

BIHAR ANIMAL SCIENCES UNIVERSITY, PATNA

DELEGATION OF POWERS 2022



Committee:

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| Chairman | • Dr Veer Singh, DRI-cum-Dean PGS, BASU, Patna |
| Members | <ul style="list-style-type: none"> • Dr. Ravindra Kumar, Director Research, BASU, Patna • Dr. Raman Kumar Trivedi, Director Student welfare, BASU, Patna • Mr. Ashok Kumar Suman, Former Director Administration, BAU, Bhagalpur • Dr. Pushp Nayak, Chief administrative Officer, ICAR-CER, Patna |
| Member Secretary | • Dr. Awadhesh Kumar Jha Assistant Professor, SGIDT, Patna |

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BIHAR ANIMAL SCIENCES UNIVERSITY, PATNA
DELEGATION OF ADMINISTRATIVE & ACADEMIC POWERS

A. VICE-CHANCELLOR

S.N.	Administrative Powers	Extent of Power
1.	To appoint university officers and fill up all sanctioned posts up to the rank of Assistant Professor and equivalent on recommendation of duly constituted selection committee.	Full Power
2.	To fill up posts up to the rank of Professor and equivalent for a period not exceeding six months on <i>ad-hoc</i> basis and report the action taken in the next meeting of the Board of Management. Note: In case extension beyond that period is necessary, the approval of the Board of Management will be obtained.	Full Power
3.	To create additional posts of university officers/ any positions with approval of Govt. on the recommendation of BOM.	Full
4.	To create and make appointments against temporary posts of teaching and non-teaching staff for periods not exceeding six months and grant extension for the same in the multiple of six months.	Full Power
5.	To fill up all other posts (Technical and Non-teaching) of the University subject to recruitment rules of the university/ Govt. of Bihar.	Full Power
6.	To recommend to the Board of Management to abolish such posts which are considered obsolete, non-functional, and superfluous in the University subject to the protection given to the individuals holding such posts.	Full Power
7.	To constitute <i>ad-hoc</i> committees for students' admission, selection of staffs other than teachers and to constitute enquiry committee to maintain discipline and in the administrative interest of university.	Full Power
8.	To constitute Selection Committees and to fix the norms for selecting the candidates appearing for various positions in the absence of statutory procedures.	Full Power
9.	To make such other rules/regulations and standing instructions considered necessary from time to time for the maintenance and running of the Campuses including instructions on 'black out' and 'lock down' or for other security or disciplinary purposes with approval of BOM.	Full Power
10.	To grant promotions in the technical and other cadre (Technical Assistants/Laboratory Assistants/ Library Assistants, Farm Assistants, Lab. Technicians) and in the ministerial cadre up-to and inclusive of Assistant Comptrollers/ Assistant Registrars under the Bihar Animal sciences University. * Promotion to Deputy Registrar, Deputy Comptroller and equivalent positions with the approval of the BOM.	Full Power

11.	To sanction all increments (except periodical increments) of the university employees.	Full Power
12.	To sanction recurring and non-recurring expenditures within the approved budget of the University provided he/she may re-appropriate amount within the various units of appropriation.	Full Power
13.	To accord administrative sanction to technically approved Civil and Engineering Works, Research Projects, and Extension projects by the Director Works & Plant, Director Research and Director Extension Education, respectively.	Full Power
14.	To engage/appoint Adjunct Faculty/ Guest faculty/Advisor/Consultant for six months and renewal for another six months with the approval of Board.	Full Power
15.	To make <i>ad hoc</i> appointments/ appoint guest teachers against sanctioned posts as per the rules with the approval of BOM.	
16.	To transfer all teaching, research, extension staff and non-teaching, and administrative staff up to and inclusive of Assistant Registrars, Assistant Comptrollers and posts having equivalent scale of pay within the university for a period not exceeding three years in the interest of University, without adversely affecting his/ her emoluments, status and service conditions.	Full Power
17.	To initiate disciplinary proceedings in respect of any Officer, Professor and employee of the university.	Full Power
18.	To sanction all kinds of leave including study leave and extraordinary leave to all officers, teachers and employees of the university.	Full Power
19.	To sanction or withhold increments to officers and employees of the university.	Full Power
20.	To accept resignation of officers, teachers and other employees including research and extension personnel.	Full Power
21.	To declare or extend the period of probation of officers, teachers, research and extension personnel.	Full Power
22.	To sanction honoraria to the employees as approved by the Board of Management (BOM) time to time.	Full Power
23.	To permit officers, teachers and employees to attend conferences, seminars, meetings, refresher courses, summer institutes and other business of the University within and outside the State on recommendation of concerned Directors/ Deans/ Controlling Officers.	Full Power
24.	To depute and accord sanction to undertake official tours outside the State or abroad to all officers, teachers, research and extension personnel and other categories of employees for training/ participation in conference and meetings.	Full Power
25.	To accord permission to accept examinership and to receive remuneration thereof to officers, teachers, research and other categories of employees.	Full Power
26.	To accord sanction to charge allowances for holding full additional charge of other posts (officers, teachers, research personnel and other categories of employees).	Full Power

27.	To accept confidential report of all categories of University Officers and up to Professors and such other employees who are working directly under the Vice Chancellor.	Full Power
28.	To accord sanction for continuance in respect of temporary posts/schemes, which are included in the budget.	Full Power
29.	To accept confidential report of all categories of University employees.	Full Power
30.	To post/ depute officers, teaching and non-teaching staff and other employees on working arrangements according to exigencies of services.	Full Power
31.	To sanction reimbursement of cost of medical treatment in respect of all categories of employees.	Full Power
32.	To sanction the cost of reimbursement of medicines including related charges, transportation costs etc. for the treatment of injured students while practicing/ performing and participating in various cultural events, games and sports, NCC/ NSS activities.	Full Power
33.	To sanction Pension, DCR Gratuity, Family Pension etc. of all categories of University employees on recommendation of concerned controlling officer and Finance Comptroller.	Full Power
34.	To declare working hours, holidays or working days (on holidays) for the institutions under the University.	Full Power
35.	To allow daily charges/ sitting charges at a place of training for officers and employees of the university and resource persons invited from outside the university.	Full Power
36.	To accord permission to the teaching staff to retire from service in accordance with the provisions and approve voluntary retirement to the University employees including teachers and officers.	Full Power
37.	To implement the amended Bihar State Service Rule Provisions in retirement of officers.	Full Power
38.	To appoint the dependants/relatives of the University employees on compassionate ground in case of death during the period of service of the university employees subject to the rules prescribed by the Government from time to time.	Full Power
39.	To grant extension of joining time to the newly recruited employees on their request.	Full Power
40.	To sanction deputation of university officers and Academic Staff for training abroad.	Full Power
41.	To accord sanction for implementing externally aided schemes/projects in the university.	Full Power
42.	To accord sanction for implementing institutional/ university aided schemes/projects (on recommendation of Research Council and Extension Council as applicable).	Full Power
43.	To accord sanction for the creation of posts of Young Professionals (Research Associates/ Teaching Associates/Research Fellows/ Field Investigators) on tenure in approved projects.	Full Power
44.	To accord sanction for the creation of posts including scientific/ teaching as per terms and conditions of the externally aided schemes.	Full Power

