

**BIHAR ANIMAL SCIENCES UNIVERSITY, PATNA****DEPARTMENT OF VEHICLE POOL****VEHICLE REQUISITION FORM**

Name of Department/Unit:

Types of Vehicle (Please ✓): Bolero/Car/Bus/Pickup No. of Required Vehicle:

Journey: Local/Outstation (Please ✓)

Date of Journey & Time	Returning Date & Tentative Time	Place		Name of the Officer (s)	Purpose
		From	To		
...../...../20..... : AM/PM/...../20..... : AM/PM				

Requested by:

Name & Designation:

Signature

Countersign of Concerned activity associated Dean/Director:

For Office Use Only

Vehicle condition

Vehicle No.:

Driver's Name & Mob. No.:

Supervisor's Signature

O/c Vehicle Pool
Signature with date**BIHAR ANIMAL SCIENCES UNIVERSITY, PATNA****DEPARTMENT OF VEHICLE POOL****VEHICLE REQUISITION FORM**

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