



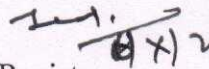
बिहार पशु विज्ञान विश्वविद्यालय, पटना
पो०-बिहार पशु चिकित्सा महाविद्यालय, पटना-800014
BIHAR ANIMAL SCIENCES UNIVERSITY
P.O.-BIHAR VETERINARY COLLEGE, PATNA – 800014

Employment Notice No.: 05/2025

General Instructions & Conditions:

- 1 The prescribed qualifications and experience are minimum and the mere fact that a candidate possesses the same will not entitle for his/her selection.
- 2 Candidates are advised to check /visit the University website (<https://www.basu.org.in>) regularly for updates on the recruitment process.
- 3 The University reserves the right to:
 - a) Withdraw any advertised post(s) at any time without giving any reason.
 - b) Fill or not to fill up some or all the posts advertised for any reason whatsoever
 - c) Increase/decrease the number of posts at the time of selection and make appointments accordingly.
 - d) Alter / insert any corrections/additions / corrigendum/addendum in the advertisement/website in the event of any error / or otherwise before the last date prescribed for the receipt of applications shall be published only on the website of the University.
 - e) After screening the applications, to reduce the number of candidates may be called for qualifying tests/ written tests/interviews.
- 4 In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after the issue of the appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the candidates.
- 5 Canvassing in any form on the part of the candidate shall lead to his / her disqualification.
- 6 No interim queries regarding test/interview/selection will be entertained.
- 7 *On appointment for the post of Deputy Registrar and Deputy Comptroller, the service conditions shall be applicable as per university rules and the initial pay for the post of Deputy Registrar and Deputy Comptroller will be fixed at level-12 (Rs.78,800) and after completion of five year of the service, Deputy Registrar and Deputy Comptroller will be placed at level-13 (Rs.1,18,500).*
- 8 New pension scheme will be applicable as per prevailing rules under Govt. of Bihar/ BASU, Patna.
- 9 The University shall verify the antecedents or documents submitted by a candidate at any time of selection procedure, at the time of appointment, or any time during the service period. In case, it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedents/background and has suppressed the said information, then his services shall be liable to be terminated forthwith and other legal action will be taken.
- 10 The person appointed shall be governed by the Act, Statutes, Rules, and Regulations of the University as framed and amended from time to time.
- 11 Persons appointed may be transferred to any equivalent post within the jurisdiction of the University.
- 12 The Chairman of the Selection Committee shall have the power to lay down the procedure in respect of any matter not mentioned above. The Selection Committee may decide its own method of evaluating the performance of the candidates in the interview.
- 13 Experience and qualifications will be reckoned as the last date for submission of applications.
- 14
 - a) Applicants are requested to submit the application form in the prescribed format along with supporting documents. Incomplete applications will not be considered and will be rejected.
 - b) Candidates have to mention respective page number of relevant documents attached in the application form.
 - c) Every page of the application form and enclosures must be serially numbered and signed by the candidate at the bottom of the page.
 - d) The candidates will have to produce all the original certificates and documents at the time of interview for verification, failing which their candidature shall be liable to be rejected.

- 15 **RETIREMENT AGE:-** Retirement age for all the non-teaching posts viz. Comptroller, Deputy Comptroller and Deputy Registrar will be 62 years. However, the tenure of the post of Dean, BVC, Patna will be 5 years or attaining 65 years of age, whichever is earlier.
- 16 **SERVICE BOND: -** Selected candidates will have to submit a bond on a non-judicial stamp paper of Rs. 1000/- at the time of joining.
- 17 **RESERVATION: -**
University adopts reservation policy as per Government of Bihar.
- i) Reservation shall be applicable to candidates belonging to original resident of Bihar.
- ii) Candidates applying for reserved posts shall have the domicile of Bihar State and have to submit a Domicile Certificate, Caste Certificate, and Non-Creamy Layer Certificate as per norms of Bihar Government.
- “EBC candidates shall have to submit Non-Creamy layer certificate issued by Competent Authority /Circle Officer or equivalent, not more than six months old.”*
- 18 **SUBMISSION OF APPLICATION: -**
- i) Application along with self-attested relevant / desired documents and fees should reach “**The Registrar, Bihar Animal Sciences University, P.O: Bihar Veterinary College, Patna – 800014**” by speed post. The envelope should be superscripted “Application for the post of....., Name of the College”
- ii) In-service candidate should route their application “**Through Proper Channel**” and should submit a “**No Objection Certificate**” from the present employer at the time of interview, failing which they may not be considered. The Proper Channel copy must be received within 10 days of last date of submission of the application form.
- iii) Applications received after the last date and without complete information or without requisite fees will be summarily rejected. The University will not be responsible for any postal delay.
- iv) For each post candidates have to submit separate application form along with requisite application fee.
- 19 In case of any disputes or legal proceedings against the University, the Jurisdiction shall be restricted to the Courts in Patna, which is the Headquarter of the University.
- 20 **APPLICATION FEES: -**
- i) A non-refundable Application Fee to be paid by Bank Draft in favour of “**FINANCE COMPTROLLER, BIHAR ANIMAL SCIENCES UNIVERSITY, PATNA**” Payable at Patna.
- ii) Application fees for UR/ BC / EBC Candidates: - Rs.1000/- and for SC / ST Candidates: Rs.250/-
- 21 **Last date of receipt of application :-** All application must be received up to **04/11/2025 till 5.00 PM**


Registrar
BASU, Patna