	To sanction payment of Monthly Pension, Leave encashment and Gratuity, as the case may be; Death-cum-Retirement Gratuity, and Family Pension to legal heirs in the case of death after retirement. *The above benefits shall be allowed by the University in accordance with the general rules, orders and principles regulating such payments under the State Government.	Full Power
46.	To sanction benefit of the University General Provident Fund (UGPF) to employees who have opted for the same during their service at Bihar Agricultural University, Sabour/ Rajendra Agricultural University, Pusa or admitted to the old pension scheme on joining Bihar Animal Sciences University on direct recruitment from other organizations as per the rules of the University.	Full Power
47.	To regularise the absence of employees/teachers due to State/Nationwide strikes/ unrests/closures.	Full Power
48.	To permit university employees to undergo specialised treatment outside the State.	Full Power
49.	To sanction interest free medical loan to University employees for undergoing treatment for specified diseases (Cancer, renal failure (kidney/ liver transplant, Neurological disorders / Neuro-surgeries, rare diseases as listed in the National Policy for Rare diseases or other ailments so identified by the state government.)	Full Power
50.	Fixation of cadre strength in the various grades based on the approved ratio within the sanctioned number of posts on the approval of Board of Management.	Full Power
51.	Ordering charge arrangements of all officers.	Full Power
52.	To approve the tour programme of all university officers.	Full Power
53.	To sanction permanent advance to the university officers.	Full Power
54.	To order recovery of excess payments made to employees and students scholarships, recovery of fines; and or approve refund of excess payments or excess collection or excess recovery.	Full Power
55.	To sanction loan from University General Provident Fund (UGPF) including non-refundable loan.	Full Power
56.	To sanction audit fees to auditors.	Full Power
57.	To represent the University in the meeting convened by Association of Indian Universities.	Full Power
58.	To sanction amount/ fund required for VIPs /Dignitaries as University guests in connection with review of schemes, workshops, seminars, interaction meetings, functions and conduct of examinations, etc.	Full Power
59.	To write-off Book values of damaged electronic/electrical components, accessories/electronic wastes, damaged books, furniture, lab equipment, and animals/ poultry/birds culled for disease containment and feed & fodder spoiled due to moisture or infestation by pests/moulds etc.	Full Power

ACADEMIC POWERS

S.N.	Academic Powers	Extent of Power
1.	To approve Academic Calendar, Academic Regulations and course catalogue of the university on approval of Academic Council and Board of Management.	Full Power
2.	To sanction scholarships, fellowship, prizes and medals from endowment fund on the recommendation of the university level committee constituted for the purpose and approve establishment of new endowment funds and scholarships.	Full Power
3.	To award/grant fee concessions to students according to rules.	Full Power
4.	To allow waiver request on valid and convincing ground.	Full Power
5.	To approve holidays and vacations for Colleges.	Full Power
6.	To stop or withhold any scholarship/fellowship to any students on valid and convincing ground.	Full Power
7.	To sanction excursion charges and tours of students both inside and outside the State and also sanction expenditure in connection with study tours/ inter University Athletic Meets, Cultural & Literary events, etc.	Full Power
8.	To sanction merit and other scholarships, stipend, contingencies payable from University funds to the students.	Full Power
9.	To sanction grant-in-aid to student's Union, Students club, Teachers/ Officers and Faculty club, and Alumni Associations and other recognised bodies/ professional societies.	Full Power
10.	To suspend or to take any disciplinary action against students as per RRI of BASU.	Full Power
11.	To exercise supervision and control over the discipline of students and take appropriate action on the recommendation of the concerned officer.	Full Power
12.	To withhold or cancel the results of any student(s) or examination in case situation requires the same.	Full Power
13.	To sanction tours and countersign T.A. bill of Examiners, if the travel is made by Airways with prior approval.	Full Power
14.	To approve panel of Examiners/Question Paper Setters/other staff for examinations and to fix the remunerations on the recommendation of the concerned authority.	Full Power
15.	To relax provisions of attendance and permit makeup examination of the students under provisions stated in RRI of the university.	Full Power
16.	To strike off the name of any student(s) from the roll as per provisions of RRI under various circumstances on the recommendation of the concerned authority/ disciplinary committee giving him/ her proper opportunity of hearing.	Full Power

	To award punishments, if found guilty of misconduct or exonerate a student, if found improving satisfactorily on recommendation of the disciplinary or other such committees.	Full Power
18.	To sign the degree certificates awarded by the university.	Full Power

POWERS RELATED TO WORKS

SN	Administrative Powers	Extent of Power
1	To give approval to works/ projects on the basis of technical sanction accorded by the DWP of the University.	Full Power
3	To sanction expenditure on verification of stock and stores on the recommendation of DWP.	Full Power

B. REGISTRAR

S.N.	Administrative Powers	Extent of Power
1.	To recommend extraordinary leave including study leave, academic leave and special disability leave, in respect of officers and staff of BASU following rules.	Full Power
2.	To sanction or withhold increments in respect of employees under his administrative control following the procedures established by the rule.	Full Power
3.	To initiate disciplinary proceedings in respect of all employees whose appointing authority is Vice Chancellor. In case of other officers, with approval BOM.	Full Power
4.	To declare or extend the period of probation of all employees following procedures established by rules with the approval Vice –Chancellor.	Full Power
5.	To initiate proceedings compassionately appointments of the dependent of deceased employees of the university as per the rules of the government.	Full Power
6.	To prepare regulations for appointment and promotion of non-teaching employees of the university with the approval of BOM.	Full Power
7.	To maintain the confidential records of all employees of the university.	Full Power
8.	To sanction reimbursement of cost of medicines in respect of employees working under his control as per rules with the approval of Vice Chancellor.	Full Power
9.	To sanction pension, D.C.R./ Leave encashment, Gratuity, Family Pension etc. in respect of all University employees.	Full Power
10.	To sanction temporary advance for the purchase of articles up to the delegated limit for purchases in single transaction.	Full Power
11.	To act as custodian of the assets, and records and files of the	Full Power

