Pashu mela/ kisan mela/ gosthis/ Kisan help line				
C5	0.5 mark for every Diagnostic/investigative visit to farmers field/ family unit/ disease outbreak/ disaster investigation.				
C6	2.0 mark for development and implementation of each innovative and unique extension education and technology transfer models including ICT based innovative approaches (do not include the implementation of models/ approaches developed by other universities and scientists).				

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D. TRAINING/ CAPACITY BUILDING ACTIVITIES (during the period under assessment)

	Parameters	TRE	RTE	RE	ER
		3	3	3	3
D1	<p>2.0 marks per activity for course director/organizing secretary/ convener for organizing seminar (National or International)/ symposia/ workshop/ conference/ summer or winter school / refresher course/ short course/ training programme etc.</p> <p>01 mark per activity for joint organizing secretary/co-convener/Co- organizing secretary /Co-coordinator/ Associated faculties for organizing seminar / symposia/ workshop/ conference/ summer/ winter school/ refresher course/ short course/ training programme etc.</p> <p>1.0 marks for organizing secretary of webinars.</p> <p>0.5 marks for joint organizing secretary/co-convener/Co- organizing secretary/ Co-coordinator/ Associated faculties for organizing Webinars.</p>				
D2	1.0 marks for other HRD programmes organized/ coordinated / assisted as per institutional mandate.				
D3	<p>1.0 marks for each lecture delivered and published in manual of training programme/ refresher course/ winter/ summer school/ technical workshop/ campaign/ national or international seminar, symposium/ workshop or webinar.</p> <p>0.75 mark for each lecture delivered in training programme/ refresher course/ winter / summer school/ technical workshop/ campaign/ national or international seminar, symposium, workshop or webinar.</p>				
D4	<p>0.5 mark for participation in summer/ winter school/ refresher courses/ training courses/ workshops/ conferences/ seminar/ symposia of duration less than 05 days.</p> <p>0.75 mark for participation in summer/ winter school/ refresher courses/ training courses/ workshops/ conferences/ seminar/ symposia of duration 5-10 days.</p> <p>1.0 mark for participation in summer/ winter school/ refresher courses/ training courses/ workshops/ conferences/ seminar/ symposia of duration more than 10 days.</p>				

Yes

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E. MONITORING/EVALUATION/REPORTING AND INSTITUTIONAL BUILDING ACTIVITIES (during the period under assessment)

	Parameters	TRE	RTE	RE	ER
		7	7	7	7
E1	2.0 mark of each completed year for the In-charge of institution building activities (Only clearly defined major contributions as a Member Secretary/ in-charge / Nodal Officer/member scientist of RAC/ Research council/ QRT / PME Cell /CPC / IPR Cell / Technical Cell / Academic Cell (UG or PG)/ additional charge of Assistant Registrar/ Incharge Library/ Deputy Director/ I/c of Central Facilities like ARIS Cell / video conferencing, HRD Cell / Warden, Counselling & placement cell, Incharge NCC/ RVC Unit, /Laboratory/ diagnostic unit/ VCC unit/ Animal farm or unit/ Poultry farm/ Fish Farm/ Conservancy/ Fodder unit/ building/ estate/ Library/ Purchase/ Central store. 1.0 marks of each completed year for Hostel superintendent or in-charge of students or farmers hostel/ guest house/ /NSS transportation unit/ security/ cultural/ Litrerary programmes and tours/ sports and games and others units approved by the university. 0.5 marks for members of the institutional building activity assignment teams.				
E2	1.0 marks each for editors & 0.5 marks for other contributors of University/ Institute level Reports prepared on annual basis such as university/ institute annual reports, development grant reports, research report, extension report etc. 0.5 mark for Preparation of Methodology module/ unit level reports, zonal report, evaluation reports, impact assessment reports.				
E3	02 marks each for conceptualization, planning, preparation and implementation of schemes/ detailed project reports (DPRs) for establishing Colleges/Farms/ dairy/ sheep/ goat/ poultry/ pig/ fish unit etc.				
E4	1.0 mark for member secretary/ Nominated or invited member of the university statutory meetings/ Chairman/ Co-chairman or convener/ co- convener or in-charge/ co-in-charge/ member of various national and state level committees.				

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	0.5 marks per year for university level committee/ member of the programme organization committees.				
E5	0.5 mark for performance of other National/ State / University level duties.				

