



Employment Notice No.- 09/2022

Rolling Advertisement for the post of Registrar, Bihar Animal Sciences University, Patna
BASU/2022/Administrative Positions/ Empl. Notice No.- 09/22; dated 31st August 2022

Bihar Animal Sciences University (BASU) has been established at Patna, Bihar through an BASU Act 2016. The University comprises of one of the oldest veterinary colleges in India i.e. Bihar Veterinary College, Patna along with Sanjay Gandhi Institute of Dairy Technology, Patna, College of Fisheries, Kishanganj, and a new College of Veterinary & Animal Sciences is being established at Kishanganj, apart from KVK and research stations in the State of Bihar. The primary focus of the university is to provide education, training, research and extension in different domains of Veterinary and Animal Sciences, Fisheries Sciences and Dairy Technology.

The University is looking for suitable candidates to lead the University as **Registrar**.

Details of Post :-

Registrar, Bihar Animal Sciences University, Patna

Category – UR

No. of Post- 01

Essential Qualification:

- 1 A Master's degree with at least 55% of marks or its equivalent grade of "B" in the UGC seven-point scale in any discipline from recognized University/ Institute.
- 2 At least 15 years of experience as Assistant Professor in the AGP of Rs. 7,000 and above or with 8 years of service in the AGP of Rs. 9,000 and above including as Associate Professor alongwith experience in educational administration

Or

Comparable experience in research establishment and/or other institutions of higher education

Or

15 years of administrative experience of which 8 years should be as Deputy Registrar or an equivalent post, in pay scale of Deputy Registrar with AGP of Rs. 7,600.

Desirable:

- i) Ph.D. in any subject from a recognized University/Institute
- ii) Experience of administrative practices, human resources management, statutory functions and academic activities of Universities/R & D institutions.
- iii) Experience of handling legal matters.

NOTE:-

- The prescribed essential qualifications and experience indicated are the bare minimum, and mere possession of the same will not entitle the applicants to be called for an interview. The University reserves the right to restrict the number of applicants to be called for interviews to a reasonable limit, on the basis of qualification and experience higher than that of the minimum prescribed in the advertisement. Therefore, applicants should furnish details of all the qualifications and experience possessed in the relevant field, over and above (if any) the minimum qualification prescribed along with documentary evidence.

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- The tenure of the post will be 5 years or attaining 65 years of age for all posts whichever is earlier. However, tenure can be curtailed by the Board of Management in view of gross misconduct/derelection of duty.
- The persons from other universities/institutions/organizations will be treated on deputation and their salary will be protected. However, no deputation allowance will be admissible.
- At the time of joining, an undertaking should be submitted by the incumbent to serve the University for a minimum period of 03 years.

Scale of Pay

Designation	Scale of Pay
Registrar	To be placed in Pay level 14; (Rs. 1,44,200-2,18,200)

General Instructions:-

This is a rolling advertisement. Applications will be accepted throughout the year. The composite rolling advertisement will remain alive all the time and will be updated every time when a new vacancy is created or when the earlier advertised positions are filled up by selection. The prospective applicants, therefore, can apply anytime during the year, but the applications will be processed after the cutoff date indicated on the website.

- 1 Candidates applying for a position in more than one post are required to fill separate application forms with requisite fee.
- 2 Applicants are requested to submit the certificates in the required format along with the application form. Incomplete applications will not be considered and will be **REJECTED**.
- 3 University adopts reservations policy as per Government of Bihar.
- 4 Candidates applying for reserved posts shall have the domicile of Bihar State. Candidates have to submit a Domicile Certificate, Caste Certificate, and Non-Creamy Layer Certificate as per norms of Bihar Government.
- 5 The University may relax/review the qualification/ experience and age limit at its discretion at any stage and in case of candidates with exceptional merit
- 6 The University reserves the right to withdraw any advertised post(s) at any time without giving any reason.
- 7 Candidates, who are employed in Government, Semi-Government Organizations, Autonomous Organizations, Universities, and Educational Institutes should route their application Through Proper Channel or should submit a '**No Objection Certificate**' from the present employer at the time of interview, failing which they may not be considered.
- 8 The University may verify the antecedents or documents submitted by a person at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has clandestine antecedents or background and has suppressed the said information, then his or her services shall be terminated.
- 9 In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after the issue of appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the candidates.
- 10 The Selection Committee may decide its own method of evaluating the performance of the candidates in the interview.
- 11 Persons appointed may be transferred to any equivalent post within the jurisdiction of the University

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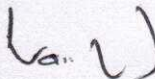
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- 12 The cutoff date for processing of received applications and interview will be notified on the website from time to time.
 - 13 In case of any disputes/suites or legal proceedings against the University, the Jurisdiction shall be restricted to the Courts in Patna, which is the Headquarter of the University.
 - 14 Hard Copy of the application along with all enclosures should be sent by speed post only to the "Registrar, Bihar Animal Sciences University, Patna, P.O.- Bihar Veterinary College Campus, Patna, Bihar, PIN- 800014". The Advertisement Number & Post Name should be super-scribed on the envelope. Only one application should be sent in one envelope

APPLICATION FEE:-

A non-refundable Application Fee of Rs. 1000/- to be paid by Bank Draft in favour of "FINANCE COMPTROLLER, BIHAR ANIMAL SCIENCES UNIVERSITY, PATNA"
Payable at Patna.

FIRST CUTOFF DATE:-

All application received up to 22/09/ 2022 shall be processed in First phase.


Registrar,
BASU, Patna
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