	University.	
12.	To represent university in legal matters in the court of law with the approval of the Vice Chancellor.	Full Power
13.	To convene Academic Council Meetings as Member secretary and Board of Management as Non-Member Secretary.	Full Power
14.	To initiate and process formalities related to recruitment of Officers, Teachers and Staffs in different colleges, stations and units of University.	Full Power
15.	To release/pass administrative orders of general natureas well as prepare proceedings of BOM and Academic Council and get approval of the Vice Chancellor.	Full Power
16.	To maintain a grievance redressal cell to look into all kind of grievances of the university employees and settle them amicably as per the service rules and norms to avoid unnecessary court cases with the approval of Vice-Chancellor.	Full Power
17.	To prevent Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redressal Act)	Full Power
18.	To act as Chief/ Central Public Information Officer of the university.	Full Power
19.	To act as an arbitrator between university and relevant departments of the Govt. in administrative and legal matters.	Full Power
20.	To make all types of administrative and general correspondence outside the university after approval of the Vice Chancellor.	Full Power
21.	To sign MoUs (Memorandum of Understanding) with other organizations on behalf of university on the approval of Vice Chancellor of the university.	Full Power

ACADEMIC POWERS

S.N.	Academic Powers	Extent of Power
1.	To process admission and registration in different academic programmes of the university.	Full Powers
2.	To publish Academic calendar, regulations, course catalogue and annual report of the university with the approval of Vice Chancellor.	Full Power
3.	To withhold or cancel the results of any candidate/candidates examination in case of necessity subject to ratification by the Committee constituted for the purpose with the approval of Vice-Chancellor.	Full Power
4.	To convene Convocation of the university as Members Secretary.	Full Power
5.	To conduct university examinations, publish the results and maintain academic records of the students/ examinations.	Full Power
6.	To sign the provisional degree certificates and transcripts issued by the university.	Full Power

Note:

- Any of the powers delegated above to the Registrar may be withdrawn by the Vice-Chancellor, at any time, by an office order.

2. Any case not strictly conforming to the rules/orders will be put up by Deputy Registrar to the Registrar.
3. Any official duty/work assigned by the Registrar from time to time will be done by Deputy Registrar and Assistant Registrars.
4. The performance of the duties and powers by Deputy Registrar will be subject to the overall control and supervision of the Registrar.

C. DIRECTOR RESIDENT INSTRUCTIONS-CUM-DEAN PGS/ DIRECTOR RESEARCH/ DIRECTOR EXTENSION/ DEANS/ DEPUTY DIRECTORS/ OFFICER INCHARGE OF RESEARCH STATIONS/ PROJECT COORDINATORS OF KRISHI/ PASHU VIGYAN KENDRA/ HEAD OF THE DEPARTMENTS

S.N.	Nature of Powers Delegated	DRI-cum-Dean PGS/ Director Research/ Director Extension Education/ DSW	Deans of Colleges	Officer-in-Charge / Deputy Directors in Regional Research Stations	Officer in charge of Research Stations/ Krishi/ Pashu Vigyan Kendra
1.	2	3	4	5	6
1.	To grant periodical increments to all employees under their administrative control.	Full Powers	Full Powers	Full Powers	Full Powers
2.	To grant Technical sanction of all research/ extension projects on approval of Academic Council.	Full to DR and DEE only for research and extension projects.	Nil	Nil	Nil
3.	To countersign TA bills of the employees under their administrative control.	Full powers	Full powers	Full powers	Full powers
4.	To initiate disciplinary action in respect of employees under their administrative control.	Full Powers	Full Powers	Full Powers	Full Powers
5.	To initiate disciplinary proceedings and award minor punishments to class 2 and class 3 employees following procedures established by the rules.	Full Powers	Full Powers	Full Powers	Full Powers
6.	Recommend administrative approval regarding reimbursement of cost of medicines in respect of officers and staffs under their administrative control as per Govt. of Bihar rules.	Full Powers	Full Powers	Full Powers	Full Powers

	To order transfers and postings of all officers and staff under their administrative control	Full powers within the unit.	Full powers within college	Full powers within the station	Nil
8.	To appoint faculty as Chief Warden/ Warden for the Hostel(s) and to sanction the eligible allowance	Full powers to DSW only	To recommend eligible candidates to DSW	Nil	Nil
9.	To grant permission and sanction journey to attend conferences/ seminars/ workshop/ symposia, summer/winter schools to the teachers/scientists working, under their administrative control subject to availability of funds from the research/ extension projects within the state.	Full Powers to DR for research and DEE for Extension Projects.	Full Powers (other than research & Extension projects subject to availability of fund)	Nil	Nil
10.	To sanction all kinds of leave (except study leave, special disability leave) including leave without pay not exceeding 3 (three) months to all officers and employees working under their administrative control intimating Vice Chancellor through Registrar.	Full Power	Full Powers	Nil	Full Powers
11.	To sanction hire charges for conveyance for scheme purpose as per university norms (In case University vehicle is not available).	Full Power	Full Powers	Full Powers	Full Powers
12.	To waive off late fee/fines imposed on students upto seven days, on valid and convincing reasons following procedures.	Full powers to DRI-cum-Dean PGS for PG programs	Full Powers for UG programs	Nil	Nil
13.	To stop/withhold University Scholarship/Fellowship to any student in respect of the amount for which he/she is competent to sanction.	Full powers to DSW only	Nil	Nil	Nil