F. PUBLICATION (during the period under assessment)

	Parameters	TRE	RTE	RE	ER
		12	12	10	10
F1	<p>Research publications (five best papers): 4.0 marks to the first and correspondence author; 3.0 marks to rest of the authors for publication of full-length research/review paper/short note in NAAS rated journal (NAAS≥6.00). 2.0 marks to the first and correspondence author; 1.5 marks to rest of the authors for publication of full-length research/ review paper/short note in NAAS rated journal (NAAS< 6.00).</p>				
F2	<p>Other publications: Books, compendium etc. 1.0 marks for each editor and co-editors of the proceedings/ abstract book/ Compendiums/ Souvenirs of the seminar/ conference.</p>	03	03	05	05
F3	<p>2.0 marks each to the authors/co-authors/ editor/co-editors of the Book /authored Monographs/ Technology inventory/ Compendiums/ Souvenirs/ books with ISBN/ISSN numbers. 0.5 mark for author and co-authors of the chapter in books with ISBN/ISSN numbers. 1.5 mark for authors and co-authors of the book with Non-ISBN/ISSN numbers. 0.75 marks each for authors and co-authors of the chapter in books with Non-ISBN/ISSN numbers/Extension leaflet/ folder/ technical bulletin/ Newsletter/ Extension bulletin/ Training manual/ Technical/ Popular article/ Articles/ abstract in compendiums/ Souvenirs/ Newspapers/ e-publication & concept series published.</p>				

G. PEER RECOGNITION (during the period under assessment)

	Parameters	TRE	RTE	RE	ER
		8.0	8.0	8.0	8.0
G1	4.0 marks for each International and National Awards/ National Academy Fellow.				
G2	2.0 mark each for post-doctoral fellowship/teaching assignment abroad.				

Yash *PK* *Joshi*

G3	2.0 marks for each best teacher/researcher/extension worker award by the University. 1.0 marks for the Appreciation award by University.				
G4	2.0 mark for each Institutional or recognized national professional society awards or fellowships.				
G5	1.0 marks for each Chief Editors/Assoc. Chief Editors/Editor/Associate Editor of peer reviewed / NAAS rated journal/ Newsletter.				
G6	0.5 mark each for Referee/ reviewers of peer reviewed/ NAAS recognized journal.				
G7	1.0 mark for each award of best paper/ oral/ poster presentation/ conference prize/ medals.				
G8	0.25 mark for each presentation in conferences/ seminar/ symposia/ workshop.				
G9	1.0 mark for performing special assignments (International organization/ overseas/ national assignment/ consultancies not covered anywhere else in the application).				
G10	0.5 mark each for Best thesis awarded to the student by SAUs and ICAR.				
G11	1.0 mark per session to Chairman 0.5 marks for Co-chairman, rapporteur of the technical session in seminar/ symposium/ workshop/ conference or equivalent programme.				
G12	1.0 mark each for the Members of the executive bodies/committees of Central/ State/ other Educational Institutes/ Professional Societies/ Special International/ Central/ State Assignment not covered anywhere.				

H. ANNUAL ASSESSMENT REPORTS

H1	4.0 marks for outstanding, 3.0 marks for Very Good, 2.0 marks for Good, 1 mark for Average	TRE	RTE	RE	ER
		12	12	12	12

I. INTERVIEW

I1	Interview	TRE	RTE	RE	ER
		20	20	20	20

J. QUALIFYING MARKS

J1	Total Marks	TRE	RTE	RE	ER
		100	100	100	100
	Qualifying marks	75	75	75	75

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Score card for assessment of Teachers/ Scientists/ Extension specialists or equivalent for promotion to the higher grade pay

Parameters	Rs. 37400-67000+AGP to AGP 9000				Rs. 8000 to AGP 10000			
	3 Years				3 Years			
	TRE	RTE	RE	ER	TRE	RTE	RE	ER
(I)					(I)			
Teaching	20	10	5	5	20	10	5	5
Research	10	20	20	5	10	20	20	5
Extension	5	5	10	25	5	5	10	25
Training	3	3	3	3	3	3	3	3
Institutional building	7	7	7	7	7	7	7	7
Subtotal (I)	45	45	45	45	45	45	45	45
(II)					(II)			
Research Publications	12	12	10	10	12	12	10	10
Other Publication	3	3	5	5	3	3	5	5
Subtotal (II)	15	15	15	15	15	15	15	15
(III)					(III)			
Peer recognition	8	8	8	8	8	8	8	8
Assessment report	12	12	12	12	12	12	12	12
Subtotal (III)	20	20	20	20	20	20	20	20
(I+II+III)					(I+II+III)			
Subtotal (I+II+III)	80	80	80	80	80	80	80	80
(IV)					(IV)			
Interview	20	20	20	20	20	20	20	20
Total (I+II+III+IV)	100	100	100	100	100	100	100	100
Qualifying marks	75	75	75	75	75	75	75	75

TRE-Teaching as major activity; RTE-Research as major activity; RE- Research and extension as major activity; ER-Extension as major activity

Teachers/scientist (s) or equivalent have never been given opportunity of teaching, the marks of teaching shall be added in the research or extension activities as the case may be.

