



कुलसचिव कार्यालय
बिहार पशु विज्ञान विश्वविद्यालय, पटना

BIHAR ANIMAL SCIENCES UNIVERSITY, PATNA- 800014
(Established in 2016 under Bihar Animal Science University Act-2016)

L. No. 384/Reg./ BASU, Patna

Dated 17/12/2022

To,

The Managing Director,
M/s SIS Limited,
199/B, 1st Floor, S.K. Puri,
Sahdeo Mahto Marg, Boring Road, Patna- 800001

Sub.: Offer Letter for Hiring the services of agency for deployment of security (armed & unarmed) on outsourcing basis.

Ref.:- Tender No. BASU/Reg./ 04/2022 dated 15.09.2022

Sir,

With reference to the subject cited above, we are pleased to inform that your bid has been found successful for awarding the work for hiring services of agency for deployment of security (armed & unarmed) on outsourcing basis on the quoted rate of service charges i.e. 3% (three percent). It is expressly clarified that the quoted rate is inclusive of Cost of uniform including shoes per annum, two wheelers, security cabins, walkie talkie, search lights, torch, whistle, batten, traffic light device, rain coat, jackets, stationery and office expenditure, Accounting & Administrative Charges, Cost of Recruitment Process, Paddle Cycles, Handheld Walkie-Talkiesets, Megaphone/PA system., Profit etc. as briefed below:-

Sl. No.	Name of requirement of devices / services under service charge	Quantity
1	Paddle Cycles	12
2	Hand held long range Walkie-Talkie sets with battery chargers for two way communication in good working condition (all guards must be trained in the use of the same).	16
3	Biometric attendance System in sufficient numbers at different locations as per requirement (To be arranged, installed, operated and maintained by the security agency/service provider)	08
4	Two-wheeler (should not be more than 5 years old) to be used by Supervisor in each shift for patrolling/ contingency within the campus.	04
5	Megaphone/Public Address with USB, portable, wire free	04
6	Search light (New) (with the range of 100 mtr for night surveillance)	10
7	Shirt & Trousers, Cap Shoes, Belt, Name Tag, each Security Staff posted. (New)	For each guard
8	Security Guard Cabin (fabricated) at outdoor posts)	04
9	Woollen jacket for winter, Whistles, battens, umbrellas, raincoats (for all), Luminous jackets (for 1/3rd Guards), Traffic warning lights, and other security tools /gadgets (for all).	

Accordingly, you are offered to execute the agreement for the work as well as to complete other formalities as per terms & conditions of the tender so that work order for deployment of security (armed & unarmed) personnel may be issued.

Following clauses of the tender are re-iterated for proper compliance in order to issue the work order:-

- i) **Clause-9.1-** The successful bidder will be required to submit the Performance Security Deposit of **20.00 Lakhs (Twenty lakhs only)** in favour of **Finance Comptroller, Bihar Animal Sciences University, Patna** in the form of Bank Guarantee valid for 39 months from the date of signing the contract agreement. In case the contract, based on the performance of the security or whatsoever any reasons, is extended / reviewed on the initial terms and conditions, the Bank Guarantee submitted to the University will be renewed accordingly.
- ii) **Clause-13.26-** The successful bidder shall enter into an Agreement with the University on Non-Judicial Stamp Paper of Rs. 1,000.00 (Rupees One Thousand) only within 07 days from the date of offer. The agreement format can be downloaded from the University website. Non-fulfillment of this condition of executing an agreement/contract document by the contractor would constitute sufficient ground for annulment of the award of the contract and forfeiture of Earnest Money Deposit.
- iii) **Clause-13.38-** The successful bidder will have to provide the details of a single point of contact who should be contactable by the designated person of the University to answer any queries and resolve issues. He should be empowered to take decisions.

You are requested to submit the acceptance letter & execute the agreement bond as well as to comply all the formalities as per terms & conditions of the tender within 07 days from the issue of the offer letter. The draft copy of the agreement is enclosed for necessary action at your end.

Yours sincerely,

Encl.:- As above

Jed,
17.12.22
Registrar,

Bihar Animal Sciences University,
Patna

CC to

- Overall Controlling Officer / PRO & Officer In-Charge, ICT Cell, Bihar Animal Sciences University, Patna for information and to upload the same on University website and e-procurement portal for general information.
- Comptroller, Bihar Animal Sciences University, Patna for information and needful.
- DRI-cum-Dean PGS, BASU, Patna and Chairman of the technical / financial bid opening / evaluation Committee for information and needful.
- Secretary to VC for kind information to Hon'ble Vice-Chancellor, Bihar Animal Sciences University, Patna.