	To sanction refund of caution money deposited by the students.	Full powers to DRI-cum-Dean PGS for PG programs	Full Powers for UG programs	Nil	Nil
15.	To exercise supervision and control over the discipline of students and take appropriate action.	Full powers to DSW	Full Powers (other than hostel)	Nil	Nil
16.	To sanction expenditure on all research programmes of PG students	Full powers to DRI-cum-Dean PGS	Nil	Nil	Nil
17.	To sanction expenditure on Departmental research schemes/projects approved by the University.	Full powers to DR	Nil	Nil	Nil
18.	To sanction study tours of students.	Full powers to DSW	Nil	Nil	Nil
19.	To sanction tours (by road/ train) and countersign TA bills of External Examiners of PG students in accordance with the rules.	Full Powers (Only DRI-cum-Dean (PGS)	Nil	Nil	Nil
20.	To sanction remuneration to the External Examiners of PG students for conducting Viva-voce examination - evaluation of thesis, etc. in accordance with the rules.	Full Powers (Only DRI-cum-Dean (PGS)	Full Powers in respect of experts called for UG Examinations and UG, PG both at Kishanganj campus	Nil	Nil
21.	To sanction tour, deputation of staff and drawal of required amount as advance for the conduct of All India Study Tours of students.	Full powers to DSW with the approval and sanction of Vice Chancellor	Full Powers at Kishanganj campus	Nil	Nil
22.	To permit the acceptance of examinership and to receive remuneration thereof in respect of officers working under his control	Full powers Subject to the ceiling as per university rules	Full powers As per maximum number of such assignments as per rules	Nil	Nil

	To organize Farmers' Day, Animal Science Fairs, extension seminars/ trainings/ mini exhibitions, etc.	Full Powers (DEE only)	Full powers to Deans at Kishanganj	Full powers at stations outside Patna	As per KVK/PVK Work plan/norms of ICAR/University
24.	To conduct State level scientific seminars, symposia, workshops, trainings, summer institutes, etc with the approval of the Vice Chancellor.	Full Powers	Full Powers	Full powers at stations outside Patna	Nil
25.	To select, appoint/nominate Managers/Coaches for University teams from among the staff of the Department/Constituent colleges/Institutions. *Approval of Vice-Chancellor must be sought.	Full Powers to DSW only	Full Powers to Deans at Kishanganj	Nil	Nil
26.	To sanction refund of Caution money deposit to students.	Full Powers to Dean PGS	Full Powers other than hostels. And Full power including hostels to Deans at Kishanganj	Nil	Nil
27.	To sanction and maintain leave records of all subordinate staff.	Full powers	Full powers	Full powers	Full powers

Head of the Departments

28.	To sanction and maintain leave records of all subordinate staff.	Full powers
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D. FINANCE COMPTROLLER

S.N.	Powers	Extent of Power
1.	To be the custodian of all immovable and movable properties and records pertaining to valuable securities, title, deeds, cash and other liquid assets of the University. He/ she shall also see that all the financial books/ accounts and registers of the assets are maintained up to date and that the regular stock checking is conducted in all units including Headquarters.	Full Power
2.	To communicate to the officers authorized to incur expenditure on behalf of the university, their annual and supplementary allotments from the budget allocations under respective heads of accounts	Full Power
3.	To bring to the notice of the Vice-Chancellor regarding financial irregularities, if any.	Full Power
4.	To consolidate monthly, quarterly and annual accounts of the University and its units.	Full Power
5.	To be responsible for presenting the annual accounts and balance sheet of the University to the statutory auditors for examination and certification by them.	Full Power
6.	To ensure that the budget of the University is prepared in time and submitted to the Finance Committee through the Vice-Chancellor and ensure that the financial sanctions are obtained in time.	Full Power
7.	To prepare financial regulations of the university and get it passed through the competent authorities of the university	Full Power
8.	To follow the university financial regulations for receipt and expenditure of the university. Till the university financial regulations become effective, the Bihar Financial /General Financial Rules will be followed.	Full Power
9.	To be responsible to ensure that expenditure is made as authorized and the accounts of the University are maintained properly and audited.	Full Power
10.	To see that the income and receipts due to the university are collected and that all payments are made promptly.	Full Power
11.	To act as member secretary of the Finance Committee of the University	Full Power
12.	To be responsible to the Vice-Chancellor for the preparation of development plans of the University	Full Power
13.	To communicate the delegation of financial power with the approval of Vice-Chancellor	Full Power
14.	To exercise administrative control to regulate all finances, accounts as well as internal audit of all the establishments of the university and in all its campuses.	Full Power
15.	To sanction permanent advance to subordinate Officers with the approval of Vice Chancellor.	Full Power
16.	To process and refund excess collection or excess recovery of money as well as deposits.	Full Power

	To sanction payment of audit fees to Auditors with the approval of Vice Chancellor.	Full Power
18.	To fix, prepare, and issue pension, D.C.R.G., Earned Leave encashment, Gratuity, Family Pension etc. in respect of University employees on approval and sanction by the Vice- Chancellor, BASU.	Full Power
19.	To sanction loan from UGGP (refundable and non-refundable advance) under ordinary as well as special circumstances/special cases of the University employees.	Full Power
20.	To provide financial concurrence for different types of purchases, repairs and maintenance requirements, if funds are available under relevant budget head.	Full Power
21.	To sanction expenditure on supply of light refreshments, lunch etc. in respect of meetings convened by the Comptroller within delegated financial powers.	Full Power
22.	To sanction tour and countersign T.A. bills in respect of audit parties and staff attached to the Comptroller's Wing for tours within the State.	Full Power
23.	Allocation of funds to different colleges, units and directorates with the approval of Vice-Chancellor.	Full Power
24.	Payment of salary to the employees.	Full Power
25.	Payment of all kinds of bills on recommendation of the controlling officer after sanction as per university norms.	Full Power
26.	Disbursement of pension.	Full Power
27.	Processing and adjustment of advances.	Full Power
28.	Sanction of imprest and its adjustment.	Full Power
29.	To convene meeting of the Finance Committee.	Full Power
30.	To maintain confidential report of staff under his/her administrative control.	Full Power
31.	To grant periodical increments to all employees working under his/her administrative control.	Full Power
32.	To dispense payment of allowances to the employees who are entitled as per university rules.	Full Power

**E. DIRECTOR WORKS & PLANT (FINANCIAL - SUBJECT TO BUDGET PROVISION)/
TECHNICAL/ EXECUTIVE POWER**

S.N.	Powers	Extent of Power
1.	To accord technical sanction to original works/ new constructions of buildings (including electric works), Roads and similar activities of university upto Rs 70 lacs and the latest circulars of PWD codes of Bihar may be followed.	Full Power
2.	Technical sanction for works above 70 lacs should be obtained from the Chief Engineers with relevant departments of Bihar Government with consultation with Bihar Animal Sciences University.	Full Power