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**FORMAT OF APPLICATION FOR C.A.S.,
BIHAR ANIMAL SCIENCES UNIVERSITY, PATNA**

Academic Performance Indicator (API) based on Performance Based Appraisal System (PBAS) for teacher /scientist / extension specialist / equivalent for placement from AGPR'sto AGP Rs :

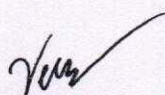
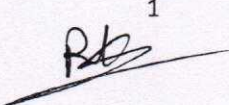
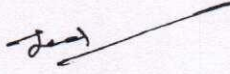
Tick of the following for assessment of API point / score

TRE	Teaching as major activity	
RTE	Research as major activity	
RE	Research as exclusive activity	
ER	Extension as major activity	

PART-A

Name:	
Designation:	
Discipline/Specialization:	
Division/Department/Section/Station/Centre/ College:	
Date of Birth:	
Qualification (Last):	
Date of appointment in the University:	
Present post held:	
Date of joining the present post:	
Date of eligibility for placement to next stage:	
Present Pay scale:	
Designation:	
Post/ grade for which incumbent is to be assessed:	
Assessment period	
Date of last promotion:	
Date of appearing before the last selection committee (if appeared)	
Office	
College	
Discipline and Department	
Centre	

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PART-B

1.	Name (in BLOCK LETTERS)						
2.	Father's Name (in BLOCK LETTERS)						
3.	Date of Birth		/ /				
4.	Address for Correspondence		e-mail ID: _____ Contact No.: _____				
5.	Academic Qualifications:						
	Degree / Diploma	University / Board	College /Institute	Month / Year of passing	Class /Grade obtained		
	Ph.D.						
	M.Sc./M.V.Sc./ M.Tech./ M.F.Sc						
	B.V.Sc./ B.Tech./ B.F.Sc.						
	HSC or equivalent						
	SSC						
	Date of Ph. D. Degree Notification	Date of Viva Voce: _____ Date of notification: _____					
6.	Employment Record in University:						
Sr. No.	Station / Centre (Place of work with full address)	Designation / Post Held	Scale of Pay	Period		Nature of duties	
				From	To		
7.	Employment Record in other University:						
Sr. No.	Station / Centre (Place of work with full address)	Designation / Post Held	Scale of Pay	Period		Nature of duties	
				From	To		
8.	Period of deputation, if any:						
8.1	For service in other organizations:						
Sr. No.	Institution/ place of work	Govt./ Quasi Govt.	Post held / designation	Period		Nature of Duties	Remarks & Orders of competent authority
				From	To		

Yas

PK *Jan*

8.2 For higher studies:							
Sr. No.	Institution / place of work	Deputed by University or self-study	Period		Degree Awarded	Year	Subject and Field of Specialization
			From	To			
9. Training Program/Orientation/Refresher Courses attended Summer School/Workshop: (attach certificates):							
Sr. No.	Particulars	Place	Duration	Sponsoring Agency	Attachment Sl. No.		

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PART-C

ACADEMIC PERFORMANCE INDICATOR (API) SCORE CARDS ON THE BASIS OF PERFORMANCE BASED APPRAISAL SYSTEM (PBAS)

A. TEACHING ACTIVITIES

A1. Detail of teaching during the period of assessment

Name of course/code	Credit Hr	Session	Semester/ professional year	Capacity	API score (claimed by candidate)	API score (Expert assessment)	Attachment's Sl. No.

A2. Detail of development/introduction of new course during the period of assessment

Name of course/code developed/ introduced	UG/PG teaching	Capacity	API score (claimed by candidate)	API score (Expert assessment)	Attachment's Sl. No.

A3. RAWE Courses/ Experiential Learning/Internship programme / handling of clinical cases/ other academic activities

Name of Experiential learning/ RAWE course/Internship programme / handling of clinical cases/other academic activities	Credit Hr/ No. of cases	Period	Semester/ professional year	Capacity	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

A4. Student Guidance/ Advisership

Name of Student	Degree	Date of notification/ approval of advisory committee	Capacity	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

A5. Other teaching activity:

A5.1 Teaching manual/practical manual/ laboratory manual/e-manual/ e-course/ software development etc.

