



बिहार पशु विज्ञान विश्वविद्यालय, पटना

BIHAR ANIMAL SCIENCES UNIVERSITY, PATNA- 800014
(Established in 2016 under Bihar Animal Science University Act-2016)

Walk in Interview for the engagement on Contract Basis

Employment Notice No.: 08/2023

Applications are invited from recently retired persons from Universities / Research Institutions/ PSU/ Central Government/ Govt. of Bihar in good health for the post of:

<u>Name of the Post</u>	<u>Place of Posting</u>	<u>No. of Post</u>	<u>Sanctioned Pay Scale of the post</u>	<u>Reservation Category</u> */**/**
DEPUTY REGISTRAR	Bihar Animal Sciences University, Patna (HQ) or	01	37400-67000+GP 8700/- in VI cpc or Level 13 in VII cpc	EBC-1
ASSISTANT COMPTROLLER, grade1	College of Fisheries, Kishanganj/ College of	01	9300-34800+GP 4800/- in VI cpc or Level 8 in VII cpc ³	UR-1
ACCOUNTS ASSISTANT/ ACCOUNTING TECHNICIAN	Veterinary or Animal Sciences, Kishanganj	10	9300-34800+GP 4600/- in VI cpc or Level 7 in VII cpc	UR-2, EBC-1, SC-1, BC-1, EWS-1, EBC(F)-1, UR(F)-2, SC(F)-1
MULTI TASK OFFICE ASSISTANT		10	9300-34800+GP 4600/- in VI cpc or Level 7 in VII cpc	EBC (Backlog)-1, SC-1, UR-2, BC-1, EWS-1, EBC(F)-1, UR(F)-1, SC(F)-1, BC(F)-1

* Benefit of Reservation shall applicable only to original resident of Bihar

** As per Circular No. 11/आ०नी०-1-11/2015 सा०प्रा० 2342 dated 15.02.2016 in case of unavailability of female candidate (UR-F, SC-F, ST-F, EBC-F & EWS-F) post may be filled with male candidate of same category. Application of male candidates will not be considered if suitable female candidates are available.

*** As per (Bihar Extra ordinary Gazette, Bihar Act-2,2019) The Bihar Reservation in vacancies in posts and in Services and in Admission in the Educational Institutes (For Economically Weaker Sections) ACT,2019 Clause-11, if candidate from EWS are not available to the extent of reservation percentage prescribed under ACT the vacancies of this category shall be filled up by the candidates of Open Merit Category in the same transaction.

1. **SERVICE CONDITION AND PAYMENT** will be as per the provisions of mentioned in Chapter 10.4 of Bihar Animal Science Statute 2020, remuneration will be as per Notification No. 3/M-63/2013 Gen Admin Deptt. 10000/Patna dated 10.7.2015 of Bihar Government (Copy of Circular attached)

2. (ii) Engagement will be purely on contract basis for a period of six months initially, need and performance base may be extendable at a time for six months till 65 years of age or regular appointment whichever is earlier.

3. **ESSENTIAL QUALIFICATION AND EXPERIENCE**

i) **Deputy Registrar:** Master's degree in any field / MBA from a recognized University/institution **AT LEAST EIGHT YEARS' EXPERIENCE in ADMINISTRATION/ ESTABLISHMENT OUT OF WHICH FIVE YEARS MUST BE IN THE PAY LEVEL 11/12/13. WORKING EXPERIENCE IN GOVERNMENT OF BIHAR/ UNIVERSITY OF BIHAR WILL BE PREFERABLE.**

ii) **Assistant Comptroller-Grade-1:** Bachelor in from a recognized university, retired not below the rank of Assistant/ Accounting Assistant. Good Knowledge of Bihar Finance Rule , Bihar Service Rules. **ATLEAST 5 YEARS EXPERIENCE IN THE PAY SCALE OF LEVEL 7/8 IN ACCOUNTS, AUDIT, PAY ROLL, PURCHASE**

iii) **Accounts Assistant/ Accounting Technician:** Bachelor in from a recognized university and should have retired not below the post of Assistant in account section/ Accountant having experience in **Accounts / Budget / Purchase. ATLEAST 5 YEARS RELEVANT EXPERIENCE IN THE PAY SCALE OF LEVEL 5/6/7**
Desirable: Knowledge of computer applications.

iv) **Multi Task Office Assistant:** Bachelor in any discipline from a recognized university and should have retired not below the post of UDC or equivalent. **ATLEAST 5 YEARS RELEVANT EXPERIENCE IN THE PAY SCALE OF LEVEL 5/6/7**

Desirable: Knowledge of computer applications.

4. **Maximum Age Limit :** 63 Years till the last date of submission of Application Form.

Terms and Conditions:

5. i) These engagements are need based , purely temporary on contractual basis initially for six months, extendable as per requirement.
- ii) The engagement will be terminated immediately in case of regular appointment or under conditions of unsatisfactory performance.
- iii) The selected candidates will have no claim for regular appointment,
- iv) No TA/DA will be paid for attending the interview or joining the post.
- v) Mere fulfilling the essential qualification/experience does not guarantee for selection.
- vi) Person appointed may be posted in any unit under the jurisdiction of Bihar Animal Sciences University.
- vii) Knowledge of Bihar Finance Rule / Bihar Service Rule is desirable.
- viii) Following information and copy of self-attested documents are to be submitted with Application form : -
 (a)Name (b)Age (as on last date of submission of Application) (c) Sex (d) Name of Father/ Husband's (e) Date of Birth (f)Corresponding address (g)Contact Phone/ Mobile No. (h) E- Mail Address (i) Educational Qualifications (j)Details with evidence of Past experience/ service rendered (k) Photocopy of Last Pay Drawn Certificate and PPO (l) Paste your recent photograph on the application form (m) Undertaking of providing correct information and Signature of the applicant.

Willing candidates have to submit the Application Form along with copies of self-attested supportive documents by registered /speed post to **The Registrar, Bihar Animal Sciences University, Patna-800014 (Bihar), Email- registrarbasu@gmail.com** so as to reach latest by 30.09.2023 up to 17.00 hrs. Candidates are suggested to check the University website (<https://www.basu.org.in/recruitment/>) for update information.

WALK IN INTERVIEW SCHEDULED SHALL BE HELD :

Venue: VC COMMITTEE ROOM, ADMINISTRATIVE BUILDING, BIHAR ANIMAL SCIENCES UNIVERSITY, PATNA-800014 (BIHAR)

Date & Time: 05.10.2023 from 10.00 A.M. Onwards

J. S. S.
12-9-23
Registrar,
BASU, Patna

S. S. S.
12-9-2023