	To sanction maintenance, repair and replacement charges of spare parts of University vehicles with consultation with Registrar/ Hon'ble Vice Chancellor.	Full Powers
4.	To dispense with the invitation of tenders in emergency in the case of contracts pertaining to major works provided that the total aggregate value of such contracts in respect of each major work does not exceed Rs 50 lacs with the approval of the competent authority.	Full Power
5.	To sanction purchase of stationery articles for office use/meetings. Annual limit Rs 50,000 with the approval of the competent authority.	Full Power
6.	To sanction temporary advance and non-refundable withdrawal from the GPF deposits in respect of employees working under the administrative control subject to rules and verification by the Comptroller.	Full Power
7.	To countersign T.A. bills and sanction T.A. advances to all employees working under the administrative control for journeys within the State.	Full Power
8.	To sanction renewal of supply of uniforms and clothing to the staff under his control as per the Government norms.	Full Power

F. ESTATE OFFICER

SN	Powers	Extent of Power
1	To issue technical sanction for repair and maintenance (including electric works) as per PWD code with latest circulars	works upto Rs 70.0 lacs
2	To maintain inventories of permanent items and civil structures of the university and its colleges, stations and other units.	Full Power
3	To undertake minor maintenance, repair and renovation works up to Rs 5,00,000 without contractor	Full Power
4	To maintain and manage gardens, trees & Plants, generators, transformers, etc. up to Rs 50,000.	Full Power
5	To sanction/ write off of stores upto a value of Rs 1,00,000 at a time with an annual limit of Rs 5.0 lakhs following procedure.	Full Power
6	To issue rent certificate of the quarters, fields, etc. of university's and all its colleges .	No monetary limit.
7	To sanction non-recurring contingent expenditure within 1.0 lac	Full Power
8	To sanction demurrage charges including wharfage upto Rs 10,000 in each case.	Full Power
9	To propose lump sum provisions under maintenance and repairs. Colour wash/painting work with an annual limit of Rs 50,00,000.	Full Power
10	To enter into contract agreements with the contractors on behalf of the University for all works to the extent to which the technical sanction of construction works delegated to him and in all works, contracts and purchase of materials for which sanction has been accorded by competent authority.	Full Power

11	To sanction purchase of stationery articles for office use/meetings. Annual limit Rs 50,000.	Full Power
12	To sanction advertisement charges as per actual subject to the condition that the advertisement should be routed through the Registrar.	Full Power
13	To arrange to purchase of materials in bulk required for construction works, tyres and tubes and batteries subject to budget provision from time to time with the approval of the competent authority.	Unlimited powers
14	To sanction temporary advance and non-refundable withdrawal from the GPF deposits in respect of employees working under the administrative control subject to rules and verification by the Comptroller.	Full Powers
15	To countersign T.A. bills and sanction T.A. advances to all employees working under the administrative control for journeys within the State.	Full Power
16	To sanction payment of photographic charges including photograph materials for photos of works under construction and sites.	Full Power
17	To sanction work advance up to Rs 50,000.00.	Full Power
18	To sanction purchase of Engineering stationery for use in the Engineering Wing within the limits of delegated financial power.	Full Power
19	To sanction expenditure for payment of for the payment of license fee (holding tax, municipality tax, and other taxes) to local bodies in respect of buildings under their control up to Rs 2,00,000.	Full Power
20	To fix rent of the buildings for university purposes or to rent out BASU building or open space to other agencies with the consultation of Registrar and Finance Comptroller.	Full Power
21	To maintain up-to-date record of all immovable properties of university including land and records in co-operation with controlling officers of the concerned units.	Full Power
22	To write off value of losses due to petty thefts, weighment and in transit upto 2% of the stock.	Full Power

G. Deputy Estate Officer (Executive Engineer Rank)

SN	Powers	Extent of Power
1	Special/ urgent repairs of buildings up to Rs 5,00,000 without inviting tender.	Full Power
2	Maintenance estimate sanction up to Rs 2.5 lacs (upto 10% above the BOQ cost)	Full Power
3	Technical sanction of work of original and supplementary estimates including electric work up to Rs 10.0 lacs for each work as per norms of PWD, Bihar provided administrative approval for the same has been given by the competent authority.	Full power

4.	To sanction small type of vouchers, contract up to Rs 25,000.	Full Power
5.	Sale and dismantling of building upto Rs 2.0 lac subject to the intimation of Estate Officer.	Full Power
6.	Purchase of books, maps, and other publications up to Rs 20,000 annually.	Full Power
7	To lease land and other immovable properties of the university with the approval of competent authority.	Full power

Latest circulars of PWD codes, Bihar should be followed.

H. SECURITY OFFICER

S.N.	Powers	Extent of Power
1	To maintain duty Registers of Security Personnel and Security observing standing orders/instructions as applicable from time to time.	Full Power
2	Maintain general and personal discipline of Security System.	Full Power
3	Conduct surprise inspections and checks of duty guards at BASU Hqrs. Main Campus, Offices, Colleges, Estate and adjacent stations.	Full Power
4	Carry out periodical inspections of all outstations at least once in every quarter of a year with the approval of Registrar/Vice-Chancellor.	Full Power
5	To verify the Attendance Register of the security staff working in the Security Wing daily.	Full Power
6	To assign holiday duty and day to day duties of guards.	Full Power
7	To chalk out and organise training programmes for the newly inducted Security personnel and refresher training, fire drill practices etc. for the whole security personnel with the approval of the Registrar/ Vice-Chancellor as the case may be.	Full Power
8	To conduct enquiries and investigation of thefts, pilferages, misappropriation etc. as and when ordered and submit the report to the concerned with proper direction from higher authority.	Full Power
9	To liaise with law enforcing machinery in the State.	Full Power
10	To sanction petty contingent expenses arising in discharging day to day duties. Up to Rs 2000/- at a time of but not exceeding Rs 10,000/ year.	Full Power
11	To sanction replacement/repairs of Security materials like torches, replacement of battery etc. 10,000 per annum (Up to Rs 1,000/- at a time)	Full Power

I. SECRETARY TO VICE-CHANCELLOR

SN	Powers	Extent of Power
1	To grant casual leave to all subordinate staff working at the Vice-Chancellor's Secretariat.	Full Power
2	To exercise general supervision and control over the subordinate staff of the Vice- Chancellor's Secretariat.	Full Power
3	To open daily <i>daks</i> addressed to the Hon. Vice-Chancellor by designation	Full Power
4	Scrutiny and submission of files to the Hon. Vice Chancellor.	Full Power
5	To convene meetings /Conference of officers as directed by the Hon. Vice Chancellor.	Full Power
6	To maintain account for the payment related to the Train fare/Air fare, hospitality charges of the Hon. Vice-Chancellor.	Full Power
7	To sign cheques on section account maintained for the payment of the Train fare/Air fare, hospitality charges of the Hon. Vice-Chancellor.	Full Power
8	To pass invoices/bills/vouchers for payment related to the Air/Train fare, hospitality charges, and light refreshment charges of the Hon. Vice-Chancellor.	Full Power
9.	To sanction payments related to hospitality charges, and light refreshment charges up to Rs 10,000 of the Vice-Chancellor at a time.	Full powers