Title	Date	Capacity	Publisher /ISBN	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

A5.2. Study tour, industrial visit, field visit, Ambulatory clinics arranged

Name of activity	Period	Office order	Capacity	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

A5.3. External examiner/ invigilators duties performed

Nature of activity	Period	Office order	Capacity	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

A5.4 Teaching for JRF/SRF (NET- ICAR/UGC/CSIR or equivalent)

Name of student registered	JRF/SRF/NET	Year of examination	Office order	Capacity	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

A5.5 Students qualifying for SRF/ARS/ Assistant Professor/ SMS or equivalent post/NET

Name of student qualified	Qualifying examination/ post/	Status of fellowship / Name of University	Qualifying year	Capacity	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

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B. RESEARCH ACTIVITIES

B1. University/RKVY/AICRP/Externally funded projects handled

Name of the project	University/RKVY/AICRP/External projects	Sponsored agency	Allocation of funds	Period of the project/completed year	PI/Co-PI/Associated	Office order	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

B2. Consultancy project/ sponsored technology/Research, field drug, clinical or other related evaluation trial

Name of the project / Activity	Sponsored agency	Period of the project/no. of study years	PI/Co-PI/Associated	Office order	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

B3. Technology Development & Product manufacturing:

Name of the activity	Nature of Technology/activity/Quantity	Period of activity	Role	Proof of work	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

C. EXTENSION ACTIVITIES

C1. Conduction/ participation in Front-Line Demonstration (FLD)/ On Farm Testing (OFT)/ Technology assessment and refinement/ Demonstration/ participatory technology development/Technology assessment and refinement of OFT's, Standardization and adoption of new technology

Nature of work	Period	Capacity	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

C2. implementation on farm or field among farmers/farmers interest group/ Organizing Animal Fare /Dog & Cat show etc.

Nature of work	Period	Capacity	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

C3. Organization of Animal welfare camps/ Kisan Mela/ Farmers' Fair /Exhibitions/ field day/ Campaign etc.

Nature of work	Period	Capacity	Office order	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

C.4. Participation in Animal welfare camps/ PashuMela/ kisanmela/ gosthis/Kisan help line

Nature of work	Period	Capacity	Office order	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

C.5. Diagnostic/investigative visit to farmers field/ family unit/ disease outbreak/ disaster investigation

Nature of work	Date	Place	Office order	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

C6. Development & implementation of innovative & unique extension education and technology transfer models etc.

Title	Date of publication	Capacity	Publisher	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

D. TRAINING/ CAPACITY BUILDING ACTIVITIES

D1. Organization of seminar/ symposia/ workshop/ conference/ summer/ winter school/ webinar/ refresher course/ short course/ training programme

Name of the programme	Period	Place	Capacity	Nature of responsibility	Office order (if any)	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

D2. Organization of other HRD programmes as per institutional mandate

Name of the programme	Period	Place	Capacity	Nature of responsibility	Office order (if any)	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

D3. Lecture delivered & published in training programme/ refresher course/ winter/ summer school/ technical workshop / campaign / national or international seminar, symposium, workshop or webinar

Name of programme	Title of lecture	Publication status	Office order(if any)	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

D4. Participation in summer/ winter school/ refresher courses/training courses/ workshops/conferences/ seminar/ symposia etc.

Title of the event	Organization	Date	Period and duration	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

E. MONITORING/ EVALUATION/ REPORTING AND INSTITUTIONAL BUILDING ACTIVITIES

E1. Institution building activities as different Incharges as mentioned

Nature of duty	Period	Capacity	Office order	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

E2. Editing of University/Institute level Reports/Preparation of methodology/module/ unit level reports/zonal report/evaluation reports/ impact assessment reports

Nature of work	Period	Capacity	Office order	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

E3. Conceptualization, planning, preparation and implementation of schemes/ detailed project reports for establishing Colleges/Farms/ dairy/ sheep/ goat/ poultry/ pig/ fish unit

Nature of work	Period	Capacity	Office order	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

E4. Member Secretary/ Nominated or Invited member of the university statutory meetings/ Chairman/ Co-chairman or convener/ co- convener or in-charge/ co-in-charge/ member of various national and state level committees/ member of the programme organization committees