PART-II (DELEGATION OF FINANCIAL POWERS)

In Rupees

S.N	Nature Of Power	Vice Chancellor	Directors/ Deans/ Registrar	Other Statutory Officers (Law Officer/ Univ. Librarian/ PRO	Finance Comptroller	HODS Assistant Directors / Assistant Registrars / Assistant Comptrollers	Remarks
1.	2	3	4	5	6	7	9
1.	To sanction purchase of books (print/electronic), periodicals, maps, etc. for official use at a time.	Full Powers	50,000	2,00,000 for Librarian, For others 50,000	50,000	5,000	-
2.	To make local purchase of stationery for office use in case of emergency	Full Powers	2,00,000	20,000	50,000	5,000	Each time after observing all codal formalities and purchase rules
3.	To assign printing work outside university.	Full Powers	2,00,000	50,000	50,000	Nil	-
4.	To rent or lease buildings or land for university work.	Full Powers	Nil	Nil	Nil	Nil	-
5.	To sanction permanent advance	Full Powers	50,000 for Dean, Kishanganj	Nil	Nil	Nil	In each case
6.	To sanction purchase of apparatus, lab. Equipment, electrical & electronics instruments, farm machinery & other capital nature store including livestock	Full Powers	2,00,000	Nil	Nil	10,000	In each case.

	To sanction purchase of consumable stores (except stationery articles)	Full powers	2,00,000	Nil	Nil	Nil	In each case on approval of Controlling officer/ Central Purchase Committee (as applicable)
8.	To sanction purchase of feed & fodder, seed & fertilizer etc.	Full powers	5,00,000	Nil	Nil	Nil	In each case on approval of Controlling officer/ Central Purchase Committee (as applicable)
9.	To sanction purchase of stationery articles.	Full powers	2,00,000	10,000	10,000	2,000	In each case for the purchase on rate contract/GEM/ BFR-131C/I31-D in respect of Controlling Officers.
10.	To sanction purchase of furniture.	Full powers	2,00,000	2,00,000	2,00,000	Nil	In each case. These powers are subject to prior approval of the Vice-Chancellor
11.	To sanction purchase of photocopier, computers/computer material, Laptop & calculator.	Full powers	2,00,000	2,00,000	2,00,000	50,000	In each case, except externally funded projects with such provisions. Prior approval of the Vice Chancellor will be essential for the purchase of computer, laptop, photocopier, printer, software and database

	To sanction repair/overhauling of furniture, scientific equip. Machines, typewriter, computers duplicators calculators etc.	Full powers	2,00,000	50,000	50,000	Nil	In each case
13.	To sanction purchase of vehicles including busses, ambulances, tractors, bulldozers, etc.	Full powers	Nil	Nil	Nil	Nil	-
14.	To sanction maintenance, running charges, repair & replacement of parts of vehicles.	Full Powers	2,00,000	29,000	Nil	Nil	In each case.
15.	To sanction expenditure on exhibitions, demonstration, fair including, purchase of material connected therewith.	Full powers	5,00,000 to DEE	Nil	Nil	Nil	In respect of 6 to 8, powers are for externally funded projects only.
16.	To sanction expenditure on university functions/ meetings etc. (approved by the Vice Chancellor)	Full Powers	2,00,000	50,000	2,00,000	Nil	-
17.	To sanction photography/ videography charges including purchase of photography materials.	Full Powers	10,000	Nil	Nil	Nil	-
18.	To sanction advertisement charges.	Full Powers	50,000	20,000	Nil	Nil	-

	To sanction electric/water charges.	Full Powers	Full Powers	Full Powers	Full Powers	-	-
20.	To sanction payment of demurrage/wharfage charges etc.	Full powers	50,000	Nil	Nil	Nil	
21.	To sanction expenditure on C/W law charges of cases instituted with the permission of Vice-Chancellor.	Full powers	Nil	50,000 *	50,000	Nil	*Only law officer
22.	To sanction stipend/ Fellowship of UG & PG students of BASU	Full Power	Full Power (Concerned Deans & DSW)	Nil	Nil	Nil	As per RRI (subject to attendance and other academic requirements)
23.	To dispense with earnest money or security when plant & machinery, implements spares etc. are supplied & erected by the firm of undoubted financial standing & repute.	Full Power	100000	Nil	Nil	Nil	-
24.	To sanction expenditure on book binding material & other binding work.	Full Power	50,000	50,000 (for Librarian) & 10,000 for others	50,000	Nil	In each case.
25.	To sanction supply of uniforms, clothing & other livery articles to employees under their administrative control.	Full Powers	2,00,000	50,000	2,00,000	Nil	-
26.	i) To sanction expenditure on carrying out	Full powers	2,00,000 per annum	Nil	Nil)	Nil	Engagement of person on daily/part time

	various field/lab operations through outsourcing/contractor, as approved from time to time		(except State Scheme) with the approval of the Vice Chancellor				basis is not allowed except the person already engaged by observing codal formalities
27.	ii) To sanction expenditure on cleaning/sweeping through outsourcing /contractor	Full Powers	2,00,000 per annum with the approval of the Vice Chancellor	Nil	Nil	Nil	-do-
28.	iii) To sanction expenditure on continuing engagement of DPL, Part time worker, if any	Full Powers	2,00,000 per annum with the approval of the Vice Chancellor	Nil	Nil	Nil	-do-
29.	To sanction honorarium for special work of casual & intermittent character.	Full Powers	Nil	Nil	Nil	Nil	-
30.	To sanction refund of revenue collected from students & others.	Full Powers	Full Powers in case of students.	Nil	Full Powers for refund of excess realization.	Nil	-
31.	To sanction refund of deposit, earnest money & caution deposit.	Full Powers	Full Powers	Full Powers*	Full Powers	Nil	* Full Powers in respect of Estate Officer
32.	To sanction license fee, taxes, etc. as required by central/state Govt./ Local Bodies.	Full Powers	Full Powers	Full Powers	Nil	Nil	-

	To sanction purchase of furniture, cooking crockery, utensils etc. for hostels of the university.	Full Powers	2,00,000 by respective Deans & DSW	Nil	Nil	Nil	-
34.	To sanction purchase of furniture, crockery/ utensils & other furniture materials for guest house maintained by the University.	Full Powers	Nil	50,000*	Nil	Nil	Per annum (out of revolving fund/ imprest advance). *For E.O only
35.	To sanction purchase of hospital pharmaceuticals & medicines & surgical & other allied instruments diet articles for the health center/TVCC.	Full Powers	2,00,000*	Nil	Nil	Nil	* In each case for Dean, BVC. And for first aid in Hostels/Sports events/ Medical Emergencies (in case of students only) DSW to sanction subject to an annual limit of 5,00,000.
36.	To sanction sales at reduced rates for supplying livestock and poultry (Cattle, poultry chicks, eggs, kids, calf & heifer, etc.).	Full Powers	Nil	Nil	Nil	Nil	-
37.	Purchase of urgent apparatus chemicals, stationery, stores etc. without quotations.	Full Powers	2,00,000	Nil	Nil	Nil	In each case. (case 7 & 8 with prior permission of respective Deans/ Directors/Controlling Officer)
38.	To fix sale's rate of Livestock, dairy & poultry products & services etc.	Full powers	Full Powers to DR & respective Dean	Nil	Nil	Nil	A committee may be constituted to assess the market and recommend the rates.

	To sanction refundable CPF/GPF advance.	Full Powers	Full Powers	Nil	Full Powers		
40.	To sanction second advance & withdrawals/final withdrawals/ from CPF/GPF.	Full Powers	Up to 2,00,000	Nil	Nil		
41.	To grant festival & other misc. advances.	Full powers	Full powers	Full powers	Nil	Nil	Full powers in r/o the staff working under them as fixed by the Govt. of Bihar at time to time
42.	To sanction medical bills.	Full powers	Up to 2,00,000	Nil	Nil	Nil	As per Govt. rules..
43.	To write off irrecoverable value of stores or money lost through negligence or other cause & unprofitable outlay on work.	Full powers	50,000	Nil	Nil	Nil	In each case
44.	To write off cost of articles becoming unserviceable due to wear & tear or completed service life.	Full Powers	2,00,000	50,000	2,00,000	Nil	-do-
45.	To write off livestock/fish lost or dead & stores or other dead stock articles including stationery, furniture lost of becoming unserviceable.	Full Powers	2,00,000 to Director Research and Deans only	Nil	Nil	Nil	-
46.	To write off shortage of fodder seeds, fertilizers, chemicals, oils & lubricants due to dryage, wastage, spillage etc.	Full Powers	Up to 2% of the book value (Only DR and concerned Deans)	Nil	Nil	Nil	-
47.	To write off the value of books, periodicals & publications of the library found lost, damage, unaccounted for & found short during the stock verifications.	Full Powers	50,000*	Nil	Nil	Nil	*1,00,000 to university Librarian

	To write off obsolete publication.	Full Powers	10,000	50,000 for Univ. Librarian only	Nil	Nil	The word remaindered/out of date editions of the books and other unused library material etc. in respect of Librarian
49.	To write off cost of glassware articles due to breakage by students/staff.	Full Powers	10,000	Nil	Nil	1,000	-
50.	To sanction purchase of prizes & awards/medals to students.	Full Powers	50,000	Nil	Nil	Nil	*Rs.1,50,000/- p.a. to DSW only
51.	To sanction merit & other scholarships/fellowships payable from university fund.	Full Powers	Full Powers	Nil	Nil	Nil	To DSW only
52.	To sanction expenditure on university convocation.	Full Powers	5,00,000 to Registrar only	Nil	Nil	Nil	Per annum For Registrar only
53.	To sanction expenditure for annual prize distribution function & athletics/games meets of colleges.	Full Powers	5,00,000	Nil	Nil	Nil	Subject to allocation of funds.
54.	To remit late fee/fines imposed on students.	Full Powers	Full Powers	Nil	Nil	Nil	(i) Librarian-Full Powers. (ii) Deputy Librarian/DDO-Powers to remit half of the total fine.
55.	To fix rates of commission agents or rate of livestock farm products like meat, milk, eggs, vermin compost, manure etc.	Full Powers	Full Powers	Nil	Nil	Nil	-

	To lay down scales for the issue of concentrates, fodder etc. for feeding livestock.	Full Powers	Full Powers	Nil	Nil	Nil	-
57.	To declare animal as surplus to requirements.	Full Powers	Nil	Nil	Nil	Nil	-
58.	To declare livestock, plants & fruit trees in different campuses as unserviceable.	Full Powers	50,000(in each case)	Nil	Nil	Nil	-
59.	To sanction sale of animals, FYM compost declared surplus by competent authority at a book value or market value whichever is greater and auction of Animals, livestock & dairy products, nursery, plants, bushes, trees, , fodder, silage, grass & FYM etc.	Full Powers	2,00,000	Nil	Nil	Nil	Per Annum
60.	To effect purchase on single quotation basis On rate contract approved by university, GEM & state govt. agencies/Co-operative Societies	Full Powers	2,00,000	2,00,000	2,00,000	Nil	The adoption of State Govt. rate contract is not necessary.
61.	To effect purchase on single quotation basis On manufactures rate list subject to production of	Full Powers	2,00,000	Nil	Nil	Nil	

	printed price list and authorized dealer's certificate or in case of sole manufacturer certificate.						
62.	To effect purchase on single quotation basis or the cases not covered above.	Full Powers	Nil	Nil	Nil	Nil	
63.	To approve mortality of young and other livestock/ poultry/ Fish etc.	Full Powers	Except DR who can sanction 1,00,000		Nil	Nil	-
64.	To approve culling of animals and birds in case of outbreaks of diseases	Full Powers	2,00,000	Nil	Nil	Nil	
65.	To waive off discrepancies relating to stores receiving short or partly damaged in r/o overseas consignments received in an un-open & outwardly good conditions.	Full Powers	20,000	Nil	Nil	Nil	-
66.	To sanction the waiving in part or whole of recoveries of overpayments pointed out by audit.	Full Powers	Nil	Nil	Nil	Nil	In case of dead employees.
67.	To sanction contingent expenditure not provided for in any of these prescribed delegations.	Full Powers	2,00,000	50,000	50,000	Nil	In each case on any one item.