Name of programme	Period	Capacity	Office order	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

E5. Other National/State/ University level duties performed

Name of programme	Period	Capacity	Office order	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

F. PUBLICATION

F.1. Research publications

Title of the paper	First author/ correspondence author/ co-author	Name of the journal	Current NAAS rating	Year of publication	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

F2. Editor and co-editors of the proceedings/abstract/book/Compendiums/Souvenirs of the seminar/conference

Title	Name of the Publisher	Editor or co-editors	Year of publication	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

F3. Authors/co-authors/ editor/ co-editors of the Book /authored Monographs/ Technology inventory/ Compendiums/ Souvenirs/ books chapter/ Extension leaflet/folder/technical bulletin/Newsletter/ Extension bulletin/ Training manual/ Technical/ Popular article/ Articles/ abstract/e-publication/concept series

Title	Type of publication	Authors/co-authors/ editor/ co-editors	Year of publication	ISBN/ISSN numbers	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

Yes ¹⁰ RE Jant.

G. PEER RECOGNITION

G1. International and national award/ National academy fellow

Name of the award/ Fellow	Organization	Year	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

G2. Post doctoral fellowship/ teaching assignment abroad

Name of the programme	Organization	Period	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

G3. Best teacher/ researcher/ extension worker award by the University/ appreciation award by University

Nature of award	Organization	Period/ Date	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

G4. Institutional or recognized professional society award or fellowship

Name of the award/fellowship	Organization/Society	Date	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

G5. Editor/ Assoc. Editor/ member of editorial board of reputed journal/ newsletter

Name of the journal/newsletter	Period	Capacity	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

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Yes *RB* *2018*

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G6. Referee/ reviewer of peer reviewed/ NAAS recognized journal

Name of the journal	Capacity	NAAS rating of the journal	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

G7. Best paper/ best poster/ best oral presentation award/ conference prize/ medals

Nature of award	Title of the paper presented	Title of the event	Organization	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

G8. Presentation in conferences/ seminar/ symposia/workshop

Title of the conferences/ seminar/ symposia/ workshop	Organizer	Capacity	Date	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

G9. Special assignments (international organization/ overseas/ national assignment/ consultancies not covered anywhere else in the application)

Nature of work	Organizer	Capacity	Period/ Date	Office order (if any)	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

G10. Best thesis award to the student by SAUs and ICAR

Nature of the student	Title of the research work/paper	Title of the event	Organization	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

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G11. Chairman/ Co-chairman/Rapporteur of technical session in seminar /symposia/ workshop/ conference or equivalent programme

Nature of duty	Title of the event	Organization	Date	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

G12. Members of executive bodies/Committees of Centre/ State/ other Educational Institutes/ Special International/ Central/ State Assignments not covered anywhere

Name of the committee	Organization	Period	Capacity	Office order	API score (Self assessment)	API score (Expert assessment)	Attachment's Sl. No.

H. ANNUAL EVALUATION REPORTS (DURING THE ASSESSMENT PERIOD)

(to be filled by the office of controlling authority)

S N	Grade	Assessment Year						Score obtained
		I	II	III	IV	V	VI	
1.	Outstanding							
2.	Very Good							
3.	Good							
4.	Average							

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**CUMULATIVE API SCORE CARD BASED ON PERFORMANCE BASED
SCORE CARD (PBAS)**

Assessment Period (-----)	Score obtained
Category of Assessment	
A. Teaching activities	
B. Research activities	
C. Extension activities	
D. Training/ Capacity Building activities	
E. Monitoring/ Evaluation/ Reporting and Institutional Building activities	
F. Publication	
G. Peer Recognition	
H. Annual Evaluation Reports (During the Assessment Period) (to be filled by the authority)	
I. Interview (to be filled by the authority)	
J. Total (to be filled by the authority)	

List of enclosures (Please attach copies of certificates, sanction orders/ office order, papers etc. Wherever necessary). Please attach document in systematic manner.

I..... certify that the information provided by me is correct and as per the records and documents enclosed with the duly filled PBAS proforma.

Place

Signature of the applicant

Date

Designation





Verification Certificate

(To be given and signed by the In-charge/Controlling officer/HOD)

This is to certify that the entries made by Dr./Sri/ Ms.....,Designation in the application along with the enclosures has been verified as per available record and found correct.

There is neither vigilance/disciplinary case pending/contemplated against him/her nor any penalties imposed against him/her during last five years.

Signature
(In-charge/Controlling officer/HOD)

M

S. M. Hussain

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