	To sanction ex-gratia grant & other facilities to the families of university employees who dies while in service.	Full Powers	Nil	Nil	Nil	Nil	In respect of employees in whose case he/she is appointing authority.
69.	To sanction appropriation from one minor head of scheme to another or from one scheme to another under the same head of account.	Full Power	2,00,000	Nil	Nil	Nil	-
70.	To determine the rate of remuneration to experts called for various selection committees & other university business.	Full Powers	Nil	Nil	Nil	Nil	-
71.	To sanction reimbursement of cost of medicines/treatment to officers/teachers/other employees & their families.	Full Powers	Nil	Nil	Nil	Nil	if it is in accordance with Bihar Govt. Policy -
72.	To sanction reimbursement of cost of medicines/treatment to officers/teachers/other employees & their families in recognized hospitals/institute s for special treatments on the recommendations of the university medical officer/ Govt. Doctor outside the state.	Full Powers	Nil	Nil	Nil	Nil	if it is in accordance with Bihar Govt. Policy -
	To countersign the	Full	Full				

	T.A. Bill. Note: An Officer/Teacher who is authorized to invite any person from outside the University in connection with University shall countersign the TA bill of such invitee.	Powers	Powers	Full Powers	Nil	Nil	In respect of staff working under them. Subject to availability of funds.
74.	To sanction contingency advance on expenditure on Boarding/lodging of VIP's/ university guests/members of selection committee/committee etc.	Full Powers	20,000	5,000	Nil	Nil	Subject to availability of funds
75.	To sanction contingency advance on expenditure for refreshment in connection with official meetings	Full Powers	50,000*	20,000*	50,000*	Nil	* Per annum subject to availability of funds with concerned officers
76.	To sanction contingency advance for POL, Livery, stamps, time bound essential services as declared by the Govt. time to time	Full Powers	2,00,000	20,000	Nil	Nil	i) For POL, Livery, stamps, time bound essential service as declared by the Govt. time to time
77.	To sanction contingency advance for other purchases	Full Powers	Full powers to sanction an advance up to 2,00,000 in respect of the items for which they are empowered to grant the sanction.	Up to 10,000	Up to 10,000	Up to 2,000	ii) For other purchases
78.	To accord administrative/financial sanction for construction works/ repair of civil structures.	Full Powers	2,00,000	Nil	Nil	Nil	Approved by VC

	To declare drawing & disbursing officers.	Full Powers	Nil	Nil	Nil	Nil	-
80.	Powers to accord permission to travel by their own car/taxi and other means as per entitlement to external examiner.	Full Powers	Full Powers (Except self) to Dean PGS / College Deans (except by Air)*	Nil	Nil	Nil	*Subject to availability of funds.
81.	Power to grant earned leave or half pay leave or commuted leave due and admissible to Teacher and other employees.	Full Powers	Full Powers (Except self)	Nil	Full Powers (Except self)	Nil	-
82.	Power to sanction repair of university vehicles including tractor/ trailer and other related farm equipment, replacement of parts thereof.	Upto 50% Of prevailing market value of the vehicle	i) 1 st , 2 nd , 3 rd and 4 th year upto 15% Of prevailing market value of the vehicle ii) Subsequent years 25% of the prevailing market value of the vehicle.	i) 1st and 2nd Year Rs 5000/Nil ii) 3rd and 4th year Rs 10000 iii) Subsequent years Rs 20000	i) 1 st , 2 nd , 3 rd and 4 th year upto 15% Of prevailing market value of the vehicle ii) Subsequent years 25% of the prevailing market value of the vehicle.	Nil	i. Full as per norms fixed in the financial powers (Delegation) Rules of Govt. from time to time. ii. Procedure prescribed for condemnation of vehicles should be followed.
83.	Power to utilize farm/ dairy/ livestock products for supplying to other institutions and outside state for trial purposes.	Full power	Nil	Nil	Nil	Nil	-

84.	Power to sanction expenditure limited to budget provision for organizing debate competition/ Essay writing/ Elocution/ Sport events/ Cultural events and such other student competition including prizes and awards	Full power	Director Students' Welfare upto 2,00,000 Deans of the colleges 50,000	Nil	Nil	Nil	-
85.	Power to write off unserviceable articles including vehicles, tools and plant equipment which have outlived their utility.	Full power	i. Full powers for articles they are competent to purchase. ii. In other cases upto 50,000	i. Full powers for articles they are competent to purchase. ii. In other cases upto 50,000	i. Full powers in respect of articles which they are competent to purchase ii. In other cases upto 50,000	Nil	Unserviceable articles should be disposed of by public auction in presence of an officer authorized by competent authority and after fixing the upset price in accordance with the principles prescribed by the Government.

NOTES:

1. All the above powers are subject to the provision of funds in the respective heads/schemes & are strictly to be exercised in keeping with the financial propriety & prescribed.
2. Purchase exceeding Rs. 5,00,000 shall be got approved from the College purchase Committee and purchases exceeding Rs. 10,00,000 from central purchase committee/ Vice-Chancellor.
3. All repair/maintenance work or new construction exceeding 2.0 Lakhs should be approved by Central Works Committee of the University.
4. All purchases intended to be made on rate contract of the State Govt./ Government e-marketplace (GEM)/BASU or adopted by the University need not be referred to any purchase committee.
5. The powers delegated to any lower authority can be exercised by the higher authority.
6. The Estate Officer & Asst. Estate Officers (Executive Engineers) shall exercise the same powers in r/o works expenditure as are being exercised by the SEs (Senior Executives) & XENs (Executive Engineers) respectively in the State Govt. Public Works Departments.
7. Student's Welfare Officer-cum-Placement Officer and the respective Deans will have full powers in r/o the expenditure out of students fund in their respective spheres.

8. The Vice-Chancellor shall have the right to withdraw any or all powers from any functionary if he is satisfied that the same are not being exercised prudently.
9. All the powers delegated as per this schedule are to be exercised subject to the relevant provisions of the Act & Statutes of the Bihar Animal Sciences University & the regulations made there under.
10. All the above powers are further subject to economy measures and other instructions issued from time to time for State Expenditure and physical availability of funds in the respective accounts/schemes.
11. In respect of Revolving Fund scheme the expenditure above Rs.50,000 for equipment, electronics instruments and other capital nature shall be sanctioned after the prior concurrence of the Comptroller. No sanction for furniture and fixture and laptop can be accorded by any functionaries except the Vice-Chancellor.

Sd/—
(Awadhesh Kumar Jha)
Member Secretary

Sd/—
(Ashok Kumar Suman)
Member

Sd/—
(Raman Kumar Trivedi)
Member

Sd/—
(Ravindra Kumar)
Member

Sd/—
(Veer Singh)
Chairman